Cover.
ACADEMIC CALENDAR

Spring Semester
January 22 - May 14

January 1   New Year’s Day observance
January 5   Preregistered students’ Tuition and Fees are due
January 15  Martin Luther King Day observance
January 19  Professional Day / Student Orientation
January 22  Classes begin
January 29  Last day to add a course
January 29  Last day to drop a course with no academic record
January 29  Last day to drop a course for 100% refund (less $35 deposit)
February 5  Last day to drop a course for 50% refund
February 19 Presidents’ Day observance
March 9    Mid-term warning grades due to Registrar
March 12-16 Spring recess
March 16   Evacuation Day observance
April 2-13  Advising period for preregistration
April 6    Last day to withdraw from an academic course
April 9    Summer session registration begins
April 16   Patriots’ Day observance
April 17-23 Returning students preregister for Fall 2007 courses
May 1     Last day to resolve INC grades
May 1     Fall registration begins for all classes
May 7     Classes end
May 8-14  Final exam period
May 17    Final grades due to Registrar
May 23    Professional Day
May 24    Commencement
May 28    Memorial Day observance
June 18   Bunker Hill Day observance

Holidays & Make Up Schedule
~ for 3:30pm & 6:30pm classes ~
Presidents’ Day, February 19 • Make up: February 23
Patriots’ Day, April 16 • Make up: April 20

Winter Intersession
January 2 - January 18
Intersession Course List, see page 11

Summer Session
June 19 - August 6

The College reserves the right to make changes in the published academic calendars. Students and staff will be notified if changes must occur.

We're Here for You!
Monday - Friday • 8:30am - 4:30pm

The following offices are open on Wednesday evenings until 7:00pm
Admissions
Advanced Studies (M-Th until 7:30pm)
Advising & Counseling (M-Th until 8:00pm)
Assessment/Testing Center
Business Office
Distance Learning (T-Th until 9:00pm)
Financial Aid
Learning Disability Specialist
O’Neill Center for Disability Services
Registration
Suffolk University Office
Transfer Counseling

Wilkens Library
Visit us online at www.capecod.edu/library
E-mail the Reference Desk at refdesk@capecod.edu

Hours while classes are in session
Monday-Thursday    8:00am-9:30pm
Friday           8:00am-4:30pm
Saturday       9:00am-1:00pm
Sunday           1:00pm-5:00pm

Bookstore

Regular Hours
Monday, Tuesday    8:00am-3:30pm
Wednesday      8:00am-7:00pm
Thursday      8:00am-3:30pm
Friday           8:00am-3:00pm

Extended Hours
January 13         9:00am-1:00pm
January 16-18      8:00am-7:30pm
January 19         8:00am-3:00pm
January 20         9:00am-1:00pm
January 22-25      8:00am-7:30pm
January 27         9:00am-1:00pm
January 29         8:00am-7:30pm

The Bookstore is closed all legal holidays and any time the College is closed.

Textbook Information
For information on your instructors’ textbook selections, visit our web site: www.cccc.bkstr.com. Enter your course and section number to get textbook requirements. Purchase online (with American Express, Visa, MasterCard, or Discover). Books will be shipped by UPS; shipping and handling fees are determined by price of books and destination. For other questions, call 1-508-375-4022. In order for us to give you the most accurate information, please have course and section numbers ready when you call or visit the bookstore.
Welcome to Cape Cod Community College.

We believe strongly that no place in higher education is more committed to putting students first. Courses are taught by caring professionals, and individual attention is the norm, not the exception. Student advising, counseling, and tutoring are equal partners in your academic program. If your goal is getting the most out of your college experience, there is no better place than right here. But, there’s more!

Our students are truly excited about the opening of the new Lyndon P. Lorusso Applied Technology Building. They constantly remark about how comfortable a place it is in which to take a class, and it is filled with the latest instructional technology options.

The newly renovated teaching areas of our Nursing program will be waiting for you this semester, as significant renovation work continues throughout the campus, creating even more state-of-the-art learning and student service centers.

We are moving forward aggressively with plans to add a wind-turbine to the campus to generate electricity for the College, and to become a “real-time” lab for students in many different areas. And, yes, we are in the midst of very serious planning for future student housing.

Our campus is rich with opportunities to explore peoples and cultures from all over the world. Our deeply wooded campus is a classroom to the natural sciences and a recreation center for hikers, bikers, even Frisbee golf players! It’s all up to you.

By starting here, you can take your life anywhere; and we challenge you to do just that!

Best wishes for great success!
Discover the opportunities that exist for you!

Dedicated staff are available to assist you Monday through Friday from 8:30am to 4:30pm and Wednesdays until 7:00pm.

Need an Application?
Download one today at www.capecod.edu or call 1-508-362-2131 x4311

Need Assistance or Wish to Tour the Campus?
Schedule an appointment at www.capecod.edu or call 1-508-362-2131 x4311
Information Sessions offered daily

Questions?
Welcomed at 1-508-362-2131 x4311

The Cape Cod Technology Council and Cape Cod Community College collaborative partnership is working to promote connections between business, technology, and education across our region.

Junior Tech Council

Tap into the Tech Network... be part of CCTC ... featuring First Friday breakfasts, special interest after-hours events, brown bag lunches, and more! www.capetech.com

ESOL, GED, and the College Transition Programs are free of charge.

For additional information, please call 1-508-778-2221.
Información en Español: 1-508-375-4091
Informação em Português: 1-508-375-4092

Directions to the Hyannis Center
Route 6 to Exit 6. Travel on Route 132 South approximately 1.7 miles. Turn right onto Bearse’s Way and proceed 1.7 miles (crossing Rt. 28). Bear right at the fork in the road. At the first traffic light turn left onto North Street. The Hyannis Center is on the right.

Computers for Seniors, Inc.
Serving Cape Cod’s Computing Community

Computers for Seniors is a non-profit, Cape Cod-based, all volunteer organization, established in 1996 with a mission to offer computer education for Cape Cod residents ages 50 and up. CFS offers courses, workshops, and tutorials in a fully equipped computer lab in the Hyannis Center. They also have monthly meetings with invited guest lecturers who discuss specific subjects of interest to CFS members.

Monthly meetings are held at the Dennis Senior Center on Route 134 at 1:00pm usually on the first Thursday of each month. Meetings are open to the public.

Yes, you can learn the technologies of today!

1-508-771-5002 • www.cfscapecod.com
FREE CLASSES • VARIOUS SITES • REGISTER AT ANY TIME

GED • ESOL • ABE

For more information or to schedule an appointment, please call 1-508-778-2221 or go to www.acccess.org.

This program is funded by the Massachusetts Department of Education and the Cape Cod Economic Development Council.

SUCCESS GED-to-College Transition Program
A program designed to transition GED or adult diploma students 19 years of age and older into college.

SUCCESS offers:
• College developmental courses in math and writing/study skills
• GIT110 - Microcomputer Applications Software (3 college credits)
• Assistance with admissions and financial aid
• Free tuition and books
• Full access to all resources at Cape Cod Community College

Contact Joan Keiran at 1-508-778-2221 or jkeiran@capecod.edu.

This program is funded by the Nellie Mae Education Foundation.

PACT Program (Program for Adult College Transition)
A program designed to transition non-native English speakers* into college.

PACT offers:
• Two courses for college credit
• Free tuition and books
• Tutoring and advising services
• Full access to all resources at Cape Cod Community College

Contact Karyn Van Kirk at 1-508-778-2221 or kvankirk@capecod.edu.

*GED or Adult Diploma recipients

This program is funded by the Massachusetts Department of Education.
Computer Training

Textbooks provided for all computer classes.

Microsoft Access - Introduction $129
WIT032-63 Fri., 2/29, 9:00am-4:00pm
WIT032-64 Wed., 3/14 & 3/21, 6:00-9:00pm
WIT032-65 Fri., 6/29, 9:00am-4:00pm
This hands-on workshop will teach you to create, save and print Access tables, add records, query the database, delete simple reports, forms and properties. Prerequisites: Introduction to Windows or equivalent. Keyboarding competency required.

Microsoft Access - Intermediate $129
WIT031-63 Fri., 2/23, 9:00am-4:00pm
WIT031-64 Wed., 3/28 & 4/4, 6:00-9:00pm
This course is designed to build upon the skills taught in the introduction to Access course. This class will teach you to: modify tables, control data entity, design documents, use advanced query techniques, create calculated controls, and design and enhance forms. Prerequisite: Introduction to Access or equivalent. Keyboarding competency required.

Microsoft Excel - Introduction $129
WIT034-63 Fri., 1/19, 9:00am-4:00pm
WIT034-64 Wed., 2/14 & 2/21, 6:00-9:00pm
WIT034-65 Fri., 6/8, 9:00am-4:00pm
An intensive workshop designed to introduce the basics of the electronic spreadsheet. Participants will learn to create and edit simple spreadsheets, build formulas, create and use functions, copy and paste, format, and print. Prerequisite: Introduction to Windows or equivalent. Keyboarding competency required.

Microsoft Excel - Intermediate $129
WIT033-63 Fri., 2/22, 9:00am-4:00pm
WIT033-64 Wed., 2/28 & 3/7, 6:00-9:00pm
WIT033-65 Fri., 6/22, 9:00am-4:00pm
This course is designed for users who are comfortable with the commands taught in the introductory course. The session will cover advanced functions, advanced commands, working with multiple spreadsheets, quick sorts, naming ranges, and drop and drag editing. Prerequisite: Experience with commands taught in Introduction to Excel.

Microsoft Windows - Introduction $129
WIT038-63 Fri., 1/5, 9:00am-4:00pm
WIT038-64 Wed., 1/12 & 1/24, 6:00-9:00pm
WIT038-65 Fri., 6/1, 9:00am-4:00pm
This course teaches the basics of Windows. After taking this course you will be able to: examine and identify the parts of Windows Desktop, observe and access local disk drives, and learn how to use various mouse techniques to become accustomed to the Windows environment. You will also work with multiple programs by using the taskbar to switch between windows and share data between programs by using the copy, cut and paste features. Keyboarding competency required.

Microsoft Word - Introduction $129
WIT042-63 Fri., 1/19, 9:00am-4:00pm
WIT042-64 Wed., 1/24 & 1/31, 6:00-9:00pm
WIT042-65 Fri., 6/15, 9:00am-4:00pm
This course is designed to teach the basics of word processing using the software’s package command. The course will cover creating a document, editing and revising documents, spell checking and thesaurus, formatting, auto correct, find and replace, and printing.

Microsoft Word - Introduction $129
WIT042-63 Fri., 1/19, 9:00am-4:00pm
WIT042-64 Wed., 1/24 & 1/31, 6:00-9:00pm
WIT042-65 Fri., 6/15, 9:00am-4:00pm
This course is designed to teach the basics of word processing using the software’s package command system. The course will cover creating a document, editing and revising documents, spell checking and thesaurus, formatting, auto correct, find and replace, and printing.

Microsoft Outlook $129
WIT035-63 Fri., 3/2, 9:00am-4:00pm
This course will teach you the fastest and most efficient ways to communicate and organize important messages for later retrieval. Organize your time with the help of Outlook. Learn the features of the calendar, journal, task list, and contact management tools.

Web Page Development - Introduction $129
WIT043-63 Fri., 5/18, 9:00am-4:00pm
This program teaches you to create and edit presentation slides. You will learn how to arrange your ideas by using an outlining function, add lines, shapes, and charts to your slides, and produce effective presentations by using templates, masters, color schemes, Word Art, Clip Art, organization charts and graphs. Prerequisite: Introduction to Windows or equivalent.

Introduction to the Personal Computer $150
WIT027-63 Thurs., 2/22-3/15, 6:00-9:00pm
An introductory hands-on course for the new computer user. This course covers Windows and Microsoft Office. Applications include word processing, spreadsheets, and database management.

Microsoft PowerPoint $129
WIT037-63 Fri., 3/30, 9:00am-4:00pm
This program teaches you to create and edit presentation slides. You will learn how to arrange your ideas by using an outlining function, add lines, shapes, and charts to your slides, and produce effective presentations by using templates, masters, color schemes, Word Art, Clip Art, organization charts and graphs. Prerequisite: Introduction to Windows or equivalent.

Desktop Publishing- Adobe InDesign $129
WIT053-63 Fri., 4/27, 9:00am-4:00pm
WIT053-64 Wed., 5/8 & 5/16, 6:00-9:00pm
Learn to use Adobe InDesign CS2 to design professional looking documents and print layouts. Students learn how to create a new document, add text and graphics, use master pages, add columns, thread frames, create and apply styles, use layers, and prepare a file for print. Students taking this course should be familiar with Microsoft Windows 2000 or XP and should have basic-level word processing skills.

Desktop Publishing-Adobe InDesign II $129
WIT054-63 Fri., 5/4, 9:00am-4:00pm
WIT054-64 Wed., 5/23 & 5/30, 6:00-9:00pm
Students learn how to use Adobe InDesign CS2 to create professional-looking layouts. Specifically, they learn how to set-up multi-page spreads, work with vector paths, format type using advanced features, create lighting effects, adjust transparency, define object styles, explore the use of tables in a document, use the Story Editor, and manage long documents. Students taking this class should have a basic knowledge of Adobe InDesign CS2.

Macromedia Dreamweaver $129
WIT023-63 Fri., 3/23, 9:00am-4:00pm
Learn to use this professional visual editor to create and manage Web sites and pages. Students learn to use Dreamweaver’s advanced design and layout tools including DHTML features such as animated layers and behaviors.

Check our web site for class locations or call 1-508-362-2131 x4435
www.capecod.edu/werc.

Workforce Education Resource Center, WERC, is the training resource for local businesses and organizations of Cape Cod, Martha’s Vineyard, Nantucket, and Southeastern Massachusetts. WERC assesses, designs, and delivers customized training in information technologies, management skills, customer satisfaction, professional development, certifications in OSHA, Real Estate, ServSafe® and other areas as requested by the client. For more information or to schedule training call 1-508-362-2131 x4435. E-mail: werc@capecod.edu.
This course is for all who have digital cameras and want to know how to use it or wish to learn how to use it better. It is a basic introduction to digital imaging with a comparison to film cameras. Instruction on the use and storage of digital imaging, aspect ratio, basic camera usage, post processing of images, inkjet printing vs. lab printing and basic photo editing.

Quick Books Pro $129
WIT007-63 Fri., 3/9, 9:00am-4:00pm
WIT007-64 Wed., 4/11 & 4/18, 6:00-9:00pm
This course is designed for the small to midsize office manager who enjoys Quicken’s ease of use but prefers a more traditional approach to accounting. Learn how this well-designed program can help you set up a chart of accounts, reconcile checking accounts, create and print invoices, receipts and statements, track payables, inventory and receivables, create estimates and generate reports.

Safety & Health
OSHA 40-Hour Certification $600
WETO15-63 Mon.-Thurs., 1/8-1/11, 8:00am-6:00pm
This 40-hour course contains the 29 CFR 1910.120 regulatory overview, site and safety health plan, job hazard analysis, waste characterization, site investigation/audit, personal protective equipment, air monitoring, decontamination, SCBA use, basic principles of emergency response, introduction to confined space, and chemical hazards vs. physical hazards.

ServSafe® $155
WGB040-63 Thurs., 3/1 & 3/8, 9:00am-1:00pm
WGB040-64 Thurs., 4/5 & 4/12, 9:00am-1:00pm
WGB040-65 Thurs., 5/3 & 5/10, 12:00-4:00pm
WGB040-66 Thurs., 6/7 & 6/14, 12:00-4:00pm
The new Massachusetts state sanitary code (105CMR) requires all food professionals to certify a minimum of two people in their food establishments to satisfy these regulations. The regulations state that the permit holder...shall demonstrate to the regulatory authority knowledge of food-borne disease prevention...through passing a test that is part of an accredited program.

OSHA 8-Hour Refresher $150
WETO10-63 Fri., 3/23, 8:00am-4:30pm
This 8-hour course covers the 29 CFR 1910.120 regulation, work-site safety, hazard communication, emergency action plans/contingency plans, fire protection/prevention, back safety and container handling, confined spaces, air monitoring, decontamination, personal protective equipment, and respiratory protection.

Local Anesthesia Certification $1000
WHD001-63 Fri., Sat., & Sun., 1/12-1/14, 8:00am-5:00pm
WHD001-73 Fri., Sat., & Sun., 5/18-5/20, 8:00am-5:00pm
WHD001-64 Fri., Sat., & Sun., 8/17-8/19, 8:00am-5:00pm
This course is for the licensed dental hygienist. It consists of 11 hours of online pre-study, a didactic and a clinical component of 12 hours each. The course covers Massachusetts Rules and Regulations 234 CMR 3.09-3.14, and its requirements in the administration of local dental anesthetics. An online pre-study component is required. It contains tests and exercises that must be completed prior to attending the on-site lecture and clinical sessions. We suggest that you register at least one month prior to the course starting date.

Mine Safety Training $85
WETO14-63 Fri., 1/19, 7:00am-4:00pm
This training will equip miners with sufficient information to enable them to recognize actual and potential safety and health hazards at their work sites and to take appropriate steps to protect themselves and their co-workers from those hazards. Federal Mine Safety and Health Administration requires 30 CFR part 46 training for the miners, mine operators, and contract employees working at mining operations. In addition to the topics required in part 46, the program presents a special emphasis on the predisposing factors for mining fatalities in the metal and nonmetal mining industry (powered haulage, equipment, machinery, slips/trips and falls, electrical, handling materials, confined space entry procedures, silica exposure and noise). 8 contact hours.

10-Hour OSHA Construction Safety $199
WETO61-63 Wed., 6:30-9:00pm, 3/7-3/28
An OSHA Outreach instructor will teach OSHA construction safety and health standards, including introduction to OSHA and the General Duty Clause, hazard communication, electrical safety, fall protection, personal protective and life saving equipment, material handling and storage, mechanized equipment, scaffolds, excavation/confined spaces, stairways and ladders, welding and cutting, and safety and health programs. Attendees will receive an OSHA 10-hour Construction Safety Course Card.

Intro to Active Solar Thermal Energy $129
WETO02-63 Thurs., 6:30-9:30pm, 1/25, 2/1, 3/8, 3/22, 3/29, & 4/5
This course provides an introduction for plumbers to active solar thermal energy - production of hot water and/or space heating by means of solar thermal collectors that utilize mechanical heat transfer systems. Plumbers will develop an understanding of our solar energy resource and how it can be utilized for a variety of energy demand applications, also an understanding of the economic development potential that solar thermal energy can provide to individuals, businesses, and municipalities. Students will be trained to conduct solar energy site assessments and to promote the use of solar energy in residential, commercial and municipalities.

Intro to Photovoltaic Energy $129
WETO03-63 Thurs., 6:30-9:30pm, 1/25, 2/1, 4/12, 4/19, 4/26, & 5/3
This course provides an introduction for electricians to photovoltaic energy - electricity that is produced directly from sunlight. Electricians will develop an understanding of our solar energy resource and how it can be utilized for a variety of energy demand applications, also an understanding of the economic development potential that photovoltaic energy can provide to individuals, businesses, and municipalities.

Intro to Passive Solar Thermal Energy $129
WETO04-63 Thurs., 6:30-9:30pm, 1/25, 2/1, 2/8, 2/15, 2/22, & 3/1
This course provides an introduction for architects, builders and homeowners to passive solar thermal energy - heating and cooling of buildings by proper design and orientation rather than mechanical devices. Participants will develop an understanding of our solar energy resources and how it can be utilized for a variety of energy demand applications, and gain an understanding of the economic development potential that passive solar energy can provide to individuals, businesses and municipalities. Students will be trained to conduct solar energy site assessments and to promote the use of solar energy in residential, commercial and municipal facilities.

To register, call 1-508-375-4012.
Cape Cod Community College • Spring 2007

**Business Development**

**B2B Marketing**

WGB023-63 Wed., 1/17-2/14, 3:00-5:00pm

Learn how to increase the quantity and quality of your business sales with Alignment Marketing, a smart B2B process involving program development and execution of your marketing program. Develop your business marketing plan, define your business market, develop your market message, and execute. Great for owners of trades, computer services, restaurants, office services, telecommunications. Includes book, CD, and hands-on classroom instruction.

**The Balance of Being Self-Employed**

WPG022-63 Fri., 3/23, 9:00am-4:00pm

Discover BALANCE WHILE RUNNING YOUR OWN BUSINESS. Feel the joy of having a lifestyle business. Issues such as isolation, self-care, the real relationship between time and money, and how to identify when working too much actually hurts the business (and you!)

**Practical Tips for the Self-Employed**

WPG025-63 Fri., 1/26, 9:00am-12:00pm

Learn the difference between a spending plan and a budget; see why and how self-employed people separate their personal and professional money (and life); explore advantages of using cash and credit; analyze your time objectively.

**Creating Your Ideal World of Work**

WPG024-63 Fri., 4/27, 9:00am-12:00pm

Create an actual, tangible image of your ideal work in this hands-on creative workshop for those seeking to deepen their connection to their ideals about the world of work. All ages welcome! We supply the materials. You need to come with an open mind and an interest in living your work dreams. This workshop is informative, fun and is very life affirming.

**How to Deal with Difficult People**

WPG017-63 Fri., 2/9, 9:00am-4:00pm

Discussion on why some people irritate us (and some don’t). Students will be exposed to some ground rules for handling conflict, how to be assertive without being aggressive and how to identify the many faces of impossible behavior. Students will learn specific coping techniques to deal with all types of difficult and disruptive people; to stand up to bullies; to keep cool and not crumble under pressure; and to monitor the mood-manipulators.

**Floral Design**

WPG008-63 Wed., 1/10-1/31, 6:00-8:30pm

This hands-on workshop is designed to teach the basics of floral design using the "tricks of the trade." This workshop covers preparation of materials and pricing, creating floral arrangements and centerpieces, wedding basics, and wreaths. Materials included.

**Radiology Certification for Dental Assistants**

WHD004-63 Online

$249

This course has been approved by the Massachusetts Board of Dental Examiners. It is available to dental auxiliary who have had at least two years of experience in the dental office or by permission of the instructor. This course will cover: radiation safety; principles of x-radiation; components of the x-ray tube; description of paralleling technique; anatomical landmarks; exposure and processing pitfalls; and special patient problems and alternate techniques. In the laboratory, each student will complete a full-mouth series of x-rays on a mannequin using the paralleling technique.

**HAZWOPER 8-Hour Refresher**

WET017-79 Online

$150

This Internet-based course provides 8 hours of training online for the annual refresher to the 40-hour HAZARDOUS WASTESITE WORKER course (29 CFR 1910.120). This course fulfills the requirement for both workers and supervisors.

**How do online courses work?**

All ed2go online courses run for 6-weeks. Two lessons are released each week and must be completed within 2-weeks of their release. Interactive quizzes, assignments, and online discussion areas supplement the lessons.

**Instructor-Facilitated Courses**

Each of the ed2go online courses is supported and facilitated by an instructor unless otherwise indicated. Students are able to interact freely with one another and the instructor by posting and answering questions in the discussion area. Over 100 courses offered, such as...Internet, Computer, Certification, Writing, Personal Enrichment, and Health Care. **All courses require Internet access, e-mail, and a Netscape or Internet Explorer Web browser.**

For a complete course list and to register, visit: www.ed2go.com/capecod
The Cotton Center is dedicated to the continuing education of real estate professionals by offering a variety of courses and workshops.

Real Estate Sales Pre-license $299
WRE036-63 Fri., 6:00-9:00pm, Sat. & Sun., 8:30am-6:00pm, 1/5-1/7
WRE036-64 Fri., 6:00-9:00pm, Sat. & Sun., 8:30am-6:00pm, 3/2-3/4
WRE036-65 Fri., 6:00-9:00pm, Sat. & Sun., 8:30am-6:00pm, 5/4-5/6
This condensed 24-hour course will prepare you for the State License Exam. Material is presented in a thorough and easy to understand manner. This course is approved by the Massachusetts Board of Registration for fulfilling its licensing requirement and covers the areas necessary for successful completion of the Massachusetts Real Estate Sales Exam. The fee includes materials and text.

Real Estate Continuing Education $175
WRE035-63 Sat. & Sun., 3/24 & 3/25, 9:00am-4:00pm
All Massachusetts Real Estate Brokers and Salespeople who wish to maintain an active real estate license must complete 12 hours of continuing education every renewal period (2 years). Topics vary each semester.

Database & Spreadsheet for Appraisers $150
WRE006-73 Sat., 5/19, 9:00am-5:00pm
This class will explore the development of creating spreadsheets with Microsoft Excel. The class will also discuss appraisal issues as they are relevant to producing credible appraisal assignments and reports. Database management concepts will be introduced using Microsoft Access. Participants will learn how to store all types of appraisal information in a way that it can be quickly found, sorted and reported. Approved for 7.5 continuing education E/B credits by the MBREA.

Real Estate Appraisers Overview of Microsoft Office $150
WRE005-73 Sat., 5/5, 9:00am-5:00pm
The course will focus on tips, techniques and shortcuts using the Microsoft Office Suite software. Utilizing many hands-on, practical exercises, students will learn more about the use of, as well as the integration of, Word documents, PowerPoint graphics, Access databases, and Excel spreadsheets. NOTE: This class is designed for beginning computer users and for persons desiring a refresher course. Approved for 7.5 continuing education E/B credits by the MBREA.

Virtual Real Estate Appraising $300
WRE083-63 Sat., 3/24 & 3/31, 9:00am-5:00pm
This appraisal-specific program of instruction is designed to provide real estate appraisers, bankers, realtors, and assessors with the knowledge and techniques needed to fully utilize current technology in conducting appraisal development and reporting. The class is conducted in computer lab with online access, utilizing Microsoft Office software. Use of online resources, research, analysis, and presentation skills for real estate appraising will be covered. This course has been approved by the Commonwealth of Massachusetts Board of Registration of Real Estate Appraisers and the MBREA for 15 hours of credit. Handouts provided.

To register, call 1-508-375-4012.
The Museum School of the Provincetown Art Association & Museum

The Provincetown Art Association and Museum School at PAAM is a collaborative educational effort that offers off-season, full-semester, college-level instruction in the visual arts.

Classes begin the week of January 22

Drawing I
ART100-95 Thurs. 1:30-5:00pm A. Flash

Design I
ART101-95 Tues. 9:30am-1:00pm D. Ritter

Painting I
ART103-95 Tues. 1:00-5:00pm M. Shields
ART103-96 Mon. 1:00-4:30pm D. Ritter

Watercolor I
ART104-95 Mon. 9:30am-1:30pm V. Tomayko

Sculpture I
ART106-95 Mon. 9:30am-1:00pm R. Bailey

Drawing II
ART200-96 Thurs. 1:30-5:00pm A. Flash

Design II
ART201-95 Thurs. 9:30am-1:00pm D. Ritter

Watercolor II
ART204-95 Mon. 9:30am-1:30pm V. Tomayko

Printmaking Techniques
ART209-95 Wed. 10:00am-2:00pm V. Tomayko

Advanced Painting
ART228-95 Mon. 1:00-4:30pm D. Ritter
ART228-96 Wed. 12:30-4:30pm J. Peters

Advanced Projects in the Visual Art
Printmaking ART250-95 W 10:00am-2:00pm V. Tomayko
Drawing ART250-96 M 1:30-4:30pm A. Flash
Pastel ART250-97 T 1:30-5:00pm D. Ritter
Sculpture II ART250-98 Th 9:30am-1:00pm S. Lyman
Painting ART250-99 W 12:30-4:30pm J. Peters

Questions?
Contact Lynn Stanley at 1-508-487-1750 x13
or email: lstanley@paam.org

Directions
The Museum School at PAAM
460 Commercial Street, Provincetown

Route 6 to Snail Road exit.
Turn right at bay. Bear left onto Commercial St. PAAM is at 460 Commercial Street, between Cook & Bangs Streets.
The Museum School entrance is on Bangs Street. Parking is available at private and public lots and in designated areas along Commercial and Bradford Streets.

*To receive academic credit through Cape Cod Community College, students must pay an additional $75 challenge fee.
ONLINE COURSES

The Office of Distance & Learning Technologies offers a variety of e-courses which allow flexible schedules. Class lectures are viewed via the Web, assignments are submitted by fax, mail or over the Internet, and testing is scheduled on a flexible basis. Some materials for online courses or courses with online components may be available from the Web via 4C’s Learning Management System.

The Distance & Learning Technologies Office is located in the Wilkens Library, Room LGC-13. It is the responsibility of the student to pick up materials from the Distance & Learning Technologies Office at the beginning of the semester.

Drawing I     Wednesdays, 6:00-9:30pm & Online component
  ◆ Hybrid ◆
Modern & Contp. Art History ART127-89  F. Golden
You Can Design! ART130-89  S. Anderson
Survey of Human Anatomy & Physiology
  ◆ Hybrid ◆ Online & Lab Tuesdays, 4:00-5:50pm
BIO105-89  L. Farley-Larocca
Intro to Entrepreneurship ENT108-89  M. Bejtlich
Intro to Business BUS100-89  G. Knell
Human Resource Mgmt BUS107-89  M. Bejtlich
Business Finance BUS201-89  J. Sweet
Mass Communication COM105-89  R. Alvin
Management BUS214-89  M. Bejtlich
Marketing MKT205-89  D. Burrill
Macroeconomics ECO117-89  V. Gautam
English Composition II ENL102-89  L. Kornhiser
Nutrition HEA201-89  N. Shearer
Chinese Culture HIS140-89  R. Negron
Vietnam War HIS150-89  R. Negron
Medical Terminology BIT103-89  J. Haagsma
Elementary Algebra Online & Mondays, 9:00-9:50am
  ◆ Hybrid ◆
Elementary Statistics MAT150-89  M. Moynahan
Foundations/ Profession NUR203-89  L. Speakman
General Psychology PSY101-89  R. Cahoon
Child Psychology PSY201-20  S. Marini
Human Sexuality PSY212-89  R. Cahoon
Dev. Pscy: The Life Span PSY233-89  C. Schulenburg
Principles of Sociology SOC106-89  C. Niven-Blowers
Race, Gender &Class in the US SOC208-89  K. Straight
Social Problems SOC215-20  M. Cordill

To register, call 1-508-375-4040
capecedu/distancelearning

Please Note: Any student taking online courses or courses with online components will be responsible to have access to both the Internet and a computer running Internet Explorer v5.5 or higher. Refer to the College’s web site for course descriptions as some courses require prerequisites. Students with disabilities who believe they need accommodations in e-courses must contact Joyce Chasson at the O’Neill Center for Disability Services in South 222 as soon as possible, or call 1-508-362-2131 x4337.

We know your life is getting more complex by the minute.

Finding the time to take all of the courses you need (or that you really want to take, just for you) is becoming more and more difficult.

Intersession Courses
Offer the Answer!

Human Resource Management
BUS107-75 TTh  12:00-5:00pm Jan 2-18  So115  D. Lawrence
Management
BUS214-75 MWF  12:00-5:00pm Jan 3-19  No106  M. Bejtlich
Oral Communication
COM103-75 M-F  9:00am-12:30pm Jan 2-18  So117  P. Lee
Argumentation & Debate
COM207-75 M-F  9:30am-1:30pm Jan 2-17  So116  L. Boragine
Fundamental Arithmetic
MAT105-75 M-F  9:00am-12:30pm Jan 2-18  So105  M. Bejtlich
Prealgebra
MAT202-75 M-F  9:00am-12:30pm Jan 2-18  So106  E. Blomdahl
Immersion Study in French Language & Culture
FRN122-75 January 6-20, 2007  L. DeBower
Travel & Study in a Spanish Country
SPN126-75 January 5-18, 2007  C. Esperson
The Civil War
HIS117-75 TTh  8:00am-1:00pm Jan 2-18  So114  C. Bowers
Microcomputer Applications Software
GIT110-75 TWF  12:00-5:00pm Jan 2-19  Tec101  E. Miller
Intro to Environmental Science
ENV118-75 M-F  9:00am-12:30pm Jan 2-18  TBA  C. Etter
ENV118-75 Lab M-F  1:00-2:50pm Jan 2-18  TBA  C. Etter

Wareham
Wareham High School
7 Viking Drive

Classes begin the week of January 22

Drawing II
ART200-80 Tuesdays  6:00-9:30pm  S. Anderson
English Composition I
ENL101-80 Thursdays  6:00-9:00pm  P. Lincoln
American Government
GOV111-80 Tuesdays  6:00-9:00pm  C. Bowers
General Psychology
PSY101-65 Mondays  6:00-9:00pm  K. Tyrer-Vasell

Prerequisites apply, please refer to the Credit Course Schedule, page 12.
Cape Cod Community College is committed to students’ academic success. Prerequisite courses are established to assure students have the necessary knowledge and skills to succeed in a course. You are required to complete (or be currently enrolled in) prerequisites prior to registering for the next level course.

Any student taking online courses or courses with online components will be responsible to have access to both the Internet and a computer running Internet Explorer v5.5 or higher. Please visit www.capecod.edu and click on the Distance Learning link for more information detailing online course requirements.

### ACCOUNTING

Please see BUSINESS - Accounting.

### AMERICAN SIGN LANGUAGE

**American Sign Language I**
- ASL101-63  T  6:30-9:30pm  Comm106  T. Driscoll
  - Prerequisite: ENL010 or satisfactory reading comprehension score on the basic skills assessment / 3 credits.

**American Sign Language II**
- ASL102-63  Th  6:30-9:30pm  Comm106  T. Driscoll
  - Prerequisite: ASL101 / 3 credits.

### ANTHROPOLOGY

**Introduction to Anthropology**
- ANT107-63  T  6:30-9:30pm  So115  A. Dorado
  - Prerequisite: None / 3 credits.

**Comparative Cultures**
- ANT211-01  T Th  9:30-10:45am  No118  J. Oni
  - Prerequisite: SOC106 or ANT107 / 3 credits.

### ART

**Drawing I**
- ART100-02  T Th  10:00-11:40am  StudioA  S. Anderson
- ART100-03  T Th  1:00-2:40pm  StudioA  S. Anderson
- ART100-40  Th  3:00-6:30pm  StudioA  S. Anderson
- ART100-41  M W  9:00-10:40am  StudioA  B. Fuller
- ART100-42  T Th  9:00-10:40am  StudioB  TBA
- ART100-63  Sat. 10:00am-1:30pm  StudioB  A. Flash
- ART100-89  Wednesdays & online component 6:00-9:30pm  TBA  P. Lejeune
  - Hybrid
- ART100-95  Th  1:30-5:00pm  Ptown  A. Flash
  - Prerequisite: None / 3 credits.

**Design I**
- ART101-95  T  9:30am-1:00pm  Ptown  D. Ritter
  - Prerequisite: None / 3 credits.

**Studio Art I**
- ART102-40  W  1:30-5:00pm  StudioA  P. Lejeune
  - Prerequisite: None / 3 credits.

**Painting I**
- ART103-40  Th  1:30-5:00pm  StudioB  S. Carey
- ART103-95  T  1:00-5:00pm  Ptown  M. Shields
- ART103-96  M  1:00-4:30pm  Ptown  D. Ritter
  - Prerequisite: None / 3 credits.

**Watercolor I**
- ART104-95  M  9:30am-1:30pm  Ptown  V. Tomayko
  - Prerequisite: ART100 / 3 credits.

**Visual Fundamentals**
- ART105-40  M W  11:00am-12:40pm  StudioA  B. Fuller
  - Prerequisite: None / 3 credits.

**Sculpture I**
- ART106-40  F  1:00-4:30pm  StudioA  A. Glover
- ART106-95  M  9:30am-1:00pm  Ptown  R. Bailey
  - Prerequisite: None / 3 credits.

**Life Drawing**
- ART107-63*  W  6:00-9:30pm  Studio B  H. Blume
  - Prerequisite: None / 3 credits.  *nude model

**History of Art I**
- ART125-01  T Th  9:30-10:45am  TBA  M. Canaves
  - Prerequisite: None / 3 credits.

**History of Art II**
- ART126-01  T Th  11:00am-12:15pm  LecC  M. Canaves
- ART126-02  M  3:30-6:20pm  LecC  M. Canaves
  - Prerequisite: None / 3 credits.

**Modern & Contemporary Art History**
- ART127-89  Online  F. Golden
  - Prerequisite: None / 3 credits.

**You Can Design!**
- ART130-89  Online  S. Anderson
  - Prerequisite: None / 1 credit.

**Drawing II**
- ART200-40  T  1:30-5:00pm  StudioB  S. Carey
- ART200-80  T  6:00-9:30pm, Wareham HS  S. Anderson
- ART200-96  Th  1:30-5:00pm  Ptown  A. Flash
  - Prerequisite: ART100 / 3 credits.

**Design II**
- ART201-01  T Th  11:00am-12:40pm  StudioB  S. Ringler
- ART201-95  Th  9:30am-1:00pm  Ptown  D. Ritter
  - Prerequisite: ART101 / 3 credits.

**Watercolor II**
- ART204-63  T  6:00-9:30pm  StudioB  J. Heyerdahl
- ART204-95  M  9:30am-1:30pm  Ptown  V. Tomayko
  - Prerequisite: ART104 / 3 credits.

**Illustration I**
- ART205-63  Sat., 9:00am-4:30pm, 1/27-3/10, Tec101, J. Warren
  - Prerequisite: Some computer experience required / 3 credits.

To register, call 1-508-375-4012

For complete course descriptions, visit our web site at www.capecod.edu
**Illustration II**  
ART206-63 Sat., 9:00am-4:30pm, 3/24-5/5, Tec101, J. Warren  
Prerequisite: ART205 / 3 credits.

**Graphic Design I**  
ART207-01 M W 1:30-3:10pm Tec203 S. Anderson  
ART207-40 T 2:00-5:30pm Tec103 V. Just  
Prerequisite: ART214 or ART205 or ART210 / 3 credits.  ART130 is recommended.

**Graphic Design II**  
ART208-63 T 6:00-9:30pm Tec103 V. Just  
Prerequisite: ART207 / 3 credits.

**Printmaking Techniques**  
ART209-01 M W 11:00am-12:40pm StudioB S. Ringler  
ART209-95 W 10:00am-2:00pm Ptown V. Tomayko  
Prerequisite: None / 3 credits.

**Graphic Production & Layout I**  
ART210-63 W 6:00-9:30pm Tec202 P. Spier  
Prerequisite: GIT110 / 3 credits.  ART130 is recommended.

**Myths, Legends and Symbols in Art**  
ART213-01 W F 2:30-3:45pm LecC M. Canaves  
Prerequisite: ART 125 or ART 126 / 3 credits.  NOTE: Offered once pending academic approval.

**Digital Imaging I**  
ART214-40 T 7:30-11:00am Tec202 J. Warren  
Prerequisite: Computer experience / 3 credits.

**Digital Imaging II**  
ART215-63 F 6:30-10:00pm Tec103 J. Warren  
Prerequisite: ART214 / 3 credits.

**Book Arts and Papermaking**  
ART225-01 M W 9:00-10:40am StudioB S. Ringler  
Prerequisite: Two 3-credit Art classes or permission of the instructor / 3 credits.

**Advanced Painting**  
ART228-40 F 9:00am-12:30pm StudioB S. Carey  
ART228-95 M 1:00-4:30pm Ptown D. Ritter  
ART228-96 W 12:30-4:30pm Ptown J. Peters  
Prerequisite: ART103 / 3 credits.

**Mosaics**  
ART248-40 F 9:00am-12:40pm StudioA J. Bowen  
Prerequisite: One 3-credit Studio Art class / 3 credits.

**Advanced Projects in the Visual Art**  
Printmaking  ART250-95 W, 10:00am-2:00pm, Ptown, V. Tomayko  
Drawing  ART250-96 M, 1:30-4:30pm, Ptown, A. Flash  
Pastel  ART250-97 T, 1:30-5:00pm, Ptown, D. Ritter  
Sculpture II  ART250-98 Th, 9:30am-1:00pm, Ptown, S. Lyman  
Painting  ART250-99 W, 12:30-4:30pm, Ptown, J. Peters  
Prerequisite: 6 hours of visual art courses / 3 credits.

**ASTRONOMY**  
Current Topics in Astronomy  
AST201-01 W 3:00-5:50pm Sci114 J. Shaw  
Prerequisite: AST101 or PHY101 or PHY211 / 3 credits.

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**BIOLOGY**  
**Concepts in Biology I**  
BIO101-01 MWF 9:00-9:50am LecB P. Tatano  
BIO101-40 MWF 12:00-12:50pm LecB A. Clark  
BIO101-63 T 6:30-9:30pm Sci114 C. Paul  
Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

**Concepts in Biology II Lab**  
BIO101-01 Lab T 11:00am-12:50pm Sci-G3 P. Tatano  
BIO101-02 Lab T 2:00-3:50pm Sci-G3 P. Tatano  
BIO101-03 Lab W 2:30-4:20pm Sci-G3 P. Tatano  
BIO101-04 Lab Th 8:00-9:50am Sci-G3 P. Tatano  
BIO101-63 Lab Th 6:30-8:30pm Sci-G3 P. Tatano  
Prerequisite: BIO101 / 4 credits.

**Concepts in Biology II Lab**  
BIO102-01 MWF 11:00-11:50am LecC P. Tatano  
Prerequisite: BIO101 / 4 credits.

**Survey of Human Anatomy & Physiology**  
BIO105-40 MWF 2:30-3:20pm No105 A. Clark  
BIO105-89 Online, L. Farley-Larocca  
Prerequisite: MAT020 & ENL020 & ENL050 or satisfactory basic skills assessment scores / 4 credits.

**Survey of Human Anatomy & Physiology Lab**  
BIO105-40 Lab Th 2:00-3:50pm Sci-G3 A. Clark  
BIO105-89 Lab T 4:00-5:50pm Sci-G7 L. Farley-Larocca  
Prerequisite: CHM109 or BIO101 or CHM101 / 4 credits.

**Human Anatomy & Physiology I**  
BIO107-01 MWF 11:00-11:50am LecC G. Maguire  
BIO107-02 MWF 12:00-12:50pm LecC G. Maguire  
BIO107-03 MWF 1:00-1:50pm LecC G. Gaudreau  
BIO107-63 M 6:30-9:30pm Sci-G7 A. Clark  
Prerequisite: CHM109 or BIO101 or CHM101 / 4 credits.

**Human Anatomy & Physiology I Lab**  
BIO107-01 Lab T 2:00-3:50pm Sci-G7 G. Maguire  
BIO107-03 Lab Th 2:00-3:50pm Sci-G7 G. Maguire  
BIO107-40 Lab T 8:00-9:50am Sci-G7 TBA  
BIO107-41 Lab M 8:00-9:50am Sci-G7 TBA  
BIO107-42 Lab F 1:00-2:50pm Sci-G7 TBA  
BIO107-43 Lab W 2:30-4:20pm Sci-G7 TBA  
BIO107-63 Lab W 6:30-8:30pm Sci-G7 TBA  
Prerequisite: BIO107 / 4 credits.

**Human Anatomy & Physiology II**  
BIO108-01 MWF 10:00-10:50am Sci-G7 L. Farley-Larocca  
BIO108-02 T Th 9:30-10:45am LecC L. Farley-Larocca  
BIO108-03 M W 8:30-9:45am LecC G. Maguire  
BIO108-63 T 6:30-9:30pm Sci-G7 M. Sheehan  
Prerequisite: BIO107 / 4 credits.

**Human Anatomy & Physiology II Lab**  
BIO108-01 Lab M 11:00am-11:50am Sci-G7 L. Farley-Larocca  
BIO108-02 Lab T 11:00am-11:50am Sci-G7 L. Farley-Larocca  
BIO108-03 Lab W 11:00am-11:50am Sci-G7 L. Farley-Larocca  
BIO108-04 Lab Th 11:00am-11:50am Sci-G7 L. Farley-Larocca  
BIO108-05 Lab F 11:00am-11:50am Sci-G7 L. Farley-Larocca  
BIO108-63 Lab Th 6:30-8:30pm Sci-G7 M. Sheehan  
Prerequisite: CHM109 or BIO101 or CHM101 / 4 credits.

**Microbiology**  
BIO201-01 M W 2:30-3:45pm LecB H. Chikarmane  
BIO201-63 T 6:30-9:30pm Sci107 Y. Coursey  
Prerequisite: CHM101 or CHM109 and BIO101 or BIO107 / 4 credits.

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Start here, and take your life anywhere!
Microbiology Lab  
BIO201-01 Lab M  11:00am-12:50pm  Sci107  H. Chikarmane  
BIO201-02 Lab W  11:00am-12:50pm  Sci107  H. Chikarmane  
BIO201-63 Lab Th  6:30-8:30pm  Sci107  Y. Coursey

**BUSINESS - Accounting**

**Personal and Small Business Taxes**  
ACC110-40  T Th  8:00-9:15am  No118  M. Botvin  
ACC110-63  T  6:30-9:30pm  Tec101  TBA  
Prerequisite: None / 3 credits.

**Accounting I with Computer Applications**  
ACC111-01  T Th  12:30-1:45pm  Tec102  J. Sweet  
ACC111-40  T Th  9:30-10:45am  Tec204  R. Palma  
ACC111-41  M W  2:30-3:45pm  Tec101  M. Tulman  
ACC111-63  W  6:30-9:30pm  Tec101  P. La Boulieere  
Prerequisite: MAT020 and ENL020 or satisfactory basic skills assessment scores / 3 credits.

**Accounting II with Computer Applications**  
ACC112-01  T Th  8:00-9:15am  Tec101  J. Sweet  
ACC112-02  M W  9:30-10:45am  Tec102  J. Sweet  
ACC112-63  W  6:30-9:30pm  Tec101  P. La Boulieere  
Prerequisite: MAT030 or satisfactory basic skills assessment score and ACC111 or ACC101 / 3 credits.

**Financial Accounting**  
ACC201-01  M W  8:30-9:45am  No116  J. Sweet  
ACC201-02  T Th  9:30-10:45am  No116  J. Sweet  
ACC201-63  M  6:30-9:30pm  SoG-8  TBA  
Prerequisite: MAT030 and ENL020 or satisfactory basic skills assessment scores and BUS100 (HRM140 for H/R students) / 3 credits.

**Managerial Accounting**  
ACC202-01  T Th  8:00-9:15am  So114  R. Palma  
ACC202-63  Th  6:30-9:30pm  No116  E. Clay  
Prerequisite: ACC201 or ACC111 and ACC112 / 3 credits.

**Intermediate Accounting II**  
ACC222-63  W  6:30-9:30pm  So116  M. Tulman  
Prerequisite: ACC221 / 3 credits.

**Accounting Cooperative Work Experience**  
ACC261-40  Contact J. Sweet at 1-508-362-2131 x4398.  
Prerequisite: ACC102 and permission of Business Administration Accounting coordinator / 3 credits.

**The VITA Practicum**  
ACC263-63  Contact J. Sweet at 1-508-362-2131 x4398.  
Prerequisite: ACC101 or ACC111 or ACC110 or ACC201 / 3 credits.

**BUSINESS - Entrepreneurship**

**Introduction to Entrepreneurship**  
ENT108-01  T Th  11:00am-12:15pm  No116  M. Bejtlich  
ENT108-89  Online  M. Bejtlich  
Prerequisite: None / 3 credits.

**Business Plan Preparation**  
ENT109-40  M W  3:00-4:15pm  No107  TBA  
Prerequisite: ENL101 and MAT030 or satisfactory basic skills assessment score / 3 credits.

**Entrepreneurial Cooperative Work Experience**  
ENT261-40  Contact M. Bejtlich at 1-508-362-2131 x4519.  
Prerequisite: ENT108 and ENT109 / 3 credits.

**BUSINESS - Management**

**Supervision**  
BUS103-40  T Th  12:30-1:45pm  So115  G. Knell  
BUS103-63  M  6:30-9:30pm  No103  R. Corsini  
Prerequisite: None / 3 credits.

**Human Resource Management**  
BUS107-40  MWF  9:00-9:50am  LibConfRm, TBA  
BUS107-75  TWTh  12:00-5:00pm, 1/2-1/18, So115, D. Lawrence  
BUS107-89  Online  M. Bejtlich  
Prerequisite: None / 3 credits.

**Management**  
BUS214-01  M W  8:30-9:45am  So114  M. Bejtlich  
BUS214-02  T Th  9:30-10:45am  So111  M. Bejtlich  
BUS214-40  T Th  2:00-3:15pm  No118  N. Cronin  
BUS214-63  M  6:30-9:30pm  So115  M. Ellis  
BUS214-75  MWF  12:00-5:00pm, 1/3-1/19, No116, M. Bejtlich  
BUS214-89  Online  M. Bejtlich  
Prerequisite: ENL101 / 3 credits.

**Management Cooperative Work Experience**  
BUS261-40  Contact M. Bejtlich at 1-508-362-2131 x4519.  
Prerequisite: Grade of C or better in ACC105, BUS100, BUS103, ENL101 and an evaluative interview with the instructor / 3 credits.

**BUSINESS - Marketing**

**Advertising**  
MKT103-40  MWF  8:00-8:50am  No118  D. Lafler  
Prerequisite: None / 3 credits.

**Consumer Behavior**  
MKT106-40  MWF  12:00-12:50pm  Tec103  M. Agostinelli  
Prerequisite: MKT205 / 3 credits.

**Marketing**  
MKT205-01  M W  2:30-3:45pm  No116  M. Bejtlich  
MKT205-40  MWF  10:00-10:50am  NoG-5  D. Lafler  
MKT205-41  T Th  12:30-1:45pm  No116  M. Agostinelli  
MKT205-63  W  6:30-9:30pm  SoG-8  C. Mambula  
MKT205-89  Online  M. Bejtlich  
Prerequisite: None / 3 credits.

To register, call 1-508-375-4012
### CHEMISTRY

**General Chemistry II**
- CHM102-01 MWF 10:00-10:50am Lec B M. Rich
- CHM102-63 Th 6:30-9:30pm Sci 114 M. Rich
- Prerequisite: CHM101 / 4 credits.

**General Chemistry II Lab**
- CHM102-01 Lab W 2:30-5:20pm Sci 220 M. Rich
- CHM102-02 Lab F 12:00-2:50pm Sci 220 M. Rich
- CHM102-63 Lab T 6:30-9:30pm Sci 220 M. Rich

**Survey of Chemistry**
- CHM106-01 M 3:00-5:50pm Sci 114 R. Scofield
- Prerequisite: MAT020 or satisfactory basic skills assessment score / 4 credits.

**Survey of Chemistry Lab**
- CHM106-01 Lab M 6:00-7:50pm Sci 220 R. Scofield

**Chemistry for the Health Sciences I**
- CHM109-01 T Th 9:30-10:45am Lec B M. Rich
- CHM109-02 M W 8:30-9:45am Lec C R. Scofield
- CHM109-40 W 3:00-5:50pm Sci 104 R. Scofield
- CHM109-41 Th 3:00-5:50pm Sci 114 R. Scofield
- Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

**Chemistry for the Health Sciences I Lab**
- CHM109-01 Lab T 11:00am-12:50pm Sci 220 M. Rich
- CHM109-02 Lab Th 11:00am-12:50pm Sci 220 M. Rich
- CHM109-40 Lab W 10:00-11:50am Sci 220 TBA
- Prerequisite: CHM109 / 4 credits.

**Chemistry for Health Sciences II**
- CHM110-40 T 3:00-5:50pm Sci 114 R. Scofield
- Prerequisite: CHM109 / 4 credits.

**Organic Chemistry II**
- CHM202-01 T 9:00-10:50am Sci 114 R. Scofield
- CHM202-01 T 12:30-2:20pm Sci 114 R. Scofield
- Prerequisite: CHM201 / 5 credits.

**Organic Chemistry II Lab**
- CHM202-40 Lab T 1:30-5:20pm Sci 221 M. Rich

### COMMUNICATION

**Voice and Diction**
- COM100-40 T Th 12:30-1:45pm Music Rm E. Kelly
- COM100-63 T 6:30-9:30pm Music Rm J. Kelly
- Prerequisite: None / 3 credits.

**Oral Communication**
- COM103-01 M W 8:30-9:45am So 116 P. Lee
- COM103-02 MWF 9:00-9:50am So 117 D. Bird
- COM103-03 MWF 9:00-9:50am So 111 J. French
- COM103-04 MWF 10:00-10:50am So 116 J. French
- COM103-05 MWF 2:30-3:20pm So 117 D. Bird
- COM103-07 M 3:30-4:20pm So 117 D. Bird
- COM103-08 M W 10:00-11:15am So 116 L. Boragine
- COM103-09 M W 11:30am-12:45pm So 116 L. Boragine
- COM103-10 W 3:30-6:20pm So 117 N. Willets
- COM103-11 T Th 8:00-9:15am So 116 P. Lee
- COM103-12 T Th 9:30-10:45am So 116 P. Lee
- COM103-13 T Th 11:00am-12:15pm So 116 L. Boragine
- COM103-15 T Th 2:00-3:15pm So 117 N. Willets
- COM103-17 T Th 9:30-10:45am So 117 L. Boragine
- COM103-40 T Th 12:30-1:45pm So 116 R. Yaroch
- COM103-41 T 3:30-6:20pm So 117 R. Yaroch
- COM103-42 MWF 10:00-10:50am So 116 J. French
- COM103-63 W 6:30-9:30pm So 117 P. Allen
- COM103-64 Th 9:00am-12:00pm So 116 P. Lee
- COM103-65 Th 6:30-9:30pm So 117 L. Zinsius
- COM103-75 M-F 9:00am-12:30pm, So 117, 1/2-1/18, P. Lee
- Prerequisite: ENL010 or a satisfactory reading comprehension score on the basic skills assessment / 3 credits.

**Survey of Mass Communication**
- COM105-01 MWF 10:00-10:50am No G-6 J. Kershner
- COM105-89 Online R. Alvin
- Prerequisite: ENL010 or a satisfactory reading comprehension score on the basic skills assessment / 3 credits.

**Radio Broadcasting**
- COM113-40 W F 8:30-9:45am WKKL L. Zinsius
- COM113-41 W 2:30-5:20pm WKKL L. Zinsius
- Prerequisite: None / 3 credits.

**Interpersonal Communication**
- COM201-01 T Th 9:30-10:45am TBA N. Willets
- COM201-02 T Th 11:00am-12:15pm So 117 N. Willets
- COM201-63 T 6:30-9:30pm So 117 N. Willets
- Prerequisite: COM103 / 3 credits.

**Persuasive Communication**
- COM204-01 MWF 11:00-11:50am So 117 D. Bird
- Prerequisite: COM103 / 3 credits.

**Oral Interpretation/Readers Theater**
- COM205-01 M W 10:00-11:15am Studio Th P. Lee
- Prerequisite: COM103 / 3 credits.

**Argumentation & Debate**
- COM207-01 T Th 12:30-1:45pm, LIB Media Rm, L. Boragine
- COM207-75 M-F 9:30am-1:30pm, 1/2-1/17, So 116, L. Boragine
- Prerequisite: COM103 / 3 credits.

**Advanced Radio Production**
- COM231-40 W F 11:00am-12:15pm WKKL L. Zinsius
- Prerequisite: COM113 / 3 credits.

### COMPUTER SCIENCE

**Computer Programming I: Java**
- CSC110-01 T Th 11:35am-12:50pm Tec 203 M. Moynahan
- CSC110-63 Th 6:30-9:30pm Tec 103 TBA
- Prerequisite: MAT030 or satisfactory basic skills assessment score / 3 credits.

**Computer Programming II: Java**
- CSC130-01 T Th 9:50-11:30am Tec 104 M. Moynahan
- Prerequisite: CSC110 / 4 credits.

**Data Structures**
- CSC230-01 T Th 1:00-2:40pm Tec 101 M. Moynahan
- Prerequisite: CSC120 and CSC130 / 4 class hours. Laboratory hours arranged. 4 credits.

### CONSTRUCTION TECHNOLOGY

**Quantitative Skill for Construction**
- CON100-63 T 4:30-6:20pm So 115 J. Ryan
- Prerequisite: MAT030 or satisfactory basic skills assessment score / 2 credits.
Blueprint Reading: Construction Trades
CON101-63  T  6:30-9:30pm  SoG-8  TBA
Prerequisite: CON130 / 3 credits.

Working with the MA State Building Codes
CON120-63  Th  6:30-9:30pm  SoG-8  J. Dymecki
Prerequisite: None / 3 credits.

Computer Aided Drafting I
CON130-63  M  6:30-9:30pm  Tec202  D. Dinco
Prerequisite: None / 3 credits.

Computer Aided Drafting II
CON135-63  T  6:30-9:30pm  Tec202  K. Hayes
Prerequisite: CON130 / 3 credits.

CONSTRUCTION TECHNOLOGY
Course Sequence • Fall 2007
CON100  Quantitative Skills for Construction
CON105  Materials of Construction
CON 120  Understanding & Working w/MA State Building Codes
CON130  Computer Aided Drawing I
CON225  Architectural Computer Aided Drawing I

CRIMINAL JUSTICE
Procedural Criminal Law
CRJ102-01  T Th  8:00-9:15am  So115  N. Dempsey
CRJ102-02  T Th  9:30-10:45am  So115  N. Dempsey
CRJ102-63  M  6:30-9:30pm  No106  W. O’Neill
Prerequisite: None / 3 credits.

Criminology, Theory and Practice
CRJ105-01  MWF  8:00-8:50am  No103  Z. Kilmurray
Prerequisite: None / 3 credits.

Introduction to Corrections
CRJ116-01  MWF  9:00-9:50am  No103  Z. Kilmurray
CRJ116-02  MWF  10:00-10:50am  No105  Z. Kilmurray
CRJ116-03  MWF  11:00-11:50am  No103  Z. Kilmurray
Prerequisite: None / 3 credits.

Contemporary Policing
CRJ125-01  M W  2:30-3:45pm  No105  Z. Kilmurray
Prerequisite: None / 3 credits.

Terrorism
CRJ135-01  M  2:30-5:20pm  So114  N. Dempsey
Prerequisite: ENL050 or satisfactory basic skills assessment score / 3 credits.

Principles of Investigation II
CRJ207-40  T  3:30-6:20pm  No106  J. Szucs
Prerequisite: CRJ206 and all Level I Criminal Justice courses / 3 credits.

Juvenile Justice
CRJ221-63  Th  3:30-6:20pm  No103  M. Miller
Prerequisite: All Level One Criminal Justice Courses / 3 credits.

Selected Issues in Criminal Justice
CRJ240-40  T Th  11:00am-12:15pm  So115  N. Dempsey
Prerequisite: All Level I Criminal Justice courses / 3 credits.

Criminal Justice Cooperative Work Experience I
CRJ261-01  T Th  7:00-8:15am  TBA  N. Dempsey
Prerequisite: All Level I Criminal Justice courses / 3 credits.

CULINARY
Please see Hotel Restaurant Management, page 21.

DANCE
Please see Theater & Dance, page 26.

DENTAL HYGIENE
Oral Tissues II
DEN102-01  T  1:00-3:00pm  SoG-8  E. Madden
Prerequisite: DEN101 / 2 credits.

Community Dental Health
DEN105-40  W  1:30-3:30pm  SoG-8  L. Somerville
Prerequisite: DEN123 and DEN128 / 2 credits.

Dental Hygiene II
DEN123-01  T  8:30-10:30am  SoG-8  J. Towle
Prerequisite: DEN121 / 2 credits.

Dental Hygiene II - Clinic
DEN128-01  MWF  8:00am-12:00pm  SoG-8  J. Towle
DEN128-02  M  1:30-5:30pm  SoG-8  J. Towle
DEN128-02  F  1:00-5:00pm  SoG-8  J. Towle
Prerequisite: DEN121 and DEN128 / 4 credits.

Oral Pathology
DEN205-40  Th  1:00-4:00pm  SoG-8  P. Fasano
Prerequisite: DEN121 and DEN128 / 3 credits.

Dental Hygiene IV
DEN232-01  W  9:00-11:00am  SoG-8  N. Shearer
Prerequisite: DEN230 / 2 credits.

Clinical Dental Hygiene IV
DEN238-01  T Th  9:00am-12:30pm  SoG-8  N. Shearer
DEN238-01  T Th  1:30-5:00pm  SoG-8  N. Shearer
Prerequisite: DEN230 and DEN236 / 4 credits.

DEVELOPMENTAL EDUCATION - English
Prep for College Reading
ENL010-40  MWF  9:00-9:50am  So105  L. Davis
ENL010-41  T Th  9:30-10:45am  No107  J. Loncich
Prerequisite: Recommendation by basic skills assessment score. Letter grade or Pass-Fail / 3 non-degree credits.

College Reading and Study Skills
ENL020-01  MWF  9:00-9:50am  Tec204  J. French
ENL020-41  MWF  11:00-11:50am  Tec102  P. Lincoln
ENL020-63  T  6:30-9:30pm  No104  J. Askew
ENL020-64  W  6:30-9:30pm  No104  TBA

Foundations in Writing
ENL050-01  MWF  9:00-10:50am, 1/22-3/9, Tec102, P. Allen
ENL050-01 is paired with ENL101-01. Paired

ENL050-02  M W  10:00-11:15am  No103  P. McGraw
ENL050-03  M W  11:30am-12:45pm  No103  P. McGraw
ENL050-04  T Th  11:00am-12:15pm  No103  P. McGraw
ENL050-05  T Th  2:00 pm- 3:15 pm  No103  P. McGraw
ENL050-40  MWF  9:00-9:50am, No108, R. Smith-Johnson
ENL050-41  MWF  11:00-11:50am  Tec 102  P. Lincoln
ENL050-63  T  6:30-9:30pm  No104  J. Askew
ENL050-64  W  6:30-9:30pm  No104  TBA

For complete course descriptions, visit our web site at www.capecod.edu
Prerequisite: Appropriate score on the sentence skills CPT and a writing sample. ENL010 or appropriate score in the reading skills CPT / 3 non-degree credits.

DEVELOPMENTAL EDUCATION - Math

Fundamental Arithmetic
MAT010-01 T Th 8:00-9:15am So106 A. Wan
MAT010-02 T Th 12:30-1:45pm So114 A. Wan
MAT010-40 MWF 9:00-9:50am Sci104 L. O’ Halloran
MAT010-75 M-F, 9:00am-12:30pm, 1/2-1/18, So105, P. Fay
Prerequisite: None. Recommendation by basic skills assessment score. Letter grade or Pass-Fail / 3 non-degree credits.

Prealgebra
MAT020-01 MWF 8:00-8:50am So106 R. Dengler
MAT020-02 M W 2:30-3:45pm So106 R. Dengler
MAT020-41 MWF 10:00-10:50am So111 TBA
MAT020-42 MWF 12:00-12:50pm Sci104 TBA
MAT020-43 T Th 11:00am-12:15pm Sci104 TBA
MAT020-44 T Th 8:00-9:15am So107 R. Fenn
MAT020-45 W 9:00am-12:00pm No107 R. Heller
MAT020-63 Th 6:30-9:30pm No106 K. Boland
MAT020-75 M-F, 9:00am-12:30pm, 1/2-1/18, So106, E. Blomdahl
Prerequisite: MAT010 or satisfactory basic skills assessment score / 3 non-degree credits.

Elementary Algebra
MAT030-01 MWF 11:00-11:50am Sci103 G. Bent
MAT030-02 T Th 11:00am-12:15pm NoC-5 M. Zhang
MAT030-03 MWF 9:00-9:50am Sci103 G. Bent
MAT030-04 T Th 12:30-1:45pm NoC-5 G. Bent
MAT030-05 W 3:30-4:20pm Sci103 G. Bent
MAT030-40 MWF 8:00-8:50am So107 TBA
MAT030-41 MWF 9:00-9:50am So107 P. McCormick
MAT030-42 MWF 10:00-10:50am So107 J. Piccirilli
MAT030-43 T Th 9:30-10:45am So107 TBA
MAT030-44 T Th 2:00-3:15pm No103 T. Butler
MAT030-49 W 9:00am-12:00pm So108 J. Rogers
MAT030-63 M 6:30-9:30pm So107 T. Panitz
MAT030-64 W 6:40-9:30pm Sci103 TBA
MAT030-89 Online & Mondays, 9:00-9:50am, M. Sullivan
Prerequisite: MAT020 or satisfactory basic skills assessment score. Letter grade or Pass-Fail / 3 non-degree credits.

Intermediate Algebra
MAT040-40 M W 10:00-11:15am Sci104 M. Zhang
MAT040-41 MWF 11:00-11:50am So107 TBA
MAT040-42 MWF 12:00-12:50pm No107 TBA
MAT040-43 T Th 9:30-10:45am So105 TBA
MAT040-44 T Th 12:30-1:45pm So105 TBA
MAT040-45 T Th 11:00am-12:15pm So105 TBA
MAT040-63 W 6:30-9:30pm So107 R. Bates
Prerequisite: MAT030 or satisfactory basic skills assessment score. Letter grade or Pass-Fail / 3 non-degree credits.

EARTH SCIENCE

Introduction to Earth Science
ESC101-40 MWF 8:00-8:50am Lec B D. Bill
ESC101-63 W 6:30-9:30pm No117 P. Jacobson
Prerequisite: MAT030, ENL020, and ENL050 or satisfactory basic skills assessment scores / 4 credits.

Earth Science Lab
ESC101-40 Lab M 3:00-4:50pm Sci218 D. Bill
ESC101-63 Lab M 6:30-8:30pm Sci218 D. Bill

ECONOMICS

Principles of Macroeconomics
ECO117-01 T Th 9:30-10:45am Lec A V. Gautam
ECO117-02 MWF 11:00-11:50am So105 V. Gautam
ECO117-63 M 6:30-9:30pm No117 P. Jacobson
ECO117-89 Online V. Gautam
Prerequisite: None / 3 credits.

Principles of Microeconomics
ECO118-01 MWF 10:00-10:50am No116 V. Gautam
ECO118-02 T Th 11:00am-12:15pm So106 V. Gautam
ECO118-63 T 6:30-9:30pm No117 P. Jacobson
Prerequisite: None / 3 credits.

Emerging Market Economies
ECO155-01 MWF 9:00-9:50am Tec203 V. Gautam
Prerequisite: None / 3 credits.

Global Economics
ECO157-40 T Th 12:30-1:45pm Lec B V. Gautam
Prerequisite: None / 3 credits.

To register, call 1-508-375-4012
ENGLISH Composition I

ENL101-01 MWF 9:00-10:50am, 3/19-5/7, Tec102, P. Allen
ENL101-01 is paired with ENL050-01. ◆ Paired ◆

ENL101-02 M 3:30-4:20pm No105 D. Gregory
ENL101-03 T 3:30-4:20pm No105 D. Gregory
ENL101-04 T Th 11:00am-12:15pm No105 J. Kershner
ENL101-05 MW 10:00-10:50am No106 M. Olendzenski
F 10:00-10:50am Tec203
ENL101-06 M W 12:00-12:50pm No106 M. Olendzenski
F 12:00-12:50pm Tec102
ENL101-40 MWF 9:00-9:50am So115 G. Albert
ENL101-41 MWF 8:00-8:50am Tec102 C. Jacques
ENL101-42 MWF 9:00-9:50am TecG-02 C. Jacques
ENL101-43 M W 10:00-10:50am Nov18 R.Smith-Johnson
F 10:00-10:50am Tec101
ENL101-44 MWF 11:00-11:50am Tec204 J. McDonough
ENL101-45 MWF 2:30-3:20pm So107 M. Helfen
ENL101-46 M W 2:30-3:45pm No105 B. Sateriale
ENL101-47 W 2:30-5:20pm Lec C E.McGowan-Phu
ENL101-48 T Th 7:00-8:15am So117 M. Connelly
ENL101-49 T Th 8:00-9:15am No105 S. Penner
ENL101-50 T Th 9:30-10:45am So105 M. Olendzenski
ENL101-51 T Th 11:00am-12:15pm No114 L. Haselton
ENL101-52 T Th 12:30-1:45pm No105 K. Whittingham
ENL101-53 T Th 2:00-3:15pm No105 K. Whittingham
ENL101-54 T Th 3:30-4:45pm No116 K. Whittingham
ENL101-63 W 6:30-9:30pm No105 D. Scaglione
ENL101-64 Th 6:30-9:30pm No105 T. Trainor
ENL101-65 M 6:30-9:30pm No105 R. GomezDunn
ENL101-80 Th 6:30-9:00pm, Wareham HS P. Lincoln
Prerequisite: Appropriate score on Computerized Placement Test or basic skills assessment score / 4 credits.

ENGLISH Composition II

ENL102-01 T Th 7:00-8:15am Tec203 P. Allen
ENL102-02 T Th 9:30-10:45am No118 R.Smith-Johnson
ENL102-03 MWF 10:00-10:50am No108 M. Polito
ENL102-04 T Th 12:30-1:45pm No106 S. Polito
ENL102-05 T Th 12:30-1:45pm No105 S. Polito
ENL102-06 T Th 11:00am-12:15pm No106 M. Olendzenski
ENL102-07 T Th 11:00am-12:15pm No114 L. Haselton
ENL102-08 T Th 12:30-1:45pm No104 K. Whittingham
ENL102-09 T Th 2:00-3:15pm No106 T. Trainor
ENL102-10 T Th 3:30-4:45pm No105 K. Whittingham
ENL102-11 T Th 6:30-9:30pm No105 D. Scaglione
ENL102-12 T Th 6:30-9:30pm No105 T. Trainor
ENL102-13 M 6:30-9:30pm No110 R. GomezDunn
ENL102-14 T Th 7:00-8:15am No114 J. McDonough
ENL102-15 T Th 8:00-9:15am No104 B. Riley
ENL102-16 T Th 9:30-10:45am No114 D. Scaglione
ENL102-17 T Th 11:00am-12:15pm No114 L. Haselton
ENL102-18 T Th 12:30-1:45pm No104 K. Whittingham
ENL102-19 T Th 2:00-3:15pm No106 S. Polito
ENL102-20 T Th 3:30-4:45pm No105 K. Whittingham
ENL102-21 T Th 6:30-9:30pm No105 T. Trainor
ENL102-22 M 6:30-9:30pm No105 R. GomezDunn
ENL102-23 Th 6:00-9:00pm, Wareham HS P. Lincoln
Prerequisite: Appropriate score on Computerized Placement Test or basic skills assessment score / 4 credits.

Critical Reading and Thinking

ENL108-40 MWF 8:00-8:50am TecG-02 C. Jacques
ENL108-41 MWF 10:00-10:50am Tec202 J. Fraser
ENL108-41 is paired with ENL101-42. ◆ Paired ◆
ENL108-42 MWF 9:00-9:50am So114 H. McClintock
Prerequisite: ENL020 or satisfactory basic skills assessment score / 3 credits.

Technical Writing

ENL131-01 T Th 7:00-8:15am Tec103 P. Allen
Prerequisite: ENL101 / 3 credits.

Journalism I

ENL161-01 T Th 2:00-3:15pm No106 J. Kershner
Prerequisite: ENL101 / 3 credits.

Journalism II

ENL163-01 W 2:30-5:20pm Sci101 J. Kershner
Prerequisite: ENL161 / 3 credits.

Creative Writing

ENL209-01 T Th 9:30-10:45am No104 P. McGraw
Prerequisite: ENL102 / 3 credits.

Selected Topics in Writing: Poetry Writing

ENL291-63 W 6:30-9:30pm NoG-6 S. McGuinness
Prerequisite: ENL102 / 3 credits.

Reading Tutorial Practicum

ETU101-40 M W 3:30-5:00pm TBA R. Bancroft
Prerequisite: Faculty recommendation / 3 credits.

ENGLISH for SPEAKERS of OTHER LANGUAGES / ENGLISH for ACADEMIC PURPOSES (ESOL-EAP)

English as Second Language I: Basic
ESL010-63 M 5:30-9:30pm So106 M. Holden
ESL010-64 W 5:30-9:30pm So106 M. Holden
Prerequisite: Recommendation by basic skills assessment score / 5 class hours, optional extra 3-5 hours in the Language Lab for listening practice - as needed / 4 non-degree credits.

English as Second Language II: Intermediate
ESL201-63 M 5:30-9:30pm So106 B. Riley
ESL201-64 W 5:30-9:30pm So106 B. Riley
Prerequisite: ESL010 and permission of the instructor or satisfactory basic skills assessment score / 3 credits.

English as Second Language III: Advanced
ESL201-63 M 5:30-9:30pm So106 B. Riley
ESL201-64 Th 6:30-9:30pm NoG-6 B. Riley
Prerequisite: ESL010 and permission of the instructor or satisfactory basic skills assessment score / 3 credits.

ENTREPRENEURSHIP

Please see BUSINESS-Entrepreneurship, page 14.

ENVIRONMENTAL TECHNOLOGY

Survey of Environmental Technology
ENV101-63 T 6:30-9:30pm LecB K. Dunckel
Prerequisite: None / 3 credits.

Introduction to Environmental Science
ENV118-01 MWF 9:00-9:50am LecB C. Etter
ENV118-02 T Th 9:30-10:45am LecB H. Chikarmane
ENV118-03 M W 2:30-3:45pm So111 C. Etter
ENV118-06 M 6:30-9:30pm LecB E. Pesce
ENV118-75 M-F 9:00am-12:30pm, 1/2-1/18, TBA, C. Etter
Prerequisite: MAT020 and ENL020 or ENL050 or satisfactory basic skills assessment scores / 4 credits.

For complete course descriptions, visit our web site at www.capecod.edu
Introduction to Environmental Science Lab
ENV118-01 Lab M 9:00-10:50am Sci107 H. Chikarmane
ENV118-02 Lab T 11:00am-12:50pm Sci107 H. Chikarmane
ENV118-03 Lab T 2:00-3:50pm Sci107 H. Chikarmane
ENV118-04 Lab W 10:00am-12:00pm Sci218 C. Etter
ENV118-05 Lab Th 11:00am-12:50pm Sci107 C. Etter
ENV118-63 Lab W 6:30-8:30pm Sci107 E. Hoopes
ENV118-75 Lab M-F 1:00-2:50pm, 1/2-1/18, TBA C. Etter

Coastal Ecology
ENV125-63 T 6:30-9:30pm SciG-3 G. Newton
Prerequisite: None / 3 credits.

Physical Oceanography & Coastal Structures
ENV131-63 W 6:30-9:30pm Sci114 A. Costa
Prerequisite: MAT030 or satisfactory basic skills assessment score and ENV118 and ENV125 / 3 credits.

Coastal Zone Management Laws/Regulations
ENV135-63 M 6:30-9:30pm Sci114 G. Newton
Prerequisite: ENV118 and ENV125 / 3 credits.

Water Supply
ENV146-63 Th 6:30-9:30pm NoG-5 R. Jack
Prerequisite: ENV118 and ENV140 / 3 credits.

OSHA through Hazardous Waste Management
ENV158-63 T 6:30-9:30pm Sci112 S. O’Brien
Prerequisite: None / 3 credits.

Introductory Concepts in GIS
ENV160-63 W 6:30-9:30pm So108 K. Dunckel
Prerequisite: None / 3 credits.

Geographic Information Systems II (GIS)
ENV164-63 Th 6:30-9:30pm Sci112 M. Macgregor
Prerequisite: ENV118, ENV160, and ENV161 / 3 credits.

Commercial Energy Audits
ENV172-63 W 7:00-9:30pm* No108 W. Henry
Prerequisite: ENV171 / 3 credits. *Additional hours to be scheduled and may include weekends; field trips are required.

Introduction to Solar Energy
ENV173-63 Th 6:30-9:30pm Sci103 R. Lawrence
Prerequisite: MAT020 or satisfactory basic skills assessment score / 3 credits.

Environmental Instrumentation
ENV201-40 F 10:00am-2:50pm Sci218 C. Etter
Prerequisite: ENV105 and ENV115 / 4 credits.

Math/Science/Tech Coop Work Experience
MSC262-40 Contact S. Brady at 1-508-362-2131 x4468.
Prerequisite: Permission of the instructor / 1, 2, or 3 credits.

ENVIRONMENTAL SCIENCE Course Sequence • Fall 2007
ENV122 Environmental Management & Decision Making
ENV163 Geographic Information Systems I (GIS I)
ENV170 Renewable Energy Sources
ENV171 Energy Efficiency and Conservation
ENV177 Introduction to Wind Energy

FILM
Introduction to Film
COM220-40 W 2:30-6:20pm LecA B. Bonincontri
Prerequisite: ENL101 / 3 credits.

International Cinema
COM222-40 Th 1:00-4:50pm So108 B. Bonincontri
Prerequisite: ENL101 / 3 credits.

Documentary Film
COM224-40 W F 2:30-4:20pm So116 R. Alvin
Prerequisite: ENL101 / 3 credits.

FIRE SCIENCE
Introduction to Fire Protection
FSC100-40 F 12:00-3:00pm No117 R. Tucker
Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Fire Department Management and Planning
FSC109-63 Th 6:30-9:30pm So108 D. Melanson
Prerequisite: FSC100 / 3 credits.

Fire Code and Ordinances
FSC110-63 M 6:30-9:30pm So108 R. Tucker
Prerequisite: None / 3 credits.

Introduction to Incident Management
FSC120-63 T 6:30-9:30pm So108 D. Melanson
Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

FOREIGN LANGUAGES
Please see LANGUAGES, page 22.

FRESHMAN SEMINAR
Career & Personal Exploration
CXP020-40 M 9:00am-12:00pm No107 R. Heller
CXP020-42 T 3:30-6:20pm Tec102 K. Van Kirk
CXP020-43 M 9:00am-12:00pm So108 TBA
Prerequisite: None / 3 non-degree credits.

GEOGRAPHY
Geography: Culture and Environment
GEO104-63 W 6:30-9:30pm So105 F. Spaulding
Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills assessment scores recommended / 3 credits.

GOVERNMENT
Please see POLITICAL SCIENCE, page 25.

HEALTH & FITNESS
Personal Fitness
FIT117-01 MWF 9:00-9:50am LFCG-1 J. Foster
FIT117-02 MWF 10:00-10:50am LFCG-1 J. Foster
FIT117-03 TH 11:00am-12:15pm LFCG-1 J. Foster
Prerequisite: None / 3 credits.
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<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Notes</th>
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<td><strong>Standard First Aid &amp; Basic Life Support</strong></td>
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<td>FIT130-40</td>
<td>Th</td>
<td>2:00-5:00pm</td>
<td>LFCG-1</td>
<td>L. Bergstrom</td>
<td>Prerequisite: None / 1 credit.</td>
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<td>FIT130-41</td>
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<td>LFCG-1</td>
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<td><strong>Advanced First Aid &amp; Emergency Care</strong></td>
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<td>FIT132-41</td>
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<td><strong>Lifeguard Training (LGT)</strong></td>
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<td>FIT133-01</td>
<td>T Th</td>
<td>9:30-10:45am</td>
<td>LFCGR-1</td>
<td>J. Foster</td>
<td>Prerequisite: None / 3 credits.</td>
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<td>FIT164-40</td>
<td>W</td>
<td>11:00am-12:15pm</td>
<td>GYM, L. Ziemba</td>
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<td>Prerequisite: None / 1 credit. NOTE: Offered once pending academic</td>
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<td><strong>Kripalu/Hatha Yoga I</strong></td>
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<td>FIT167-40</td>
<td>T Th</td>
<td>9:30-10:45am</td>
<td>MainTh, L. Ziemba</td>
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<td>Prerequisite: None / 1 credit.</td>
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<td><strong>Kripalu/Hatha Yoga II</strong></td>
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<tr>
<td>FIT168-40</td>
<td>T Th</td>
<td>9:30-10:45am</td>
<td>MainTh, L. Ziemba</td>
<td></td>
<td>Prerequisite: FIT167 / 1 credit.</td>
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<tr>
<td><strong>HEALTH SCIENCES</strong></td>
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<tr>
<td><strong>Phlebotomy</strong></td>
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<tr>
<td>DTC101-61</td>
<td>Th</td>
<td>6:30-9:30pm</td>
<td>No114</td>
<td>A. Marquardt</td>
<td>Prerequisite: None / 8 credits. This course has special fees.</td>
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<tr>
<td><strong>EKG Technician</strong></td>
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<tr>
<td>DTC102-41</td>
<td>Th</td>
<td>4:00-6:00pm</td>
<td>No114</td>
<td>P. Philie</td>
<td>Prerequisite: None / 2 credits. This course has special fees.</td>
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<tr>
<td><strong>Emergency Medical Technician: EMT</strong></td>
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<tr>
<td>EMS101-63</td>
<td>M Th</td>
<td>7:00-10:00pm</td>
<td>LecC, G. Coffin</td>
<td></td>
<td>Prerequisite: None / 5 credits. Special tuition is charged for this</td>
</tr>
<tr>
<td>EMS101-64</td>
<td>F</td>
<td>7:00-10:00pm</td>
<td>LecC, G. Coffin</td>
<td></td>
<td>course.</td>
</tr>
<tr>
<td><strong>Advanced Pre-hospital Training: Paramedic II</strong></td>
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<tr>
<td>EMS202-63</td>
<td>M W</td>
<td>7:00-10:00pm</td>
<td>LecA, G. Coffin</td>
<td></td>
<td>Prerequisite: EMS201 / 8 credits. Special tuition is charged for this</td>
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<tr>
<td><strong>Stress Management for Optimal Health</strong></td>
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<tr>
<td>HEA120-40</td>
<td>T</td>
<td>4:00-6:30pm</td>
<td>No117</td>
<td>M. Smith</td>
<td>Prerequisite: None / 3 credits.</td>
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<tr>
<td><strong>Medical Interpreter</strong></td>
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<tr>
<td>HEA145-63</td>
<td>W</td>
<td>6:30-9:30pm</td>
<td>LecB</td>
<td>L. Morris</td>
<td>Prerequisite: Satisfactory basic skills assessment scores or ESL201 /</td>
</tr>
<tr>
<td><strong>Pharmacology</strong></td>
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<td>3 credits. A pre-registration interview is required.</td>
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<tr>
<td>HEA200-63</td>
<td>Th</td>
<td>6:00-9:00pm</td>
<td>LecB</td>
<td>C. Harris</td>
<td>Prerequisite: Successful completion of the first year of Dental</td>
</tr>
<tr>
<td>HEA200-64</td>
<td>Th</td>
<td>6:00-10:00pm</td>
<td>LecA, C. Harris</td>
<td></td>
<td>Hygiene or Nursing programs at the College or the approval of the</td>
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<tr>
<td><strong>Nutrition</strong></td>
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<tr>
<td>HEA201-89</td>
<td></td>
<td>Online</td>
<td></td>
<td>N. Shearer</td>
<td>Prerequisite: CHM109 and BIO107 / 3 credits.</td>
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<tr>
<td><strong>HISTORY</strong></td>
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<tr>
<td><strong>U.S. History to 1865</strong></td>
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<tr>
<td>HIS103-01</td>
<td>T Th</td>
<td>8:00-9:15am</td>
<td>No114</td>
<td>C. Barnes</td>
<td>Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills</td>
</tr>
<tr>
<td>HIS103-02</td>
<td>T Th</td>
<td>9:30-10:45am</td>
<td>No114</td>
<td>C. Barnes</td>
<td>assessment scores strongly recommended / 3 credits.</td>
</tr>
<tr>
<td>HIS103-63</td>
<td>M</td>
<td>6:30-9:30pm</td>
<td>No114</td>
<td>F. Chapin</td>
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<tr>
<td><strong>U.S. History since 1865</strong></td>
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<tr>
<td>HIS104-01</td>
<td>M W</td>
<td>8:30-9:45am</td>
<td>No114</td>
<td>C. Barnes</td>
<td>Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills</td>
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<tr>
<td>HIS104-02</td>
<td>M W</td>
<td>2:30-3:45pm</td>
<td>No114</td>
<td>C. Barnes</td>
<td>assessment scores strongly recommended / 3 credits.</td>
</tr>
<tr>
<td>HIS104-63</td>
<td>T</td>
<td>6:30-9:30pm</td>
<td>No114</td>
<td>C. Everett</td>
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<tr>
<td><strong>The U. S. since 1945</strong></td>
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<tr>
<td>HIS108-63</td>
<td>Th</td>
<td>6:30-9:30pm</td>
<td>No114</td>
<td>C. Mastrangelo</td>
<td>Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills</td>
</tr>
<tr>
<td><strong>Women in United States History</strong></td>
<td></td>
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<td>assessment scores strongly recommended / 3 credits.</td>
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<tr>
<td>HIS115-40</td>
<td>T</td>
<td>2:00-4:50pm</td>
<td>No-G6</td>
<td>C. Barnes</td>
<td>Prerequisite: ENL101 / 3 credits.</td>
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<tr>
<td><strong>World History I</strong></td>
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<tr>
<td>HIS119-01</td>
<td>T Th</td>
<td>2:00-3:15pm</td>
<td>No114</td>
<td>M. Strmiska</td>
<td>Prerequisite: None / 3 credits.</td>
</tr>
<tr>
<td>HIS119-02</td>
<td>T Th</td>
<td>3:30-4:45pm</td>
<td>No114</td>
<td>M. Strmiska</td>
<td></td>
</tr>
<tr>
<td>HIS119-40</td>
<td>M W</td>
<td>2:30-3:45pm</td>
<td>No-G-5</td>
<td>TBA</td>
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<tr>
<td><strong>World History II</strong></td>
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<tr>
<td>HIS120-01</td>
<td>MWF</td>
<td>12:00-12:50pm</td>
<td>No114</td>
<td>M. Strmiska</td>
<td>Prerequisite: None / 3 credits.</td>
</tr>
<tr>
<td>HIS120-02</td>
<td>MWF</td>
<td>2:30-3:20pm</td>
<td>So108</td>
<td></td>
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<tr>
<td>HIS120-40</td>
<td>T Th</td>
<td>8:00-9:15am</td>
<td>No116</td>
<td>K. Martin</td>
<td></td>
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<tr>
<td><strong>Chinese Culture</strong></td>
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<tr>
<td>HIS140-89</td>
<td></td>
<td>Online</td>
<td></td>
<td>R. Negron</td>
<td>Prerequisite: None / 3 credits.</td>
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<tr>
<td><strong>Vietnam: America’s Longest War</strong></td>
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<tr>
<td>HIS150-89</td>
<td></td>
<td>Online</td>
<td></td>
<td>R. Negron</td>
<td>Prerequisite: None / 3 credits.</td>
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<tr>
<td><strong>History of Western Civilization: Antiquity to 1715</strong></td>
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<tr>
<td>HIS157-63</td>
<td>W</td>
<td>6:30-9:30pm</td>
<td>No114</td>
<td>F. Chapin</td>
<td>Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment scores / 3 credits.</td>
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<tr>
<td><strong>History of Western Civilization: 1715 to the Present</strong></td>
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<tr>
<td>HIS158-01</td>
<td>MWF</td>
<td>10:00-10:50am</td>
<td>No114</td>
<td>M. Strmiska</td>
<td>Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment scores / 3 credits.</td>
</tr>
<tr>
<td><strong>Medieval History</strong></td>
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<tr>
<td>HIS207-40</td>
<td>T Th</td>
<td>12:30-1:45pm</td>
<td>No114</td>
<td>N. Cronin</td>
<td>Prerequisite: ENL101 / 3 credits.</td>
</tr>
</tbody>
</table>

To register, call 1-508-375-4012
HORTICULTURE

Plant and Soil Science
HOR101-63 M 6:30-9:30pm SciG-3 W. Clark
Prerequisite: ENL020, ENL050, & MAT020 or satisfactory basic skills assessment scores / 4 credits.

Plant and Soil Science Lab
HOR101-63 L W 6:30-8:30pm SciG-3 W. Clark

Horticulture Practicum
HOR106-63 Contact W. Clark at 1-508-362-2131 x4236.
Prerequisite: Enrollment in Horticulture certificate program / Pass-Fail / 1 credit.

Herbaceous Plant Identification & Culture
HOR201-63 M Th 6:00-9:00pm 1/25-3/22, Sci112 P. Keating
Prerequisite: HOR101 / 3 credits.

Landscape Design and Construction
HOR202-63 W 6:30-9:30pm Sci112 M. Neath

HOTEL RESTAURANT MANAGEMENT

Culinary Lab I
CUL120-63 M 4:30-9:30pm CommG1 C. Williams
Prerequisites: HRM111 and CUL100 or HRM140 / 3 credits.

Baking I
CUL180-63 W 4:30-9:30pm CommG-11 TBA
Prerequisite: None; Corequisite: HRM111 and CUL100 / 3 credits.

Dining Room Operations & Service
CUL210-40 M W, 9:30am-2:00pm, 1/22-3/22, CommG11, TBA
CUL210-41 M W, 9:30am-2:00pm, 3/19-5/7, CommG11, TBA
Prerequisite: CUL100 or HRM140 / 4 credits.

Culinary Lab II
CUL220-01 M W 9:30am-2:00pm CommG11 J. Miller
CUL220-02 M W 9:30am-2:00pm CommG11 J. Miller
Prerequisite: CUL100 or HRM140 / 4 credits.

Food and Beverage Management
HRM130-40 M W 8:00-9:15am, CommG11, P. McCormick
HRM130-63 W 5:30-8:30pm, Falmouth Chamber of Commerce J. Miller
Prerequisite: MAT020 or satisfactory basic skills assessment score / 3 credits.

Hospitality Accounting
HRM205-40 T Th 8:00-9:15am CommG11 D. Witkoski
Prerequisite: ACC101/ 3 credits.

Hospitality Marketing
HRM230-01 T Th 9:30-10:45am CommG11 G. Knell
Prerequisite: HRM140 and ENL101 / 3 credits.

Special Events & Operations
HRM250-40 T Th 12:30-1:45pm CommG11 J. Miller
Prerequisite: CUL100 or HRM140 / 3 credits.

Hotel Restaurant Cooperative Work Experience II
HRM262-63 Contact J. Miller at 1-508-362-2131 x4841.
Prerequisite: 9 credits in CUL/HRM curriculum / 3 credits.

HUMANITIES

Humanities: Perception through the Arts
HUM102-01 W 2:30-5:20pm So114 L. DeBower
HUM102-02 MWF 12:00-12:50pm LecC M. Canaves
HUM102-63 T 6:30-9:30pm So116 M. Helfen
Prerequisite: ENL101 / 3 credits.

HUMAN SERVICES

Perspectives on Substance Abuse
HUS140-63 M 6:30-9:30pm NoG-5 J. Corso
Prerequisite: None / 3 credits.

INFORMATION TECHNOLOGY - Database

Database Applications
GIT150-01 T Th 9:30-10:45am Tec102 G. Guarino
GIT150-63 W 6:30-9:30pm Tec203 V. Smith
Prerequisite: GIT120, GIT108 or GIT110 or equivalent skill level in Windows / 3 credits.

Advanced Topics in Database w/SQL
BIT253-63 M 6:30-9:30pm Tec101 K. Welch
Prerequisite: BIT250 and BIT175 / 3 credits.

INFORMATION TECHNOLOGY - General

Microcomputer Applications Software ◆ with MS Excel XP ◆
GIT110-01 T Th 8:00-9:15am Tec117 K. Bent
GIT110-02 T Th 11:00am-12:15pm Tec102 K. Bent
GIT110-03 M W 9:00-10:15am Tec103 K. Bent
GIT110-04 M W 2:30-3:45pm Tec103 V. Smith
GIT110-05 F 9:00am-12:00pm Tec103 V. Smith
GIT110-40 MWF 8:00-8:50am Tec101 L. Assefa
GIT110-41 MWF 9:00-9:50am Tec101 L. Assefa
GIT110-42 T Th 9:30-10:45am Tec101 V. Smith
GIT110-43 T Th 12:30-1:45pm Tec103 E. Miller
GIT110-63 W 6:30-9:30pm Tec103 E. Miller
GIT110-64 Th 6:30-9:30pm Tec102 D. Ziemba
GIT110-65 TBA
GIT110-75 TWF 12:00-5:00pm, 1/2-1/19, Tec101 W. Miller
Prerequisite: GIT102 or equivalent, ENL020, and ENL050 or satisfactory basic skills assessment score / 3 credits.

Introduction to the Internet
GIT180-63 M 6:30-9:30pm Tec117 T. Menard
Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Introduction to Information Tech
BIT111-01 T Th 8:00-9:15am Tec104 V. Smith
Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Microcomputer Hardware
BIT113-40 T Th 2:00-3:15pm Tec104, D. Manwaring
BIT113-63 T 6:30-9:30pm Tec104, D. Manwaring
Prerequisite: MAT020, ENL020 and ENL050 / 3 credits.

Operating Systems
BIT115-01 M W 10:30-11:45am Tec104 V. Smith
Prerequisite: GIT110 / 3 credits.

Information Technology Cooperative Work Experience
BIT261-63 Contact G. Guarino at 1-508-362-2131 x4403.
BIT261-64 Contact V. Smith at 1-508-362-2131 x4743.
Prerequisite: Permission of IT Coordinator / 3 credits.
Systems Analysis
BIT270-63 Th 6:30-9:30pm Tec101, E. Brockway
Prerequisite: BIT111 and 12 credit hours of Information Technology
and/or Computer Science courses, including at least one programming
course, or programming experience that includes file/table
operations, or permission of instructor / 3 credits.

INFORMATION TECHNOLOGY - Networking
Networking Essentials
BIT187-63 Th 6:30-9:30pm Tec104 TBA
Prerequisite: BIT113. Co-requisite: BIT115 / 3 credits.

Windows 2000 Server
BIT234-63 M 6:30-9:30pm Tec104, J. Golmanavich
Prerequisite: BIT223 / 3 credits.

Network Management for Windows
BIT235-63 W 6:30-9:30pm Tec104, J. Golmanavich
Prerequisite: BIT281 or BIT223; Co-requisite: BIT282 or BIT234 / 3 credits.

INFORMATION TECHNOLOGY - Office Tech
Typing I
GIT101-01 T Th 8:00-9:15am Tec102 G. Guarino
GIT101-40 M W 10:30-11:45am Tec101 G. Guarino
Prerequisite: None / 3 credits.

Computer Keyboarding
GIT102-40 MWF 8:00-8:50am, 1/22-2/26, Tec203 M. O'Neill
Prerequisite: None; Pass-Fail / 1 credit.

Office Communications Systems
GIT105-63 W 3:45-6:20pm So107 M. Sylvia
Prerequisite: ENL020 and ENL050 or satisfactory basic skills
assessment score / 3 credits.

Office Accounting ◆ with Intuit Quickbooks ◆
GIT106-63 Th 6:30-9:30pm Tec117 C. LeBlanc
Prerequisite: MAT020 and ENL020 or satisfactory basic skills
assessment scores / 3 credits.

Windows Operating Systems
GIT108-40 MWF 8:00-8:50am, 2/28-4/4, Tec117 M. O'Neill
Prerequisite: ENL020 and ENL050 or satisfactory basic skills
assessment score / 1 credit.

Spreadsheet Applications for Business ◆ with MS Excel XP ◆
GIT125-01 M W 10:30-11:45am Tec103 K. Bent
Prerequisite: GIT110 or GIT120 & GIT106 or ACC110 / 3 credits.

Standard Office Procedures
BIT202-40 T Th 9:30-10:45am Tec204 C. Beale
Prerequisite: GIT120 / 3 credits.

Advanced Word Processing Applications
GIT220-40 T Th 11:00am-12:15pm Tec103 C. Beale
Prerequisite: GIT120 or GIT110 / 3 credits.

Medical Terminology
BIT103-40 T Th 11:00am-12:15pm So111 M. Santos
BIT103-63 T 6:30-9:30pm So115 K. Warren
BIT103-89 Online J. Haagsma
Prerequisite: ENL020 and ENL050 or satisfactory basic skills
assessment score / 3 credits.

Medical Office Procedures
BIT203-40 M W 10:30-11:45am Tec203 S. Tibbetts
BIT203-41 M W 8:30-9:45am Tec104 TBA
Prerequisite: GIT120 or GIT110 and BIT103 / 3 credits.

Medical Coding & Billing
BIT207-40 M W 1:00-2:15pm Tec101 S. Tibbetts
Prerequisite: BIT103 / 3 credits.

INFORMATION TECHNOLOGY - Software Development
Visual Basic
BIT175-01 Th 9:30-10:45am Tec103 K. Bent
Prerequisite: MAT030, GIT110, and BIT111 / 3 credits.

INFORMATION TECHNOLOGY - Web Design
Internet Multimedia Development
BIT220-01 T Th 11:00am-12:15pm Tec101 G. Guarino
Prerequisite: GIT183 and GIT184 / 3 credits.

Web Site Development Practicum
BIT221-40 Contact G. Guarino at 1-508-362-2131 x4403.
Prerequisite: GIT183, GIT184, and BIT283 / 3 credits.

Advanced Topics in Web Development
BIT285-63 M 6:30-9:30pm Tec102 E. Miller
Prerequisite: GIT150, BIT283, and CSC110 / 3 credits.

Web Site Design and Scripting
GIT183-63 T 6:30-9:30pm Tec102 D. Morgan
Prerequisite: GIT110 / 3 credits.

Web Authoring and Graphic Tools
GIT184-01 M W 9:00-10:15am Tec204 G. Guarino
Prerequisite: GIT110 / 3 credits.

INTERNATIONAL STUDIES
Please refer to page 27.

LANGUAGES - French
Elementary French II
FRN102-01 M F 9:00-10:50am LIBMediaRm, L. DeBower
W 10:00-10:50am LIBMediaRm
Prerequisite: FRN101 or 2 years of high school French and permis-
sion of the instructor / 4 credits.

Immersion Study in French Language & Culture
FRN122-75 January 6-20, 2007 L. DeBower
Prerequisite: None / 3 credits.

Intermediate French II
FRN202-01 T Th 9:30-11:50am LIBMediaRm, L. DeBower
Prerequisite: FRN201 or 5 years of high school French / 4 credits.

LANGUAGES - German
Elementary German II
GER102-40 M 3:30-6:00pm LIBMediaRm, E. Lex
W 3:30-6:00pm No108
Prerequisite: GER101 / 4 credits.

Intermediate German II
GER202-40 T Th 3:30-6:00pm So114 E. Lex
Prerequisite: GER201 / 4 credits.

To register, call 1-508-375-4012

For complete course descriptions, visit our web site at www.capecod.edu
LANGUAGES - Portuguese

Conversational Brazilian Portuguese
PRT100-63 T 6:30-9:30pm Comm115, M. Thompson
Prerequisite: ENL050 or satisfactory basic skills assessment score / 3 credits.

Conversational Brazilian Portuguese II
PRT125-63 Th 5:00-8:00pm Comm115, M. Thompson
Prerequisite: PRT100 / 3 credits.

LANGUAGES - Spanish

Conversational Spanish
SPN100-63 Th 6:30-9:30pm LIBMediaRm, D. Duffy
Prerequisite: ENL050 or satisfactory basic skills assessment score / 3 credits.

Elementary Spanish II
SPN102-01 M W 11:00-11:50am LIBMediaRm, C. Esperson
T 11:00am-12:45pm TBA
Th 11:00am-12:45am LIBMediaRm
SPN102-02 M 3:30-5:50pm No117 C. Esperson
W 3:30-5:50pm LIBMediaRm
Prerequisite: SPN101 or 2 years of high school Spanish and permission of the instructor / 4 credits.

Intermediate Spanish II
SPN202-01 T Th 3:55-6:15pm LIBMediaRm, C. Esperson
Prerequisite: SPN201 or 5 years of high school Spanish / 4 credits.

Advanced Spanish II
SPN302-40 T Th 2:00-3:15pm LIBMediaRm, C. Esperson
Prerequisite: SPN202 or high school advanced placement Spanish / 3 credits. Offered subject to enrollment.

LITERATURE

Introduction to Children's Literature
ENL120-01 T Th 9:30-10:45am So108 J. French
ENL120-40 W 3:30-6:20pm No105 L. Haselton
ENL120-63 T 6:30-9:30pm NoG-5 L. Haselton
Prerequisite: ENL101 / 3 credits.

World Mythologies
ENL150-01 MWF 12:00-12:50pm No105 D. Gregory
Prerequisite: ENL101 / 3 credits.

English Literature: Romantic Age to the Present
ENL204-01 MWF 9:00-9:50am No104 S. Polito
Prerequisite: ENL102 / 3 credits.

American Literature to 1890
ENL205-63 W 6:30-9:30pm No106 L. Kornhiser
Prerequisite: ENL102 / 3 credits.

American Literature since 1890
ENL206-01 MWF 10:00-10:50am So117 D. Bird
Prerequisite: ENL102 / 3 credits.

The Modern Novel
ENL208-01 MWF 11:00-11:50am No115 P. Allen
Prerequisite: ENL102 / 3 credits.

The Arthurian Legend
ENL218-01 T Th 12:30-1:45pm Lec C. Olendzenski
Prerequisite: ENL102 / 3 credits.

Women Writers
ENL228-40 T Th 11:00am-12:15pm No108 L. Deutsch
Prerequisite: ENL102 / 3 credits.

Selected Topics in Literature:
Voices in Modern Irish Drama, Poetry and Film
ENL290-63 M 6:30-9:30pm Comm106, J. McDonough
Prerequisite: ENL102 / 3 credits. May be repeated for credit; 6 credits maximum.

MARKETING / MANAGEMENT

Please see BUSINESS - Marketing/Management, page 14.

MASSAGE THERAPY

Introduction to Shiatsu
MTC105-61 T 3:30-6:20pm, 1/23-3/6, UpComm, W. Lapinski
MTC105-63 T 3:30-6:20pm, 3/20-5/1, UpComm, W. Lapinski
Prerequisite: None / 1 credit.

Pathology for Massage Therapy
MTC110-61 T 6:30-9:20pm LIBMediaRm, TBA
Prerequisite: BIO105 / 3 credits.

Introduction Complementary Healing Practices
MTC135-61 Th 6:30-9:30pm So105 TBA
Prerequisite: None / 3 credits.

Massage Therapy II
MTC201-63 M 3:30-9:30pm LFC104 V. Riordan
MTC201-64 T 3:30-9:30pm LFC104 V. Riordan
Prerequisite: MTC101 and MTC115 / 4 credits.

Massage Therapy Clinical Practicum
MTC205-63 W 3:30-9:20pm LFC104 TBA
MTC205-64 Th 3:30-9:20pm LFC104 TBA
Prerequisite: MTC101, MTC115, and MTC105 / 2 credits.

Massage Therapy Professional Ethics & Practice Management
MTC225-63 Altn. Sat., 9:00am-1:00pm, 1/27-5/5, No105, E. Duff
Prerequisite: MTC101 / 2 credits.
MATHEMATICS

Algebra for Precalculus
MAT110-01 M W 2:30-4:10pm So115 A. Wan
MAT110-40 M W 8:10-9:50am Sci103 N. Yusuf
MAT110-41 T Th 9:00-10:40am Sci104 E. Baker
Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

Survey of Mathematics
MAT140-01 MWF 9:00-9:50am So106 R. Dengler
MAT140-02 T Th 11:00am-12:15pm So108 A. Wan
MAT140-41 T 6:30-9:30pm Sci103 TBA
Prerequisite: MAT040 or MAT110 or satisfactory basic skills assessment scores / 3 credits.

Elementary Statistics
MAT150-01 MWF 10:00-10:50am Sci103 G. Bent
MAT150-02 MWF 12:00-12:50am Sci103 G. Bent
MAT150-40 T Th 8:00-9:15am Sci103 M. Moynahan
MAT150-63 T Th 6:30-9:30pm NoG-6 J. Sears
MAT150-64 Sat. 9:00am-12:00pm NoG-6 A. Evans
MAT150-65 M 6:30-9:30pm NoG-6 M. Sullivan
MAT150-89 Online M. Moynahan
Prerequisite: MAT040 or MAT110 and ENL020 or satisfactory basic skills assessment scores / 3 credits.

Precalculus Mathematics I
MAT171-01 T Th 10:30am-12:10pm Sci103 N. Yusuf
MAT171-40 MWF 10:00-11:10am So106 R. Dengler
MAT171-63 T Th 6:30-8:30pm So106 G. Bjornholm
Prerequisite: MAT040 or MAT110 or satisfactory basic skills assessment scores / 4 credits.

Precalculus Mathematics II
MAT190-01 M W 8:10-9:50am Sci114 M. Zhang
Prerequisite: MAT171 / 4 credits.

Calculus I
MAT240-01 T Th 8:30-10:10am No108 M. Zhang
Prerequisite: MAT190 / 4 credits.

Linear Algebra
MAT245-01 M W 9:30-10:45am Sci 101 A. Wan
Prerequisite: MAT240 or MAT180 / 3 credits.

Calculus II
MAT250-01 T Th 8:30-10:10am Sci 101 N. Yusuf
Prerequisite: MAT240 or MAT185 / 4 credits.

Peer Tutorial Practicum
MTU200-01/02/03 Contact N. Yusuf at 1-508-362-2131 x4582.
Prerequisite: Faculty recommendations in the content area / 1, 2, or 3 credits.

MEDICAL ASSISTING

Medical Assist Clinical Procedures
MAC201-63 M W 8:00-10:15am NoG-8 B. Colocino
MAC201-64 M W 10:30am-12:45pm NoG-8 B. Colocino
Prerequisite: BIT103, BIO105, and MAC101 / 4 credits.

Medical Assist Clinical Practicum
MAC202-63/64 Contact B. Colocino at 1-508-362-2131 x4514.
Prerequisite: BIT103, BIO105, and MAC101 / 2 credits.

Medical Assisting Certificate
For certificate requirements and course scheduling information, please contact Barbara Colocino at 1-508-362-2131 x4514.

MUSIC

Music Appreciation
MUS100-01 MWF 9:00-9:50am MusicRm J. Skelley
MUS100-02 T Th 11:00am-12:15pm MusicRm J. Skelley
Prerequisite: None / 3 credits.

Elementary Music Theory
MUS101-63 M 6:30-9:30pm MusicRm D. Carpenter
Prerequisite: None / 3 credits.

Music History II
MUS103-01 MWF 10:00-10:50am MusicRm J. Skelley
Prerequisite: None / 3 credits.

Chorus
MUS110-40 T Th 3:30-4:45pm MusicRm E. Kelly
Prerequisite: None / 1 credit. May be repeated; 6 credit maximum.

Jazz Ensemble
MUS115-01 T Th 2:00-3:15pm MusicRm J. Skelley
Prerequisite: MUS101 / 3 credits.

Applied Music
MUS120-40 Contact E. Kelly at 1-508-362-2131 x4651.
Prerequisite: Interview. 15 one-half hour tutorial lessons / 1 credit. There will be an Applied Music charge.

Advanced Applied Music
MUS121-40 Contact E. Kelly at 1-508-362-2131 x4651.
Prerequisite: Interview and Audition. 15 one-hour tutorial lessons / 2 credits. There will be an Applied Music charge.

Advanced Music Theory
MUS142-01 MWF 12:00-12:50pm MusicRm J. Skelley
Prerequisite: MUS101 / 3 credits.

NURSING

Tri-level Nursing Assistant/Home Health Aide
CNA117-61 MWF 8:30am-12:30pm TBA G. Medeiros
CNA117-63 MWF 5:30-9:30pm TBA G. Medeiros
CNA117-65 M-F, 8:30am-2:30pm, 5/9-6/29, TBA G. Medeiros
Prerequisite: None / 6 credits. This course has special fees.

Pharmacology Calculations
NUR100-40 W, 3:00-4:50pm, 1/24-3/21 No117 D. Friedel
NUR100-41 T, 10:00am-12:00pm, 1/23-3/20, No117 B. Colocino
Prerequisite: MAT030 or satisfactory basic skills assessment score / 1 credit.

To register, call 1-508-375-4012.
Service Learning

Service Learning is an instructional method that connects meaningful service experiences in the local community with academic learning in the classroom. Service Learning projects address community needs as well as develop students’ academic skills, sense of civil responsibility, and commitment to the community.

Make a difference • Use your skills
Help others • Gain real-world perspective
Make the connection with reflection
Meet new people • Have fun!

For additional information, please contact John French at 1-508-362-2131 x4555.

PHILOSOPHY

Introduction to Philosophy
PHI130-01 T Th 2:00-3:15pm No115 D. McCullough
PHI130-02 T Th 3:30-4:45pm No115 D. McCullough
PHI130-03 M 2:30-5:20pm No115 D. McCullough
PHI130-03 M 6:30-9:30pm No115 D. McCullough
Prerequisite: Satisfactory basic skills assessment score / 3 credits.

Existentialism
PHI201-01 W 2:30-5:20pm No115 D. McCullough
Prerequisite: ENL101 or PHI130 / 3 credits.

PHYSICS

Physics II
PHY102-01 T Th 11:00am-12:15pm Sci114 J. Shaw
Prerequisite: PHY101 / 4 credits.

Physics II Lab
PHY102-01 Lab Th 9:00-10:50am Sci114 J. Shaw
PHY102-02 Lab Th 12:30-2:20pm Sci114 J. Shaw

University Physics II
PHY212-01 M W 11:00am-12:40pm Sci114 J. Shaw
Prerequisite: PHY211 / 4 credits.

University Physics II Lab
PHY212-01 Lab Th 9:00-10:50am Sci114 J. Shaw
PHY212-02 Lab Th 12:30-2:20pm Sci114 J. Shaw

POLITICAL SCIENCE

International Relations
GOV102-40 T Th 2:00-3:15pm NoG-5 M. Ringawa
Prerequisite: None / 3 credits.

American Government
GOV111-40 T Th 7:00-8:15am No117 C. Bowers
GOV111-63 M 7:00-10:00pm So114 M. Forest
GOV111-64 T 6:30-9:30pm So114 R. O’Leary
GOV111-80 T 6:00-9:00pm Wareham HS, C. Bowers
Prerequisite: None / 3 credits.

PSYCHOLOGY

General Psychology
PSY101-01 T Th 8:00-9:15am NoG-6 F. Burlin
PSY101-02 T Th 9:30-10:45am NoG-6 F. Burlin
PSY101-03 MW 10:00-10:50am No117 S. Marini
PSY101-04 MW 11:00-11:50am No116 S. Marini
PSY101-05 T Th 2:00-3:15pm No116 S. Marini

For complete course descriptions, visit our web site at www.capecod.edu
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
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<td>10:00-11:15am</td>
<td>So115</td>
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<td>N. Walker</td>
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<td>H. Goolishian</td>
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<td>R. Cahoon</td>
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Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills assessment scores strongly recommended / 3 credits.

**Child Psychology**

- **PSY201-20** Online: S. Marini
- **PSY201-40** W F: 8:30-9:45am, TVStudio: B. Sternberg
- **PSY201-41** T Th: 1:00pm-2:15pm, No103: H. Goolishian

Prerequisite: PSY101 / 3 credits.

**Adolescent Psychology**

- **PSY202-01** T Th: 2:00-3:15pm, So114: K. Clarke
- **PSY202-40** MWF: 11:00-11:50am, No118: P. Hartnett

Prerequisite: PSY101 / 3 credits.

**Abnormal Psychology**

- **PSY207-01** T Th: 12:30-1:45pm, NoG-6: F. Burlin
- **PSY207-40** MWF: 9:00-9:50am, LecA: B. Amidon
- **PSY207-41** W: 3:30-6:20pm, SoG-8: A. Kane

Prerequisite: PSY101 / 3 credits.

**Principles of Counseling & Crisis Intervention**

- **PSY208-01** M W: 8:30-9:45am, NoG-6: F. Burlin

Prerequisite: PSY101 plus at least one advanced psychology or sociology course / 3 credits.

**Human Sexuality**

- **PSY212-89** Online: R. Cahoon

Prerequisite: PSY101 / 3 credits.

**Developmental Psychology: The Life Span**

- **PSY233-01** T Th: 11:00am-12:15pm, So114: K. Clarke
- **PSY233-40** T Th: 2:00-3:15pm, No117: J. Roche
- **PSY233-63** M: 6:30-9:30pm, So117: C. Schulenburg
- **PSY233-89** Online: C. Schulenburg

Prerequisite: PSY101 / 3 credits.

**Cognitive Psychology**

- **PSY235-01** T Th: 12:30-1:45pm, No117: S. Marini

Prerequisite: PSY101 / 3 credits.

**RELIGION**

**Concepts of Western Religion**

- **REL122-01** T Th: 11:00am-12:15pm, No115: D. McCullough

Prerequisite: None / 3 credits.

**SOCIOMETRY**

**Principles of Sociology**

- **SOC106-01** M W: 8:30-9:45am, No115: M. Cordill
- **SOC106-02** M W: 10:00-10:50am, No115: J. Oni
- **SOC106-03** MWF: 11:00am-12:00pm, NoG-5: J. Oni
- **SOC106-04** MWF: 12:00-12:50pm, NoG-5: J. Oni
- **SOC106-05** T Th: 8:00-9:15am, No115: M. Cordill
- **SOC106-06** T Th: 11:00am-12:15pm, So107: M. Cordill
- **SOC106-07** T Th: 12:30-1:45pm, No118: J. Oni

- **SOC106-08** T Th: 2:00-3:15pm, So107: M. Cordill
- **SOC106-40** M W: 2:30-3:45pm, No104: L. Hamilton
- **SOC106-41** T Th: 9:30-10:45am, So106: F. Powers
- **SOC106-63** W: 6:30-9:30pm, LecC: A. Lambert

Prerequisite: None / 3 credits.

**Juvenile Delinquency**

- **SOC205-63** MWF: 1:00-1:50pm, So105: G. Seeley

Prerequisite: SOC106 / 3 credits.

**Race, Gender and Class in the U. S.**

- **SOC208-89** Online: K. Straight

Prerequisite: SOC106 / 3 credits.

**Social Problems**

- **SOC215-20** Online: M. Cordill

Prerequisite: SOC106 / 3 credits.

**THEATER & DANCE**

**Modern Dance Techniques I**

- **DAN120-40** T Th: 11:00am-12:15pm, MainThr: S. Hutchinson
- **DAN120-41** T Th: 12:30-1:45pm, MainThr: S. Hutchinson

Prerequisite: None / 3 credits; may be repeated once for credit.

**Choreography and Performance**

- **DAN129-40** (1cr) T: 4:00-6:00pm, MainThr: J. Schoonover
- **DAN129-41** (2cr) T: 4:00-8:00pm, MainThr: J. Schoonover
- **DAN129-42** (3cr) T Th: 4:00-7:00pm, MainThr: J. Schoonover

Prerequisite: None / 1 credit per 2 contact hours. May be repeated for credit; 6 credit maximum.

**Modern Dance Techniques II**

- **DAN221-40** T Th: 2:00-3:15pm, MainThr: S. Hutchinson

Prerequisite: DAN120 / 3 credits.

**Page to Stage: Planning Play Productions**

- **THR102-01** T Th: 2:00-3:15pm, TVStudio: M. Tritto

Prerequisite: None; THR101 recommended / 3 credits.

**Acting I**

- **THR103-01** T Th: 11:00am-12:15pm, TVStudio: M. Tritto
- **THR103-40** T Th: 9:30-10:45am, StudioThr: E. Rapoza
- **THR103-63** W: 6:30-9:30pm, StudioThr: P. McKey

Prerequisite: None / 3 credits.

**Rehearsal and Performance**

- **THR113-01** (1cr) MWF: 3:30-6:20pm, MainThr: M. Tritto
- **THR113-02** (2cr) MWF: 3:30-6:20pm, MainThr: M. Tritto
- **THR113-03** (3cr) MWF: 3:30-6:20pm, MainThr: M. Tritto

Prerequisite: None / 1, 2, or 3 credits. May be repeated for credit; 6 credit maximum.

**Stagecraft**

- **THR119-40** MWF: 2:30-4:30pm, StudioThr: TBA

Prerequisite: None / 1, 2, or 3 credits. May be repeated once for credit; 6 credit maximum.

**Advanced Scene Study Studio**

- **THR204-63** M: 6:30-9:30pm, StudioThr: L. Marsland

Prerequisite: THR103 or THR203 / 3 credits.

**Directing for Theater**

- **THR205-01** T Th: 3:30-6:00pm, StudioThr: M. Tritto

Prerequisite: THR103 / 3 credits.

**Acting the Song**

- **THR206-63** W: 6:30-9:30pm, MusicRm: L. Marsland

Prerequisite: THR103 / 3 credits.

For complete course descriptions, visit our web site at www.capecod.edu
International Studies
Faculty-Led Short-Term Study Tours 2007

Intersession
French Culture & Language
This two-week, French immersion study tour to Montpellier, France benefits students at all levels: beginner, intermediate, and advanced. Participants stay in a private room with a French host family, share breakfast and dinner with them, take morning French classes at the Institut Linguistique Adenet, attend cultural events, and participate in regional field trips.
FRN122-75  3 credits*
Instructor: Lore Loftfield DeBower
Dates: January 6 - 20, 2007
*Estimated cost: $1,665 (includes tuition) plus airfare

Travel & Study in a Spanish Speaking Country
This two-week educational field trip to Chile is recommended for Spanish language students or those who have a passion for Latin culture. Participants fly into Santiago, visit nearby Valparaiso on the coast, then travel south to the islands of Chiloé, the city of Puerto Montt, and the Patagonia region.
SPN126-40  1 credit* or non-credit
Instructor: Christine Esperson
Dates: January 5 - 18, 2007
*Estimated cost:  $3,600 (includes airfare) plus tuition

Spring Break
Travel & Study in France for French Language Students
This ten-day field trip to France is offered to any student who has taken a French class at CCCC. Students visit Paris, Normandy, Brittany, and Ile de France.
FRN121-40  1 credit*
Instructor: Lore Loftfield DeBower
Dates: March 8 -18, 2007
*Estimated cost: $1,200 (includes tuition) plus airfare

International Business: A European Experience
This course includes an escorted trip to Paris and nearby cities. It is designed for students interested in international business and European culture. Students have direct contact with French college students studying business and economics as well as visits to a variety of businesses. Emphasis is placed on conducting business overseas, currency issues, cultural issues, comparative marketing techniques, and basic international law.
Prerequisite: Any 3 credit CCCC business/economics course or permission of instructor.
BUS225-63   3 credits*
Instructor: Neil Cronin
Dates: March 9 - 17, 2007
*Estimated cost: $1,350 plus airfare and tuition

Paris 101
This study tour is offered in conjunction with International Business: A European Experience, but is intended for students, faculty, or community members who wish to travel to Paris and experience the pleasures of France. Day trips include visits to Versailles, Fontainbleau, and Chartres.
Instructor: Neil Cronin
Dates: March 9 - 17, 2007
Estimated cost: $1,350 plus airfare

Summer
International Drawing ~ Scotland
This two-week course offers a unique experience for anyone interested in improving their artistic skills while enjoying the rich cultural heritage and stunning landscape of Scotland. Under the direction of instructor and artist Scott Anderson, students receive lessons in renowned artist David Cohen's studio, located in the East Lothian countryside on the outskirts of Edinburgh. Participants will also travel north to Inverness and west towards the coast, visiting local artists in their studios, acquiring a genuine feel for the land and its people.
ART100-40  Drawing I  3 credits*
Instructor: Scott Anderson
Dates: June 5 - 19, 2007
*Estimated cost: TBA

Ireland: Yesterday and Today
Explore the Emerald Isle, from its stormy past to its emergence as a Celtic Tiger, on an eight day study tour of Ireland’s history, culture, and connections to America. The course will expose students to the beauty, the tragedy and the glory of Ireland, through its scholarship, people and poetry. From two strategic locations, Dublin and Galway, students will embark on an exploration of Ireland with day-long field trips, lectures, and cultural opportunities.
HIS241-40  3 credits*
Instructor: Kate Martin
Dates: July 6 - 14, 2007
*Estimated cost: $1,500 plus airfare and tuition

Semester Abroad
Cape Cod Community College, a member of the College Consortium for International Studies (CCIS), offers CCCC students the opportunity to earn credit while spending a semester, summer, or intersession abroad. All CCIS programs are fully accredited and open to both full and part-time students.

For more information and applications for Cape Cod Community College study tours and semester abroad programs, please contact
International Studies Coordinator
Christine Jacques at 1-508-375-4016
or email: cjacques@capecod.edu
**Basic Skills Assessment**

The purpose of the Skills Assessment is to assist you in identifying your academic strengths and weaknesses in English, reading comprehension, and mathematics. The results will help to determine your appropriate course level so that you can enhance your success at Cape Cod Community College.

Skills assessments must be taken by students enrolling in accounting, English composition, mathematics or science courses, and any other course with a prerequisite requirement. Exceptions will be made for students who have successfully completed comparable college courses and have their transfer credits on file at the Registrar’s Office.

For students submitting an application to the Admissions Office for matriculation into the College, the assessment is mandatory unless prior course credit or test results are available and valid. Assessments are available in reading comprehension, English and mathematics.

All assessments will take place in the Assessment Center - Grossman Commons Building (2nd floor). The fee for assessment/advising is $30; this fee will be billed to you. You should bring a #2 pencil and personal identification.

Assessment appointments for non-matriculated students only are available at 5:30pm (one subject area only: English/Reading Comprehension or Mathematics), 6:30pm or 7:45pm (all subject areas: English, Reading Comprehension and Mathematics) on the following Wednesday evenings:

- December 13, 20, 27, 2006
- January 3, 10, 17, 24, 2007

Call 1-508-362-2131 x4543 for an appointment.

**Tutoring Center**

Lyndon P. Lorusso Applied Technology Building, G-01

The Tutoring Center assists students by offering **FREE** personalized or small group tutoring for courses taught at Cape Cod Community College. Additionally, the Center offers **FREE** help in vocabulary, spelling, study skills, grammar, test taking, reading skills, word processing, diagnosis of learning strengths and weaknesses, and more.

**Use the automated on-line appointment system.**

Beginning the first day of classes, students can make and manage their own tutoring appointments on-line from the College’s web site at www.capecod.edu (“Student/Staff Links”, “Make Tutoring Appointment”). Tutoring starts the second week of classes.

- **eTutoring:** Students taking online classes or those working on homework or projects at home that cannot get to campus to meet with a tutor now have **eTutoring**. CCCC is participating in an online tutoring program with several other community colleges. Our students have access to **FREE** online tutoring at www.eTutoring.org any time of day, seven days a week.

  **Stop stress before it begins - Get help early!**

  Call 1-508-362-2131 x4352 or come to Tech G-01.

**Writing/Resource Center**

Lyndon P. Lorusso Applied Technology Building, G-02

The Writing/Resource Center offers academic support for written assignments using word processing. A writing specialist is available to assist students with questions about researching, formatting, documenting, and writing essays and research papers across the curriculum. Hours are posted.

For more information, call 1-508-362-2131 x4526.

**Math Learning Center**

Science Hall, Room 112

The Math Learning Center is available to students who want a place to study in small groups, to do mathematics homework with someone available to assist them, to clear up a specific problem, to work with a tutor, or to refer to other text books covering similar information. The **Math Learning Center** is supervised by math faculty and peer tutors. Hours are posted.

For more information, call 1-508-362-2131 x4626.

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**X + Y = ?**

Be Prepared to Take the Math Assessment Test!

The score you receive on this test will determine the level of math course you are eligible to take. Students scoring below college level math may be required to take one or more Developmental Math course depending upon their score. To help students prepare for the Math Assessment Test, Cape Cod Community College is offering a **Math Refresher Workshop**.

For more information, call 1-508-362-2131 x4318.

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5 Reasons To Take This Workshop

1. You haven’t taken an algebra course in over a year.
2. Your “basic” arithmetic skills are a bit rusty.
3. It will give you an opportunity to review sample questions and learn of other resources.
4. It will prepare you to score your best on the test, which will help ensure that you are placed in the correct level math course at Cape Cod Community College.
5. Taking time now to prepare and study for the placement test may help you avoid spending time and money on a lower level developmental math course.

... it’s Free!
History of Art II
ART126-02 M 3:30-6:20pm LeCe

Human Anatomy & Physiology I
BIO107-63 M 6:30-9:30pm SciG-7
BIO107-63 Lab W 6:30-8:30pm SciG-7

Financial Accounting
ACC201-63 M 6:30-9:30pm SoG-8

Introduction to Business
BUS100-63 M 6:30-9:30pm No104

Supervision
BUS103-63 M 6:30-9:30pm No103

Management
BUS214-63 M 6:30-9:30pm So115

Survey of Chemistry
CHM106-01 M 3:00-5:50pm Sci114
CHM106-01 Lab M 6:00-7:50pm Sci220

Oral Communication
COM103-07 M 3:30-6:20pm So117

Computer Aided Drafting I
CON130-63 M 6:30-9:30pm Tcc202

Procedural Criminal Law
CRJ102-63 M 6:30-9:30pm No106

Anatomy
CRJ135-01 M 2:30-5:20pm So118

Elementary Algebra
MAT030-63 M 6:30-9:30pm So107

Elementary German II
GER102-40 M 3:30-6:00pm, LIBMediaRm

Elementary Spanish II
ESL102-63 M W 6:00-7:30pm Tec 204

Emergency Medical Technician: EMT
EMS101-63 MTh 7:00-10:00pm 1/29-6/11
EMS202-63 M W 7:00-10:00pm Tec 204

Fire Code and Ordinances
FSC110-63 M 6:30-9:30pm So116

Elementary Political Science
GER102-40 M 3:30-6:00pm, LIBMediaRm

Elementary Statistics
MAT150-63 M 6:30-9:30pm NoG-6

Introduction to Earth Science
ESC101-63 W 6:30-9:30pm Sci 218
ESC101-63 Lab M 6:30-8:30pm Sci 218

Intro to Environmental Science
ENV118-63 M 6:30-9:30pm Lec B

Intro to Microeconomics
ECO117-63 M 6:30-9:30pm No117
ECO117-69 Online

Intro to Psychological Science
PSY101-65 M 7:00-10:00pm, WarehamHS

Psychology
PSY233-63 M 6:30-9:30pm So117

Advanced Scene Study Studio
PSY290-63 M 6:30-9:30pm Tcc106

Theatre
THR113-01 MWTh 5:30-9:30pm TBA
THR113-02 M W 6:30-9:30pm So117
THR113-03 MWF 6:30-9:30pm So117

To register, call 1-508-375-4012

For complete course prerequisites and descriptions, visit our web site at www.capecod.edu

www.capecod.edu

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The ADVANTAGE Program at Cape Cod Community College

The ADVANTAGE Program is a TRIO federally-funded Student Support Service Program. Academic services provided include personalize tutoring, academic advising, peer tutor, semester performance review, transfer trips to other four-year colleges, free life skills workshops co-sponsored by Coaches & Mentors program, to name a few of the services provided to qualified participants.

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Cape Cod Community College • Spring 2007

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For more information, call Michael Tritto, Jr. at 1-508-362-2131 x4390.
American Sign Language I
ASL101-63 T 6:30-9:30pm Com106

Drawing II
ART200-80 T 6:00-9:00pm, WarehamHS

Watercolor II
ART204-63 T 6:00-9:30pm Studio B

Graphic Design I
ART207-40 T 2:00-5:30pm Tec103

Graphic Design II
ART208-63 T 6:00-9:30pm Tec103

Concepts in Biology I
BIO101-63 T 6:30-9:30pm Sci114
BIO101-63 Lab Th 6:30-8:30pm SciG-3

Survey of Human Anatomy & Physiology
BIO105-89 Online
BIO105-89 Lab T 4:00-5:50pm SciG-7

Human Anatomy & Physiology II
BIO108-63 T 6:30-9:30pm SciG-7
BIO108-63 Lab Th 6:30-8:30 pm SciG-7

Microbiology
BIO201-63 T 6:30-9:30pm Sci107
BIO201-63 Lab Th 6:30-8:30pm Sci107

Personal and Small Business Taxes
ACC110-63 T 6:30-9:30pm Tec101

Business Law I
BUS120-63 T 6:30-9:30pm No106

General Chemistry I
CHM102-63 Th 6:30-9:30pm Sci114
CHM102-63 Lab Th 6:30-9:30pm Sci220

Chemistry for the Health Sciences I
CHM109-41 Th 3:00-5:50pm Sci114
CHM109-41 Lab Th 6:00-7:50pm Sci220

Chemistry for Health Sciences II
CHM110-40 T 3:30-5:50pm Sci114
CHM110-40 Lab T 6:00-7:50pm Sci218

Voice and Diction
COM100-63 T 6:30-9:30pm MusicRm

Oral Communication
COM103-41 T 3:30-6:20pm So117

Interpersonal Communication
Com201-63 T 6:30-9:30pm So117

Quantitative Skills for Construction
CON100-63 T 4:30-6:20pm So115

BluePrint Reading: Construction Trades
CON101-63 T 6:30-9:30pm SoG-8

Computer Aided Drafting II
CON135-63 T 6:30-9:30pm Tec202

Principles of Investigation II
CR207-40 T 3:30-6:20pm No106

College Reading and Study Skills
ENL020-63 T 6:30-9:30pm No105

Foundations in Microbiology
ENL050-63 T 6:30-9:30pm No104

Leadership and Management in ECE
ECE291-63 T, 6:30-9:30pm, 1/25-4/5, No118

Principles of Microeconomics
ECO118-63 T 6:30-9:30pm No117

English Composition I
ENL101-03 T 3:30-6:20pm No105

English Composition II
ENL102-63 T 6:30-9:30pm NoG-6

Survey of Environmental Technology
ENV101-63 T 6:30-9:30pm LecB

Coastal Ecology
ENV125-63 T 6:30-9:30pm SciG-3

OSHA through Hazardous Waste Management
ENV158-63 T 6:30-9:30pm Sci112

Introduction to Incident Management
FSC120-63 T 6:30-9:30pm So108

Intermediate German II
GER202-40 TTh 3:30-6:00pm So114

Conversational Brazilian Portuguese
PRT100-63 T 6:30-9:30pm Comm115

Intermediate Spanish II
SPN202-01 TTh, 3:55-6:15pm, LIB MediaRm

Career & Personal Exploration
CXP020-42 T 3:30-6:20pm Tec102

Phlebotomy
DTC101-61 TTh, 6:30-9:30pm, 1/23-6/29, NoG-5

Stress Management for Optimal Health
HEA120-63 T 4:00-6:30pm No117

Nursing Across the Lifespan
NUR108-62 MTW 6:00-10:00pm No116
NUR500-62 Sat. 7:00am-3:30pm, Clinic

Physical and Mental Health I
NUR201-65 MTW 6:00-10:00 pm No116
NUR801-65 Sat 7:00am-3:30pm, Clinic

U.S. History Since 1865
HIS104-63 T 6:30-9:30pm No114

Humanities: Perception through the Arts
HUM102-63 T 6:30-9:30pm So116

Microcomputer Hardware
BIT113-63 T 6:30-9:30pm Tec104

Medical Terminology
BIT103-63 T 6:30-9:30pm So115

Web Site Design and Scripting
GIT183-63 T 6:30-9:30pm Tec102

Intro to Shiatsu
MTM105-61 T, 6:30-9:20 pm, LIB MediaRm

Massage Therapy II
MTM201-64 T 3:30-9:30pm LFC104

Survey of Mathematics
MAT140-63 T 6:30-9:30 pm Sci103

PreCalculus Mathematics I
MAT171-63 T Th 6:30-8:30pm So106

Real Estate, Mortgage & Landlord/Tenant
BIT134-63 T 6:30-9:30pm No103

American Government
GOV111-64 T 6:30-9:30 pm Sci114
GOV111-80 T 6:00-9:00pm, Wareham HS

General Psychology
PSY101-45 T 3:30-6:20pm NoG-5

Choreography and Performance
DAN129-40 T 4:00-6:00pm MainTh
DAN129-41 T 4:00-8:00pm MainTh
DAN129-42 T 4:00-7:00pm MainTh

Directing for Theater
THR205-01 TTh 3:30-6:00pm StuTh

For complete course prerequisites and descriptions, visit our web site at www.capecod.edu

To register, call 1-508-375-4012.

Accept the Academic Challenge!

Honors Program
at Cape Cod Community College

Challenging and advanced learning experiences and formal recognition of exceptionally high quality academic work are available through the Honors Program. Qualified students may enroll in honors courses and contract for honors options in selected courses. In each, students will work with other highly motivated students on challenging readings, papers and projects. They will also receive individualized attention, support and feedback from their professors. Successful completion of honors courses and contracts will be noted on student transcripts.

Honors work may improve your chances of earning scholarships, admission to four-year institutions of your choice and admission to the Commonwealth Honors Program at the University of Massachusetts. Honors option work is encouraged for all students who have achieved a 3.3 GPA or better and are interested in earning scholarships and transferring to four-year colleges.

For more information, please contact Claudine Barnes at 1-508-362-2131 x4508.
Schedule for Wednesdays - Late Afternoon & Evening Classes

Introduction to Anthropology
ANT107-63 W 6:30-9:30pm So115

Life Drawing
ART107-63* W 6:00-9:30pm StudioB

Graphic Production & Layout I
ART210-63 W 6:00-9:30pm Tec202

Current Topics in Astronomy
AST201-01 W 3:00-5:50pm Sci1 14

Human Anatomy & Physiology I
BIO107-63 M 6:30-9:30pm SciG-7

BIO107-63 Lab W 6:00-9:30pm SciG-7

Accounting I with Computer Applications
ACC111-63 W 6:30-9:30pm Tec101

Accounting II with Computer Applications
ACC112-63 W 6:30-9:30pm Tec102

Intermediate Accounting II
ACC222-63 W 6:30-9:30pm So116

Marketing
MKT205-63 W 6:30-9:30pm TBA

Chemistry for the Health Sciences I
CHM109-40 W 3:00-5:50pm Sci104

CHM109-40 Lab W 6:00-7:50pm Sci220

Oral Communication
COM103-10 W 3:30-6:20pm So117

COM103-63 W 6:30-9:30pm So117

Foundations in Writing
ENL050-64 W 6:30-9:30pm No104

Elementary Algebra
MAT030-05 W 3:30-6:20pm Sci103

MAT030-64 Lab W 6:40-9:30pm Sci103

Intermediate Algebra
MAT040-63 W 6:30-9:30pm So107

Preschool Curriculum Planning
ECE201-63 W 6:30-9:30pm No118

Introduction to Earth Science
ESC101-63 W 6:30-9:30pm No117

ESC101-63 Lab M 6:30-8:30pm Sci218

English Composition I
ENL101-47 W 2:30-5:20pm LecC

ENL101-63 W 6:30-9:30pm No105

English Composition II
ENL102-64 W 6:30-9:30pm No5-5

Critical Reading and Thinking
ENL108-63 W 6:30-9:30pm So114

Journalism II
ENL163-01 W 2:30-5:20pm Sci101

Selected Topics in Writing: Poetry Writing
ENL291-63 W 6:30-9:30pm NoG-6

English as Second Language I: Basic
ESL010-64 W 5:30-9:30pm So106

English as Second Language II: Intermediate
ESL102-63 M W 6:00-7:30pm Tec204

ESL102-64 M W 7:45-9:15pm Tec204

Intro to Environmental Science
ENV118-63 M 6:30-9:30pm Lec B

ENV118-63 Lab W 6:30-9:30pm Sci107

Physical Oceanography & Coastal Structures
ENV131-63 W 6:30-9:30pm Sci114

Wastewater Treatment Plant Operation
ENV145-63 W 6:00-9:00pm MA Maritime Academy, Bourne

Introductory Concepts in GIS
ENV160-63 W 6:30-9:30pm So108

Commercial Energy Audits
ENV172-63 W 7:00-9:30pm* No108

*Additional hours to be scheduled and may include weekends; field trips are required.

Introduction to Film
COM220-40 W 2:30-6:20pm Lec A

Elementary German II
GER102-40 M, 3:30-6:00pm, LIBMediaRm

W 3:30-6:00pm No108

Elementary Spanish II
SPN102-02 M 3:30-5:50pm No117

W, 3:30-5:50pm, LIBMediaRm

Geography: Culture and Environment
GEO104-63 W 6:30-9:30pm So105

Advanced Pre-hospital Training: Paramedic II
EMS202-63 M W, 7:00-10:00pm & Sat.,

7:00am-5:00pm, LecA, 1/3-6/20

Medical Interpreter
HEA145-63 W 6:30-9:30pm LecB

History of Western Civilization:
Antiquity to 1715
HIS157-63 W 6:30-9:30pm No114

Plant and Soil Science
HOR101-63 M 6:30-9:30pm SciG-3

HOR101-63 Lab W 6:30-8:30pm SciG-3

Landscape Design and Construction
HOR202-63 W 6:30-9:30pm Sci112

Baking I
CUL180-63 W 4:30-9:30pm CommG-11

Food and Beverage Management
HRM130-63 W, 3:00-4:50pm, 1/24-3/21, No117

Introduction to Film
THR113-63 W 6:30-9:30pm Tec103

THR113-01 MWF 3:30-6:20pm MainTh

THR113-02 MWF 3:30-6:20pm MainTh

THR113-03 MWF 3:30-6:20pm MainTh

ACTING I
THR103-63 W 6:30-9:30pm StuTh

Rehearsal and Performance
THR113-01 MWF 3:30-6:20pm MainTh

THR113-02 MWF 3:30-6:20pm MainTh

THR113-03 MWF 3:30-6:20pm MainTh

ACTING I
THR206-63 W 6:30-9:30pm MusicRm

Interested in Changing Your Direction?

Attend an Information Session for Returning Adults
December 14 • January 18
February 28 • March 21
April 25

All sessions begin at 6:00pm Grossman Commons Building.

Reservations
Please call the Advising & Counseling Center at 1-508-362-2131 x4318.
E-mail: advisingcenter@capecod.edu

Start here, and take your life anywhere!

To register, call 1-508-375-4012

For complete course prerequisites and descriptions, visit our web site at www.capecod.edu

www.capecod.edu
### Schedule for Thursdays - Late Afternoon & Evening Classes

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Sign Language II</td>
<td>ASL102-63 Th 6:30-9:30pm</td>
<td>Comm106</td>
</tr>
<tr>
<td>Drawing I</td>
<td>ART100-40 Th 3:00-6:30pm</td>
<td>StudioA</td>
</tr>
<tr>
<td>Concepts in Biology I</td>
<td>BIO101-63 T 6:30-9:30pm</td>
<td>Sci114</td>
</tr>
<tr>
<td>Human Anatomy &amp; Physiology II</td>
<td>BIO108-63 T 6:30-9:30pm</td>
<td>Sci107</td>
</tr>
<tr>
<td>Microbiology</td>
<td>BIO201-63 T 6:30-9:30pm</td>
<td>Sci107</td>
</tr>
<tr>
<td>Managerial Accounting</td>
<td>ACC202-63 Th 6:30-9:30pm</td>
<td>No116</td>
</tr>
<tr>
<td>General Chemistry II</td>
<td>CHM102-63 Th 6:30-9:30pm</td>
<td>Sci114</td>
</tr>
<tr>
<td>Chemistry for the Health Sciences I</td>
<td>CHM109-41 Th 3:00-5:50pm</td>
<td>Sci114</td>
</tr>
<tr>
<td>Oral Communication</td>
<td>COM103-65 Th 6:30-9:30pm</td>
<td>So117</td>
</tr>
<tr>
<td>Computer Programming I: Java</td>
<td>CSC110-63 Th 6:30-9:30pm</td>
<td>Tec103</td>
</tr>
<tr>
<td>Working with the MA State Building Codes</td>
<td>CON120-63 Th 6:30-9:30pm</td>
<td>SoG-8</td>
</tr>
<tr>
<td>Juvenile Justice</td>
<td>CRJ122-63 Th 3:30-6:20pm</td>
<td>No103</td>
</tr>
<tr>
<td>Prealgebra</td>
<td>MAT202-63 Th 6:30-9:30pm</td>
<td>Sci106</td>
</tr>
<tr>
<td>Professionalism, Ethics &amp; Standards in ECE</td>
<td>ECE294-63 Th 6:30-9:30pm, 1/25-4/5, No118</td>
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<tr>
<td>English Composition I</td>
<td>ENL101-64 Th 6:30-9:30pm</td>
<td>No105</td>
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<tr>
<td>English Composition II</td>
<td>ENL101-80 Th 6:00-9:00pm</td>
<td>WarehamHS</td>
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<tr>
<td>English Composition II</td>
<td>ENL102-65 Th 3:30-6:20pm</td>
<td>No104</td>
</tr>
<tr>
<td>English as Second Language III: Advanced</td>
<td>ESL201-64 Th 6:30-9:30pm</td>
<td>NoG-6</td>
</tr>
<tr>
<td>Water Supply</td>
<td>ENV146-63 Th 6:30-9:30pm</td>
<td>NoG-5</td>
</tr>
<tr>
<td>Geographic Information Systems II (GIS)</td>
<td>ENV164-63 Th 6:30-9:30pm</td>
<td>Sci116</td>
</tr>
<tr>
<td>Introduction to Solar Energy</td>
<td>ENV173-63 Th 6:30-9:30pm</td>
<td>Sci103</td>
</tr>
<tr>
<td>International Cinema</td>
<td>COM222-40 Th 1:00-4:50pm</td>
<td>Sci108</td>
</tr>
<tr>
<td>Fire Department Management and Planning</td>
<td>FSC109-63 Th 6:30-9:30pm</td>
<td>Sci108</td>
</tr>
<tr>
<td>Intermediate German II</td>
<td>GER202-40 Th 3:30-6:00pm</td>
<td>So114</td>
</tr>
<tr>
<td>Conversational Brazilian Portuguese II</td>
<td>PRT125-63 Th 5:00-8:00pm</td>
<td>Comm115</td>
</tr>
<tr>
<td>Conversational Spanish</td>
<td>SPN100-63 Th 6:30-9:30pm, LIBMediaRm</td>
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<tr>
<td>Intermediate Spanish II</td>
<td>SPN202-01 Th 3:55-6:15pm</td>
<td>LIBMediaRm</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>DTC101-61 Th6:30-9:30pm, 1/23-6/29, NoG-8</td>
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</tr>
<tr>
<td>EKG Technician</td>
<td>DTC102-41 Th 4:00-6:00pm</td>
<td>NoG-8</td>
</tr>
<tr>
<td>Emergency Medical Technician: EMT</td>
<td>EMS101-63 MTh7:00-10:00pm, 1/29-6/11, LecC</td>
<td></td>
</tr>
<tr>
<td>Pharmacology</td>
<td>HEA200-63 Th 6:00-9:00pm</td>
<td>LecB</td>
</tr>
<tr>
<td>The U. S. since 1945</td>
<td>HIS108-63 Th 6:30-9:30pm</td>
<td>No114</td>
</tr>
<tr>
<td>Herbaceous Plant Identification &amp; Culture</td>
<td>HOR201-63 MTh 6:00-9:00pm</td>
<td>Sci112</td>
</tr>
<tr>
<td>Microcomputer Applications Software</td>
<td>GIT110-64 Th 6:30-9:30pm</td>
<td>Tec102</td>
</tr>
<tr>
<td>Systems Analysis</td>
<td>BIT270-63 Th 6:30-9:30pm</td>
<td>Tec101</td>
</tr>
<tr>
<td>Networking Essentials</td>
<td>BIT187-63 Th 6:30-9:30pm</td>
<td>Tec104</td>
</tr>
<tr>
<td>Office Accounting</td>
<td>GIT106-63 Th 6:30-9:30pm</td>
<td>Tec117</td>
</tr>
</tbody>
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### Early Morning Classes

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>Digital Imaging I</td>
<td>ART214-40 T 7:00-11:00am</td>
<td>Tec202</td>
</tr>
<tr>
<td>English Composition I</td>
<td>ENL101-48 Th 7:00-8:15am</td>
<td>So117</td>
</tr>
<tr>
<td>English Composition II</td>
<td>ENL102-01 Th 7:00-8:15am</td>
<td>Tec203</td>
</tr>
<tr>
<td>Technical Writing</td>
<td>ENL131-01 Th 7:00-8:15am</td>
<td>Tec103</td>
</tr>
<tr>
<td>American Government</td>
<td>GOV111-40 Th 7:00-8:15am</td>
<td>No117</td>
</tr>
</tbody>
</table>

### Saturday Classes

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawing I</td>
<td>ART100-63 Sat, 10:00am-1:30pm, StudioB</td>
<td></td>
</tr>
<tr>
<td>Illustration I</td>
<td>ART205-63 Sat, 9:00am-4:30pm, 1/27-3/10, Tec101</td>
<td></td>
</tr>
<tr>
<td>Illustration II</td>
<td>ART206-63 Sat, 9:00am-4:30pm, 3/24-5/5, Tec101</td>
<td></td>
</tr>
<tr>
<td>Oral Communication</td>
<td>COM103-64 Sat, 9:00am-12:00pm, So116</td>
<td></td>
</tr>
<tr>
<td>Elementary Statistics</td>
<td>MAT150-64 Sat, 9:00am-12:00pm, NoG-6</td>
<td></td>
</tr>
</tbody>
</table>

For complete course prerequisites and descriptions, visit our web site at [www.capecod.edu](http://www.capecod.edu)
The LFC is located on the lower level of the Life Fitness Center Complex. Entrance is off parking lot 12.

**Features:**
- Rebounder
- 2 Stair Masters
- 4 Life Cycles
- 3 Schwinn Air Dynes
- 3 Rowing Machines
- Free Weights
- 2 Treadmills
- Universal Gym
- Racquetball Court
- Elliptical
- Basketball Court
- 6 Tennis Courts
- 14 Circuit Training Stations

**LFC Hours**
Hours while classes are in session
Monday-Friday • 7:30am - 6:30pm
Saturday • 9:00am - 1:00pm

**Gymnasium Hours**
Hours while classes are in session
Monday-Friday • 7:30am-5:00pm

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**Life Fitness Center**
1-508-362-2131 x4368

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**Foreign Film Series**

The Foreign Film Series is sponsored by: Wilkens Library, International Education Committee, Department of Arts and Communication, and the Department of Language and Literature. Funding for this series is made possible in part by a grant from the Cape Cod Community College Educational Foundation and a Title VI SACHEM grant.

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**Zammer Hospitality Institute**

Cape Cod Community College is proud to be the home to the newly created Linda and William Zammer Institute for Hospitality and Culinary Studies. It is the pathway for students into well-paying hospitality and culinary careers, and is a vehicle through which the College quickly responds to the ever changing needs of the region’s hospitality and service-based economy.

It seeks to grow the student experience in:
- excellence in hospitality/culinary services
- internships and cooperative work opportunities
- international cultures and cuisines
- sustainable business and environmental practices

Have questions, or want to become involved? Please contact Jim Miller, Coordinator
1-508-362-2131 x4841 or jmiller@capecod.edu

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**Hatha Yoga**

Union of body and mind is the goal of this ancient science. The development of a strong, supple body, a calm mind, and an awakened spirit can be achieved through breathing exercises, gradual stretching, and the practice of meditation.

**Grossman Commons Building, Upper Level**
January 29 - April 30 • 6:30-8:30pm
Class will not meet on 2/19 and 4/16
Instructor: Katherine Trainor  Fee: $120

To register, mail the completed form and payment to:
Cape Cod Community College
Community Recreation
2240 Iyannough Road
W. Barnstable, MA 02668-1599

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**Hatha Yoga Registration • Spring 2007**

Name: _______________________________
Mailing Address: _______________________
Day Phone # ___________________________
Evening Phone # _______________________
Birth Date: ____________________________
Payment enclosed:
☐ check  ☐ money order  Please do not send cash.

---

**Community Recreation**
1-508-362-2131 x4649
The Academy, with over 500 current members, is an organization at the College for people aged 50+.

The Academy was established in 1987 as an ILR (Institute for Learning in Retirement), one of many across the U.S., most of which are affiliated with colleges and universities. The Lifelong Learning Center features climate-control, state-of-the-art facilities and a comfortable members’ lounge.

The Academy expects to offer over fifty study groups in the Spring semester that commence in January. Classes range from discussion groups led by a coordinator to lectures conducted by specialized instructors. Topics may include:

- Cape Cod History
- Tai Chi
- Jewish Mysticism
- Current Events
- Ancient Egypt
- Great Books
- Irish Poetry
- Politics & Press
- Writers Group

The Spring 2007 catalog will be posted on the ALL website, www.allcapecod.org. To receive a printed copy of the Spring catalog, please contact the Academy.

All CLEP examinations are 90 minutes long and are administered on computer. Student test reports are available immediately (except for English Composition with Essay exams). Credit cards are the preferred method of payment for the actual CLEP exam with checks required for the administrative fee.

Students may purchase the Official CLEP Study Guide in bookstores or may download individual study guides at a cost of $10 from www.collegeboard.com/clep. Please submit your CLEP application to the Assessment Center in the Grossman Commons Building before 4:00pm on or before the registration deadline date.

For more information on CLEP exams, contact the Assessment Office at 1-508-362-2131 x4542.

Project Forward

Project Forward, a vocational training skills program for students with significant learning difficulties, has received national, state, and local recognition. Recognized as an exemplary school-to-work model by the U.S. Department of Education, Project Forward has also been cited by 4H/UMass-Amherst for its Peer Leadership program.

Project Forward provides an exploratory career assessment including course offerings in Basic Food Preparation, Office Technology, Basic Retail, Institutional Maintenance and Landscaping, and Work-Life Skills. In addition to one of the vocational concentrations listed, second year students participate in a cooperative work-study experience connecting work-based learning at a local job site with instruction at Cape Cod Community College. Enrichment activities including art instruction, chorus, and 4-H activities coordinated with Barnstable County 4H/UMass Extension are also available at no additional charge to the student.

To apply, please contact Peter Daley at 1-508-362-2131 x4763 or Beverly Heaton Kimball at x4481.
Advanced Studies

The Office of Advanced Studies is the coordinating center for students interested in pursuing their education after earning their Associates Degree. Through Cape Cod Community College’s unique partnerships with off-Cape institutions, area students can now earn their Bachelor’s or Master’s degree without leaving the Cape. Information may be requested through the Office of Advanced Studies at 1-508-375-4082.

Bachelors Programs

Bachelor of Science in Communication/Public Relations/Journalism - Suffolk University
Contact: Dr. Jane Secci, 1-508-375-4029 - email: jsecci@suffolk.edu

Bachelor of Liberal Arts with a minor in Early Childhood Education - Lesley University
Contact: Ms. Trisa Monasterio, 1-617-349-8310

Bachelor of Arts in Arts/Humanities/Social Sciences - UMASS/Dartmouth
Contact: Ms. Barbara Brown, 1-508-678-3636

Bachelor of Science in Nursing A.D.N. to B.S.N. - UMASS/Boston
Contact: Ms. Kathleen Polley, 1-617-287-7532
Curriculum & online education contact: 1-617-287-7532

Masters Programs

MPA - Public Administration - Suffolk University
Contact: Dr. Jane Secci, 1-508-375-4029 - email: jsecci@suffolk.edu

Professional Counseling - Lesley University (new program March 2007)
Contact: Ms. Raquel Rodriguez, 1-508-428-6125

Clinical Social Work - Boston University
Contact: Ms. Deborah Sheehan, 1-617-353-2245 or Ms. Natalie McEachern, 1-617-353-2115

Early Childhood Education - Wheelock College
Contact: Ms. Sue Gershon, 1-617-879-2311 or Ms. Debra Johnston-Malden, 1-617-879-2240

Educational Leadership and Certificate Advanced Graduate Studies (C.A.G.S.) - Salem State College
Contact: Mr. Joseph Gilbert, 1-508-564-5099 or Mr. Kevin Fahey, 1-978-542-6267

Reading - Salem State College
Contact: Ms. Patricia Kenney, 1-978-542-6317 or Ms. Erin Carty, 1-508-420-4594

Communication Studies - Suffolk University
Contact: Dr. Jane Secci, 1-508-375-4029 - email: jsecci@suffolk.edu

Other advanced degree programs are being explored. For more information on current or future programs, or to express your interest in degree programs you’d like to see brought to the Cape, please contact:

Office of Advanced Studies • 1-508-375-4082
Academic Programs at Cape Cod Community College

Associate in Arts Degree
Business Transfer
Communication
Computer Science
Early Childhood Education (Transfer Compact)
Education
Elementary Education (Transfer Compact)
English Literature
English Writing/Rhetoric
Environmental Studies
Global Studies
Graphic Design
Health Education/Exercise Science/Recreation
History
Human Services
Liberal Arts
Mass Communication
Modern Language
Music
Philosophy
Political Science
Psychology
Public Relations
Science, Mathematics, and Pre-Engineering
Sociology/Anthropology
Theater/Dance
Visual Arts

Certificate

Associate in Science Degree
Business Administration
  Accounting
  Hotel Restaurant Management
  Management
  Marina Management
  Marketing
Criminal Justice
Dental Hygiene
Early Childhood Education
Environmental Technology
Fire Science*
  Fire Science
  Emergency Medical Services
Information Technology
  Administrative Assistant: General or Medical
  Application Specialist
  Database Development and Management
  Network Administration
  Software Development
  Web Site Design and Development
  Nursing

Certificates
Allied Health
  Diagnostic Technician
  Gerontology*
  Massage Therapy*
  Medical Assisting
  Paramedic*
  Tri-Level Certified Nurse Aide / Home Health Aide
Business and Management
  Construction Technology*
  Customer Service
  Fire Officer Development*
  Paralegal*
  Programming for Computer Science
Early Childhood Education
  Infant and Toddler
  Preschool
Environmental Technology*
  Coastal Zone Management
  Environmental Site Assessment
  Geographic Information Systems (GIS)
  Wastewater Management
  Water Supply
Horticulture
  Horticulture Certificate*
  Horticulture Technician*
  Landscape Construction Technician*
  Landscape Maintenance Technician*
Hospitality
  Culinary Arts
  Front Office Procedures
Information Technology
  Administrative Assistant: General or Medical
  Application Specialist
  Database Design
  Desktop Publishing
  Networking
  PC Service Technician
  Visual Basic
  Web Site Design
Law Enforcement
  *One or more courses may be offered evenings.

NON-DISCRIMINATION POLICY STATEMENT
Cape Cod Community College policy prohibits discrimination in education, employment, and services on the basis of race, ethnicity, religion, sex, marital status, national origin, ancestry, sexual orientation, or disability. For policies on Affirmative Action, Diversity, and Sexual Harassment, see the Affirmative Action Statement, page 39.
Mission Statements

Public Higher Education System Mission Statement
Massachusetts Public Higher Education is a SYSTEM with a distinguished past, increasing and measurable accomplishments, and dedicated to being recognized as having one of the nation’s most outstanding array of institutions. It comprises 15 community colleges, nine state colleges, and five campuses of the University of Massachusetts. The system exists to provide accessible, affordable, relevant, and rigorous programs that adapt to changing individual and societal needs for education and employment. The public system is committed to continuous improvement and accountability in all aspects of teaching and learning. The Board of Higher Education, together with each respective Board of Trustees, expects all students, faculty, and staff to be held to exacting standards in the performance of their roles and responsibilities.

Community College Mission Statement
The fifteen Massachusetts community colleges offer open access to high quality, affordable academic programs, including associate degree and certificate programs. They are committed to excellence in teaching and learning and provide academic preparation for transfer to four-year institutions, career preparation for entry into high demand occupational fields, developmental coursework and lifelong learning opportunities. Community colleges have a special responsibility for workforce development and through partnerships with business and industry, provide job training, retraining, certification, and skills improvement. In addition, they assume primary responsibility, in the public system, for offering developmental courses, programs and other educational services for individuals who seek to develop the skills needed to pursue college-level study or enter the workforce.

Rooted in their communities, the colleges serve as community leaders, identifying opportunities and solutions to community problems and contributing to the region’s intellectual, cultural and economic development. They collaborate with elementary and secondary education and work to ensure a smooth transition from secondary to post-secondary education. Through partnerships with baccalaureate institutions, they help to promote an efficient system of public higher education.

The community colleges offer an environment where the ideas and contributions of all students are respected. Academic and personal support services are provided to ensure that all students have an opportunity to achieve academic and career success. No eligible student shall be deprived of the opportunity for a community college education in Massachusetts because of an inability to pay tuition and fees.

Institutional Mission Statement
Cape Cod Community College delivers educational programs and services to meet the diverse needs of the residents of Cape Cod, the Islands, and adjacent areas of Southeastern Massachusetts. As the sole comprehensive college on Cape Cod, it provides the only access to higher education for many residents.

The College is a student-centered learning community that prepares students for a rapidly changing and socially diverse global economy. To this end, it provides degrees in the liberal arts and sciences; career and technical degrees and certificates; and workforce education.

A strong liberal arts focus contributes (1) a foundation for transfer to baccalaureate programs; (2) general education that supports technical and career programs with communication and analytical competencies as well as broadly based liberal education; and (3) cultural opportunities for the region.

Its career and technical programs support unique workforce and economic needs in such fields as the hospitality and tourism industry, healthcare, environmental technology, and business with particular emphasis on small business and information technology. These programs provide opportunities for immediate employment and for transfer to professional baccalaureate programs. In addition, the College provides both credit courses and non-credit customized training to meet continuing education needs of employees and employers.

Priorities
• Developmental education and English for speakers of other languages to provide access to higher education for students who lack the skills necessary for success in collegiate programs.

• Liberal arts and sciences for transfer to a wide range of baccalaureate majors such as theater, visual arts, mass communications, psychology, education, mathematics, and scientific fields.

• Technical and occupational degrees and certificates in such fields as hospitality management, culinary arts, healthcare, environmental technology, business, and information technology.

• Workforce education that serves area employees and employers; supports economic development in the region; and meets the professional development needs of its own faculty and staff.

• Student services to support student access, development, success, retention and graduation.

• A campus climate that affirms the centrality of learning, welcomes multiple perspectives, celebrates the contributions of a diverse population, and promotes the values of open inquiry and mutual respect.

• Educational and service opportunities for a senior population that is double the proportion of national averages.

• Cultural experiences that enrich learning at the College and serve the broader community with such activities as performing arts events, fine arts exhibits, distinguished speakers, athletic and recreational programs, and international education.

• Library and information services that provide the only comprehensive collegiate learning resource of the region.

• Distance learning access for students of the islands and other remote areas as well as for those whose access to campus-based education is limited by personal circumstances.

• Partnerships with other institutions to bring baccalaureate and advanced degrees to the region.

• K-12 partnerships that promote articulation and support for college-bound students.
College Administration

Board of Trustees
George D. Zogrosos, Chair, East Sandwich
Robert F. Mills, Vice Chair, Hyannis
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Sandra Brito, Registrar
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Teresa Martin, Executive Director, Cape Cod Technology Council
Greg Masterson, Director of the Wilkens Library
Susan Miller, Dean of Business, Health, Social Sciences and Human Services
Richard K. Nastr, Director of Advising and Counseling Center
Clare Niven-Blowers, Director of Assessment Center
Roseanna Penau-Warfield, Dean of Enrollment Management and Student Development
John Paul San Giovanni, Director of Distance Learning
Philip Sisson, Dean of Language and Literature, Mathematics, Natural Sciences, and Life Fitness
Phyllis Whitney, Director of the Hyannis Center/ACCCESS Program
Chester Yacek, Dean of Human Resources and Administration
David Ziemb, Dean of Arts and Communication and Advanced Studies

General Information

Absence Due to Religious Beliefs - Refer to Attendance or to the Student Handbook.

Academic Advising - All students are encouraged to drop by the Advising and Counseling Center on the second floor of the Commons Building (C203) to discuss their academic progress with a professional advisor. Students can plan academic course work, check prerequisites, verify graduation requirements, or obtain information about any aspect of the school. If advisors don’t have a ready answer, referrals are made to the appropriate office on campus. Advisors are available Monday-Thursday, 8:30am-8:00pm; Friday, 8:30am-4:30pm. Appointments are suggested for evening hours. Call 1-508-362-2131 x4318 for assistance.

Accreditation - Cape Cod Community College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through college institutions offering post-graduate instruction.

Inquiries regarding the accreditation status by the New England Association should be directed to the administrative staff of Cape Cod Community College, or Commission on Institutions of Higher Education, New England Association of Schools and Colleges, 209 Burlington Rd., Bedford, MA, 01730-1433 or call 1-781-271-0022.

The Nursing program is accredited by the National League for Nursing and has full approval from the Massachusetts Board of Registration in Nursing.

The Dental Hygiene program is accredited by the American Dental Association.

Admissions - Cape Cod Community College has an “open door” admissions policy. Admission (matriculation) requires the completion of an admissions application, submission of an official high school transcript or GED diploma, and payment of the application fee. Individuals without a high school credential should contact the Admissions Office to discuss the “Ability to Benefit” option.

The application priority dates are: August 15th for Fall semester and January 10th for Spring semester.

The “open door” admissions policy and application priority dates do not apply to Nursing, Dental Hygiene, or international students. International students should contact the Admissions office for a complete packet of information. The application deadlines for these programs are: January 5th Nursing, February 1st Dental Hygiene. To request an application or Admissions Bulletin call 1-508-362-2131 x4311 or download from www.capecod.edu/admissions. To schedule a campus visit, go to www.capecod.edu/admissions.

Affirmative Action and Title IX Policy
Statement - Cape Cod Community College is an Affirmative Action/Equal Opportunity Employer. We encourage applications from candidates who will enrich and contribute to the cultural and ethnic diversity of our college and do not discriminate on the basis of age, race, creed, color, religion, marital status, gender, sexual orientation, veteran status, national origin or disability status in its education programs or in activities as required by the Title VI Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and regulations promulgated thereunder; 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX), and Part 104 (Section 504); and the Americans with Disabilities Act of 1990. All inquiries concerning application of the above should be forwarded to the College’s Office of Affirmative Action.

All questions, concerns, complaints or requests for auxiliary aids and services regarding the Americans with Disabilities Act should be forwarded to Chet Yacek, Dean of Human Resources and Administration, and A.D.A. Compliance Coordinator, or Joyce Mass, Director of the O’Neill Center for Disability Services, or Jeanmarie Fraser, Coordinator of Title IX, or Agustin Dorado, Affirmative Action Officer.
General Information

Course Changes (Drops or Adds) - Students should refer to the Calendar on page 2 of this publication for important information regarding course changes. Requests to drop or add a course must be done in person at the Registrar’s Office; failure to attend class or verbal notification to the instructor does not constitute a withdrawal and will result in a failing grade for the course.

For additional information, please refer to the Student Handbook and to page 42 of this brochure for refund information.

Criminal Offender Record Information and Sex Offender Registry Information Checks - Students participating in an academic, community or clinical program that involves the potential for unsupervised contact with children, the disabled, or the elderly, may be required to undergo a Criminal Offender Record Information (CORI) check and/or a Sex Offender Registry Information (SORI) check. Students found to have certain criminal convictions or pending criminal actions will be presumed ineligible to participate in such activities. The College’s access to CORI records is authorized by the Commonwealth's Criminal History Systems Board, pursuant to Massachusetts General Laws, Chapter 6, Sections 167-178B. The College’s assessment of CORI records is based on regulations issued by the Executive Office of Health and Human Services, 101 Code of Massachusetts Regulations 15.00-15.17. SORI checks are performed pursuant to Massachusetts General Laws, Chapter 6, Section 178C. Information pertaining to the Commonwealth’s Sex Offender Registry Board is available at www.mass.gov/sorb. For more information regarding the College’s CORI/SORI check process, please contact Chet Yacek, Dean of Human Resources and Administration at 1-508-362-2131 x4306.

Developmental Course - A basic skill development course, generally numbered below 100 in the Cape Cod Catalog, which carries college credit but does not count toward the requirements for graduation.

Final Exams - All final examinations must be taken at the scheduled hours during the exam week.

Financial Aid - To apply for financial aid, complete the Free Application for Federal Student Aid (FAFSA). Applications are accepted on a rolling basis; the recommended application date for the Fall semester is April 1, and Spring semester is November 1. Allow at least one month’s processing time. For students whose eligibility has been confirmed before the tuition bill due date, payment will be deferred in anticipation of financial aid. Sources of assistance include federal, state, and college grants, work study, and student loans.

If you need assistance, please contact the Financial Aid Office in the Nickerson Administration Building at 1-508-362-2131 x4393 between 8:30am and 4:30pm, Monday-Friday, and until 7:00pm on Wednesdays.

Graduation (procedures for) - Cape Cod Community College is authorized by the Massachusetts Board of Higher Education to award the degrees of Associate in Arts and Associate in Science. These steps must be taken to guarantee fulfilling your Commencement requirements:
1. File a Degree Candidate form at the beginning of your last semester (by March 1 for May, July 1 for August and November 1 for January). Forms are available from your advisor or at the Registrar’s Office. Deadlines are important. Late filing means your graduation will be delayed.
2. Complete all core course requirements and, in A.S. degree programs, all program requirements. It is the student’s responsibility to ensure completion of all degree requirements. Avoid disappointment and check requirements carefully at the beginning of your last semester!

Students who plan on receiving a certificate must also adhere to the above mentioned procedures for graduation.

High School Equivalency Certificate (G.E.D.) - Refer to page 5.

Identification Cards - Identification cards are issued at the Student Development Office during the day and in the evening at the Wilkins Library. Hours are posted.

Immunization - Massachusetts state law requires that all students taking 12 credits or more be immunized. Necessary immunizations may be obtained through Health Services. Refer to the Student Handbook for more information or contact Health Services at 1-508-362-2131 x4331.

Information Subject to Change - This publication is provided as a convenience and source of information. The College reserves the right to add or withdraw courses and programs, change course content, or revise any provision or requirement described herein, such revisions then becoming applicable both to new students and to students already enrolled.

Insurance - The Commonwealth of Massachusetts requires all students carrying nine credits or more to participate in the student health insurance program or in a health insurance program with comparable coverage. If a student has comparable coverage and wishes to waive participation in the Massachusetts Community Colleges insurance plan, the student must furnish the College a written waiver showing comparable coverage on a form provided by the College.
The premium charge for the College health insurance plan will appear on your bill. All waivers must be received by the College at registration time or prior to the opening of the semester. Otherwise, the charge will remain on your bill and payment will be required.

Matriculation - Matriculation is formal admission acceptance into a certificate or degree program and defines the graduation requirements a student must follow in order to receive an associate degree or certificate. For more information, refer to Admissions (page 39) or contact the Admissions Office at 1-508-362-2131 x4311.

Mission Statement - Refer to page 38.

Payment - Tuition and fees must be paid in full at the time of registration. Payment is accepted by cash, check, money order, MasterCard, Visa, Discover or American Express to "Cape Cod Community College" or through eCashier at www.capecod.edu.

Prerequisites - Cape Cod Community College is committed to students’ academic success. Prerequisite courses are established to assure students have the necessary knowledge and skills to succeed in a course. You are required to complete (or be currently enrolled in) prerequisites prior to registering for the next level course. For information on the Basic Skills Assessment, refer to page 28 or contact the Assessment Center at 1-508-362-2131 x4843.

Refunds - Refer to page 42.

Sex Offender Registry - Refer to Criminal Offender Record Information, page 40.

Sexual Harassment - Sexual harassment of a student, an employee, or any other person in the College is unacceptable, impermissible, and intolerable. Students who believe they have been subject to discriminatory educational practices including sexual harassment are asked to first seek advice through their instructor or see Jeanmarie Fraser, Title IX Coordinator, in the Wilkens Library. Also see the College’s Student Grievance Procedure and the complete Sexual Harassment Policy in the Student Handbook.

Smoking Policy - Smoking is not permitted indoors. Smoking will be permitted outdoors anywhere beyond 25 feet of a building entrance. Both smoking and congregation within 25 feet of a building entrance is prohibited. Any complaints, suggestions or reporting of violations should be directed to the Vice President of Administration and Finance.

Standards - The College reserves the right to dismiss any student who, in its judgement, conducts himself/herself in a manner incompatible with its standards. Cheating, plagiarism and similar offenses are examples of such behavior. Failure to do assigned work, excessive absences, or inappropriate classroom behavior may be the cause for dropping the student with a grade of “ABS” or “F.”

Student Handbook - Cape Cod Community College has published a handbook that provides information that students taking credit courses should know. Students may request a copy of the Student Handbook from the Student Development Office.

Support Services for Students with Disabilities - In compliance with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the College is committed to providing support services and reasonable accommodations on an individual basis to all qualified students and employees with disabilities within the limits of its resources.

Special services, including modifications in examinations, materials on tape, work station modifications, readers, notetakers, sign language interpreters, Braille course materials, tutoring, etc., may be arranged in order that individuals with disabilities are assured equal access to all academic programs, activities and services.

Students requiring these services are requested to make early application to the College, and contact the O’Neill Center for Disability Services at 1-508-362-2131 x437 to assess their special needs. Support services for employees will be coordinated through the College Human Resources Office and the O’Neill Center for Disability Services.

Transfer Credit Policy - In most cases, earned credit for college course work completed at Cape Cod Community College or transferred from any regionally accredited institution of higher education with a grade of a C or better may be applied toward satisfying a degree requirement; such a time limit must be imposed on the applicability of earned credit toward satisfying a degree requirement; such a time limit must be approved by the Curriculum and Programs Committee, and must be indicated in the catalog of the College.

If the designated time limit has been exceeded, credit will be granted only if:
1. the student successfully passes a CLEP test for the course or, in the absence of a CLEP test, passes a Department Challenge Examination; or
2. the student submits a waiver request and receives approval for the credits in question from the appropriate department.

Tuition Waivers for Credit Courses
The Massachusetts Categorical Tuition Waiver Program offers a waiver of State and Local Tuition to Massachusetts residents who are:
• Veterans of wartime or conflict duty
• Active Armed Forces Personnel
• Senior Citizens (60 years of age or older)
• Native Americans
• Massachusetts Rehabilitation Recipients
• Massachusetts Commission of the Blind Recipients
• DSS Adopted Foster Children
• Stanley Koplik Certificate of Mastery for MCAS achievement
• Surviving Spouses and Children of Victims of the September 11, 2001 Tragedy
• National Guard (tuition and fees)

Students requesting tuition waivers must complete a Certificate of Tuition Waiver available at the Financial Aid Office. The form must be returned to the Financial Aid Office with appropriate documentation. The waiver covers the cost of tuition only. The student is responsible for all other charges.

Veterans - Veterans interested in taking advantage of the V.A. Educational Benefits should contact the V.A. Regional Office at 1-888-442-4451. Students using the Educational Benefits must be accepted (matriculated) in a degree or certificate program. Application forms and enrollment certification for the Educational Benefits are available in the Financial Aid Office.

Voter Registration - Under the Massachusetts General Laws, Chapter 51, Section 42E (Section 170 of Chapter 475 of the Acts of 1993) effective January 1, 1995, students may obtain an affidavit of voter registration at the Registration Office. See the Registrar for details.

Withdrawal Policy - For information pertaining to the College withdrawal policy, refer to the Student Handbook.

The Cape Cod Business Information Center (BIC) is located in the Wilkens Library Reference Room. The BIC collection includes reference materials, videos, business development software, CD-ROM databases, computers, and Internet access. Library reference staff provide general assistance.

Business Information Center Wilkens Library
To Register Online
Students can view the course schedule and register for classes by visiting the Cape Cod Community College web site at www.capecod.edu.

To Register In Person
Visit our Registration Office in the Nickerson Administration Building (first floor)
Cape Cod Community College
2240 Iyannough Road
West Barnstable, Massachusetts 02668

To Register By Phone
Before you phone us, we recommend that you:
1) fill out the registration form on the next page,
2) have your Visa, MasterCard, Discover, or American Express card and expiration date ready,
3) then call 1-508-375-4012 or toll free at 1-877-846-3672, Monday-Friday, 8:30am-4:30pm.

To Register By Mail
Please supply all the information requested on our registration form (see next page). Payment can be made by personal check, money order, or with Visa, Discover, MasterCard or American Express.
Mail the completed form and your payment to:
Cape Cod Community College - Registration Office
2240 Iyannough Road
West Barnstable, MA  02668-1599

To Register By FAX
1) complete the registration form on the next page
2) transmit the registration form by dialing 1-508-375-4084. Visa, MasterCard, Discover and American Express are acceptable by FAX
3) registration confirmation will be mailed to you within 10 business days.

Registration Office Hours
Monday, Tuesday 8:30am-4:30pm
Wednesday 8:30am-7:00pm
Thursday, Friday 8:30am-4:30pm

Extended Hours
January 15-18 8:30am-6:30pm
January 22-25 8:30am-6:30pm
January 29 8:30am-8:30pm

Refunds will be issued as follows:
1) A student who withdraws before the first scheduled class is entitled to full refund, less $35 non-refundable deposit.
2) A full refund is made if a course is cancelled.
3) To withdraw from a course after the first scheduled class, follow the Withdrawal Policy as outlined in the Student Handbook.

NOTE:
1) The above policy does not pertain to courses that meet for fewer than five sessions.
2) The refund policy for non-credit courses and some credit courses vary.