1. **Zammer Renovations.** Discussion on funding issues and the timeline for renovations to the Zammer Institute space. Dixie will forward the renovation specifics to the President; David Hemenway will forward 5-year enrollment figures for credit courses and for the Project Forward Culinary program; and Phil will ask Jim Miller for a list of Zammer Institute-sponsored events.

2. **Student issues.** Discussion on measures being taken to direct a student with psychiatric/social work needs to the appropriate resources.

3. **CCSSE Results/Event/Plans For Dissemination.** Discussion CCSSE benchmark data. The decrease in scores in four of the benchmark areas indicates a real need for developing a Student Success Course and increasing opportunities for faculty professional development. The CCSSE data will be part of the addenda of the NEASC Self-Study and will drive some of the findings. Discussion on exploring the possibility of applying for a Title III Planning grant. Discussed using CCSSE data (for community colleges) and NSSE (for the 4-year institutions) for a CONNECT professional development conference similar to the Sustainability Conference this fall.

4. **May Professional Day.** Since the May Professional Day falls on the Friday before Memorial Day, discussion on the possibility of moving it to Thursday to increase attendance. Phil will put this on the Macer agenda.

5. **January Professional Day.** The Strategic Planning External Scan Committee is developing a program for the January Professional Day that will include, in addition to the campus community, many community leaders and our advisory committees to give input to our Strategic Plan. Also discussed the possibility of a major speaker for the event.

6. **Student Recreational Spaces.** Discussion on the request for a flat screen TV for the student lounge area in the Upper Commons. Dixie will ask the IT Department to purchase the TV and have it installed by Facilities. Discussion on a one-semester trial for a pool table in the Upper Commons. This begins a more long-range effort to develop sufficient lounge and recreational space for students.

7. **Climate Commitment Rating System Pilot.** Per Eric Friedman’s request, CCCC will be part of the pilot with Dixie as the contact person.