Cabinet met on Wednesday, Sept. 19, and discussed just two items:

1. **Reporting for the Presidents Climate Commitment**. Dixie Norris is reviewing the reporting requirements for the ACUPCCC and will then discuss at future Cabinet meeting. The initial report on the institutional structure for developing the College’s climate action plans and two or more tangible actions to reduce greenhouse gases is due on 11/15/07.

2. **Strategic Planning Process**. Discussed the membership of the Strategic Plan Steering Committee as well as the External Scan Task Force. David Hemenway will write a charge for each group and Pres. Schatzberg will call the proposed members individually before appointing the committees.