Cabinet Notes 7/12/2007

Faculty Load Audit - VP Sisson stated that there were no inaccuracies in the draft audit narrative based on what is in the files. The President’s response would comment on two issues: CCCC offers DCE day courses because students need more courses than we can offer with full-time faculty only; and the full-time faculty contract specifies a 37.5 hr. work week but it does not specify when those hours are worked other than classroom and college service. (Note: Community College Chief Counsel Ken Tashjy collected comments from the presidents and submitted a response on our behalf).

CONNECT Presidents’ Transfer Program Kudos were given to Sioux Kline-Symington and the other CONNECT Admissions Directors who have launched a program that funnels applicants that Bridgewater and UMass Dartmouth do not have room to admit to CCCC, Bristol and Massasoit.

Mass Small Business Development Center Network Cliff Robbins has offered free business consulting services on campus in his role as Small Business Development Center liaison on the Cape (a federally funded program, and will be no cost to us except an office when he’s on campus perhaps once or twice a month). VP Sisson will follow up and find a suitable space as a service to the community and our alumni.

Cabinet Retreat Agreed to have a retreat on August 10th to discuss the strategic planning process, NEASC visit, Admin. Council membership, and staffing and searches amongst other things.

Reducing Carbon Footprint Discussion on various topics including the use of bottled water on campus, transportation issues, and the impact of student housing. A Sustainability Advisory Committee will be constituted in September that can look at these issues. The President is proposing that the carbon footprint audits be done in collaboration with the Connect institutions. David Hemenway offered to serve in an advisory capacity for data needs. He also would like to meet with his CONNECT counterparts to discuss the various data and reporting needs for the Presidents’ Climate Commitment. VP Sisson noted that the Sustainability Committee might consider requiring a distance learning course as a way to mitigate transportation.

Million Solar Roofs Initiative VP Norris stated that the MA Div. of Energy Resources and MTC are selecting sites for free solar panel installations and she is applying for them. Possible sites would be the North, South, Science and Commons buildings and perhaps even on the ground for classroom use.

FY08 Budget VP Norris noted that she has the budget ready to go to cost center managers next week once the Governor has signed the budget. The budget meets all the core values and mission of the College. Discussion of a workshop for department chairs on the budgeting process and using the September and January Professional days as an opportunity to present the budget in a public forum. David Hemenway suggested having a fast facts sheet.

CONNECT Leadership Development Program Recommendations should be forwarded to Chet Yacek.

Finance & Personnel Committee Meeting Discussed possible dates of August 8, 13 or 14 for meeting to approve new personnel appointments.

Homepage Update Michael Gross distributed a mock up of the new CCCC homepage for comments. Discussion on a new hire for his shop.