Minutes Approval – May 8, 2006 were approved.

Report from the Chairperson – Gail Knell

Gail welcomed everyone and did not have a report at this time.

Report from the President – Kathleen Schatzberg

- The President thanked everyone who helped with the Lorusso Building dedication and the open house. Both were very successful. Mary Jane Curran followed up with a reminder that Steven Strong, the PV expert, will be speaking September 21 and she has emailed the information to everyone.

- President Schatzberg received a glowing report regarding the Dental Hygiene self study that has been completed. Elaine Madden thanked Nancy Shearer and the entire Dental Hygiene faculty for their hard work in preparing the materials for the report.

- The Board of Trustees met September 19th and approved the hiring of David Hemenway as the Director of Research effective November 1.

- The Trustees also discussed housing and the wind project. The Federal Aviation commission did not approve the original site for the wind turbine. We are looking a new site and having a smaller turbine. The studies taken are still in effect. We are at the stage to hire a consultant to move legislature through and this will take time. There maybe local issues with the city of Barnstable (water, traffic etc).

- New legislature was passed last year concerning the endowment incentive. The President explained the process and Natalie will follow up.

Report from the Vice President – Robert Ross

- Dr. Ross stated he was pleased with how smooth the start up for this semester began and thanked the many offices involved. At this time Susan Miller thanked Jim Riordan for his help and Dan McCullough acknowledged the Registrar’s office.

- Enrollment is stable and we are down 1 person and 150 credit hours.

- Dean’s search committee worked very hard over the summer and we have hired Philip Sisson effective October 10th to be the new dean. He currently is dean at Community College of Rhode Island and used to work at Bristol Community College.

- The division of Academic and Student Affairs annual report has been sent to everyone.

- Dr. Ross welcomed back Robbin Dengler.
Report from the Vice President – Dixie Norris

- VP Norris stated this has been an incredible summer – 35 office moves and 8 classroom upgrades. Work in the Nursing lab is progressing nicely and will be ready for classes by early October. VP Norris thanked everyone for their cooperation and understanding during this time.

- The budget was approved at the Board of Trustees meeting last night.

- The BHE asked for projects that would fall within the Public Safety and Life Safety parameters. We submitted a list of possible projects for their review. They made a first phase award and we received $280,000 to replace the floors in the North building. They will review the remaining projects and will do a Phase II award soon.

Reports from the Committees –

Academic Policy and Standards Committee – Michael Tritto
No report at this time. The committee will meet next Wednesday.

Academic Technology – Pat Tatano
Committee discussed classroom upgrades, student print policy and will meet the 2nd Tuesday each month. Please contact Pat or a committee member with any IT concerns or suggestions.

Curriculum and Programs – Gail Guarino
Report has been emailed to everyone. When submitting changes etc please send old and new syllabus and cover sheet. Gail will send the C&P procedures to everyone.

Developmental Education – Clare Niven-Blowers
The committee is looking at the possibility of combining reading and writing courses. Discussed if it is the policy that completed developmental course grades are included in the GPA but not toward graduation? Committee is still working on agenda items and meeting dates.

Institutional Research and Development – John Grant
IRPC’s FY06 annual report is posted in Public Folders. IRPC met on September 13th. Minutes of IRPC meetings will be posted to Public Folders upon approval. IRPC is reviewing the results of the Spring 2006 Noel Levitz Student Satisfaction Inventory for dissemination to Governance and NEASC Committees and to the college community. More information will be forthcoming.

Faculty Professional Committee – Jim Shaw
Jim will be sending information out shortly regarding the election of new members for the FPC committee. He and Trish Allen are coming to the end of their terms.

Trish Allen attended the Board of Trustees meeting yesterday and there was a discussion on faculty teaching and overload of DCE courses which resulted from the recent state audit.

President Schatzberg stated she has discussed with Macer and a policy is being considered.

Motion: That the College Meeting accepts the committee reports as distributed.
Seconded. Approved.

Unfinished Business –
None
New Business –

Report – (Pat Tatano) – Discussion of progress in Ad Hoc Committee on the common meeting period.

The committee attempted to come up with a schedule and received input from many areas, especially the students. The Ad Hoc Committee wanted to make maximum use of the classrooms while finding the best time for the activity period and meetings. Students preferred Wednesday at 1pm for the activity period. He would like to vote on the issue at today’s meeting so the schedule can be used in spring 2007.

Motion – to accept the schedule template.

Seconded. Short discussion followed.

Amendment – accept the academic schedule template with amendment that Monday and Wednesday (alternates) be the same as Tuesday and Thursday special times. Pat accepted the friendly amendment.

Call the Question. Seconded.

Vote on the Amended Motion

Approved.

Discussion followed as to holding meetings during the activity hour – there should be no meetings during the student activity hour; adjunct faculty should not be teaching during the meeting hour due to some students being involved with various committees.

Announcements –

Sally Polito and Cindy Crossman – NEASC committees are working and members are still needed. If anyone would like to serve call Sally or Cindy. Minutes will be placed in the Public Folders. Thank you to Dan Gallagher for setting up the forums.

Natalie Dubois – Program Enhancement grants are available. The deadline for submission is October 11th. Save the date- November 5th – Alzheimer’s Services of Cape Cod & the Islands and CCCC Educational Foundation and the YMCA Cape Cod will present the premiere of “The Ultimate Gift”.

Lore DeBower – Copies of the Sea Change magazine are available in the North Building; encourage students to enter writings for the Write Staff; New York Times is being delivered for the college community.

Nancy Willets – PTK induction is Monday, September 25 at 5pm.

Meeting adjourned at 1:10pm
Respectfully submitted,
Pat McCulley