The meeting was called to order at 1:05 by Chair Knell.

Minutes – September 17, 2007: Motion to approve the minutes which have been posted to public folders. Seconded. Approved.

REPORT FROM THE CHAIRPERSON – Gail Knell: The Chair reviewed the rules of College Meeting concerning speakers. Everyone who wants to speak on an issue will have the opportunity to do so once; then the members who have already spoken will be called on again.

REPORT FROM THE PRESIDENT – Kathleen Schatzberg
- The President declared the day “Mission Monday” and asked members if they could recite the new mission which is shorter, simpler, and more to the point than our previous statement. The NEASC visiting team could ask each of us what the CCCC mission is, so it is incumbent upon us all to know the mission. Printed copies of the statement will be made available.
- She thanked John Lebica and his crew for the work on the Bartlett Memorial Garden. The dedication will probably be in the spring with the actual name yet to be determined.
- Because of the size of the strategic planning committee, it has been divided into two committees. Sue Miller will chair the external scan committee which will look at the community and its needs and how that affects our planning. Members of the community will be invited to an event in January where the College will seek their input. Dave Hemenway is chairing the steering committee.
- The House and Senate have passed a supplemental money bill which provides money for endowment matching. This has been funded 5 or 6 times out of the 10 or 11 times it has passed. Last year we did well with $243,000, matching what was raised in endowments the previous year.
- A $2.2 billion 10-year bonding bill has been filed by the Governor – we know we need more, but this will be the first capital bonding for higher education since the last bonding bill expired about 10 years ago. The Governor has proposed pushing the financing out over 30 years and has also proposed money for other critical items such as highway and bridge infrastructure maintenance. Since the Cape does not have the same number of representatives as other areas and thus, less muscle, we would probably not fare well if ear-marking is allowed. For CCCC, $36 million is designated for a new science and health science building, renovation of the existing science building, a traffic and parking study and a new quad behind commons building. Once the bonding bill passes, a case will be made that our building be built at the beginning of the ten years – based on Cape demographics and the aging of the population creating a great need for nursing and allied health technology. The President encouraged members to ask their legislators for support.

REPORT FROM THE VICE PRESIDENT – Philip Sisson
- VP Sisson welcomed the students who were present.
- He announced that Educational Foundation Enhancement Grant applications are due.
- Over 100 Student Success/Early Intervention forms have been processed by the Advising and Counseling staff. The due date for mid-term grades (C- through F) is October 22. These warnings are important so that the students have the opportunity for academic intervention. October 29 is the start of the advising period for preregistration which runs November 13-19. This is an important part of the semester effecting fall to spring retention.
- The New England Faculty Development Consortium conference will be held on November 9 in Worcester. George Kuh will be the keynote speaker.
- This has been an incredibly busy month. Some of the many recent staff and faculty successes were noted and those responsible thanked: Heather Blume – artist in residence and Sara Ringler for coordinating. Claudine Barnes – Constitution Day event with a great panel and discussion. Sally Polito and Cindy Crossman – holding NEASC forums which will lead us to a stronger document. Stephanie Brady – CONNECT and sustainability conference at UMD. Jim Miller – Cape Land and Sea Harvest series of events. Carol Dubay – Webinar on student success course with about 25 staff and faculty present. Carol
has identified Jacob Oni and Trish Allen to serve with her as a team; they will attend a conference in November on best practices in developing a student success course. Lori Crawley and Student Senate: Spree Day, Rock the Vote, Senate election, Community College Leaders Association conference and presenting a film entitled *Iraq*. Nancy Willets, Pat Phelan, and Caren Pray for a great PTK Induction. Rose Pena-Warfield and her staff – College Connection Program, piloted at Falmouth High School where they talked with more than 200 students and parents. Lore De Bower and Lori Crawley – student GenEd forum.

- There was a VP Forum on October 12 where the PBS film *Discounted Dreams* was shown. It is available in the College library, and he encouraged all to view it.

**REPORT FROM THE VICE PRESIDENT – Dixie K. Norris**

- VP Norris noted the deliberate power outage and also announced that the heat will be turned on this week.
- The audit is completed and will be presented to the Board of Trustees. The audit is excellent and unqualified. It will be placed on reserve in the Library once the report has been accepted.
- Addressing the bond bill, the VP noted that the facilities master plan document will go to the Board for approval and will also be in the library for review. Priorities are included as well. It will be placed in public folders.
- She also announced that Frank Giaimo is retiring; the search in progress for a new comptroller.

**REPORT FROM STANDING COMMITTEES**

- Academic Policy and Standards Committee – Caren Pray
- Academic Technology – Hemant Chikarmane
- Counseling and Advising – Vic Smith
- Curriculum and Programs – Gail Guarino
- Developmental Education – Clare Niven-Blowers
- Institutional Research and Development – Dave Hemenway
- Faculty Professional Committee – Hemant Chikarmane

Motion: To accept the reports as posted in the public folders. Seconded. Accepted.

**UNFINISHED BUSINESS**

- **General Education:** Dave Ziemba, on behalf of Lore De Bower, Chair of the GenEd Committee, spoke to the Committee's hand-out with three motions concerning four options for core curriculum. He invited the other committee members (Eileen Kearns, Mary Kay Cordill, Jim Miller, Hemant Chikarmane, Phil Sisson, Aaron Wan, and Mary Olenick) to join him at the front of the room and thanked Lore De Bower for pushing them all to complete the work. Dave asked for a motion and explained that a negative vote means that none of the four options presented is acceptable. Gail Guarino moved

  that the College Meeting adopt one of the four options presented. Seconded. Passed.

There was lengthy discussion which included issues around: increasing the number of credits for certain A.S. degree programs; Option X which had been discussed at the GenEd forum for students and no longer appears as an option (Option X was copied onto the blackboard); how the six ISLO’s fit into the options; “balanced regard” with reference to NEASC standard 4.16; whether to include math and science or math or science; development of “non-traditional” math courses; least (as opposed to most) proscriptive option as most desirable.

VP Sisson explained that we cannot keep our current core because the accreditation process requires us to review new standards and noted that we need to have one core. An integration of ISLO’s into courses is the most important work. Accredited programs have curriculum maps and can show where the cognitive skills will be learned and used. The real work comes after this decision regarding GenEd. President Schatzberg advised that we are voting on a “minimum”.

Nancy Willits moved to postpone to the next meeting. Seconded. Passed with one abstention.

Meeting adjourned 2:12 p.m.

Respectfully submitted,
Carol Canty, Recording Secretary