Minutes Approval – October 18, 2006    Seconded.  Approved.

Report from the Chairperson – Gail Knell
The Chair would like to change the agenda and move the committee reporting to follow the announcements.
Seconded.  Approved.

Report from the President – Kathleen Schatzberg

- The President welcomed David Hemenway as the new Director of Institutional Research. John Grant has been doing a superb job and due to the increasing demand for data David was hired. John’s new title will be the Director of Resource Development (working on grants and donor proposals). David comes to us from the Connecticut State University Systems Office.

- Thursday night, November 9th, at 7PM there will be a public meeting regarding the wind turbine project. Dixie and John Lebica have been attending West Barnstable Community Civic meetings. The size and location have been changed. You can see the turbine at Mass Maritime for similar-sized turbine. Mass Technology will construct the turbine and the college will own it and gain $1m in revenue over 20 years.

- Suffolk Programs – the graduate center board and the internal 2+2 committee are moving to identify another partner for the bachelor and master degree programs. We will be sending out an RFP. Suffolk is committed to honor their contract and ensure every student already matriculated in a Suffolk program will be able to finish the program. Suffolk will be advising those students. Students adversely affected are those who had not yet matriculated.

- Student Housing - we have been talking to a consultant, Amy Anthony, involved in affordable housing and projects on the Cape. She will guide us with designing a contract, legislation we will need, financial model and possible grants available to us. There has been some opposition from the West Barnstable community regarding water, waste water, and traffic etc. Data will be prepared to show to the West Barnstable Civic Association. The housing will be on 12 month leases not seasonal.

- Budget process – the process will start in January when the new governor is in place.

Report from the Vice President – Robert Ross

- World Aids Day is December 1 and the Student Development Office to do some conscious awareness with the students. Discuss this issue or put in your curriculum whenever possible.

- Due to the initiative of Claudine Barnes on December 1 there will be a statewide History meeting for the first time in many years. Wonderful opportunity for faculty wrestling with curriculum development.

- Next Tuesday, November 14th, we will be celebrating the 20th anniversary of the Coaches & Mentors program. Many thanks to Carol Dubay.
The GenEd committee will be meeting next week and we will be discussing the recommendations from the spring professional day and how to move forward.

We had a banner graduation last year and have done incredible work changing students from non-matriculated to matriculated status and good strides toward retention. But this is not enough, think how we can make the college a place of choice, how do we retain the students once here. He is open to meet with any group to discuss and support the conversation and keep on the front burner.

Report from the Vice President – Dixie Norris

When I looked at the agenda for our last meeting on October 18th, I was surprised to see the topic of mold and asbestos. I immediately sought out Pat Tatano, since he placed the item on the agenda to ask if we could talk about it. I also asked if he would be willing to take the topic off the agenda until he and I had the opportunity to discuss the matter. He graciously agreed.

Pat and I met. We both agreed that the issues were serious and needed to be addressed. We also agreed that remediation of these issues go beyond the campus, especially for funding.

Pat was asked to join me in reporting to the group.

Pat and I decided to put together a small group to work with us on the matter. We will be developing a “Building Condition Report, prioritized and with documentation” that we will discuss with BHE. There is funding available for emergency Health and Safety Issues, which is how I would couch this matter.

Our timeline to develop this report by mid to late January and we will take it from there. Neither Pat nor I have expectations of receiving complete funding, and we will be pleased if we can get a commitment for a phased project. Also, I know that there are 14 other community colleges that have issues that would fall under the emergency health and safety funding, so we will be prioritized with projects from other colleges.

Unfinished Business –
None

New Business –

Motion: (Agustin Dorado) - Proposed Diversity Mission Statement. Seconded.

Cape Cod Community College values diversity and endeavors to create a college community where all students, faculty, and staff feel welcome, understood, and respected. The College strives to be more inclusive through curriculum and professional development in the areas of antiracism and diversity.

The primary goals of the College are to:

- Recruit, include, and retain students, staff, and faculty who reflect the Cape’s diverse populations and enrich our community.
- Assure that no one will be discriminated against based on race, religion, ethnicity gender, age, sexual orientation, or disability.

Suggested that “mission” be deleted as the college can have only one mission statement. Discussion on the word “reflect” and what it means in this statement. Discussion continued and the Chair suggested that comments should be sent to Dean Dorado.

This motion will be voted on at the next College Meeting.
Motion(s): (Michael Tritto) – Academic Policy and Standards. Seconded.

1. Motion - New Policy: Academic Dismissal: A student who does not raise his/her CGPA from “probation” to “good standing” within one year will be dismissed with the right to reapply after two years through the Fresh Start Option.
   Discussion – the current policy has no consequences; reapply is wrong word?

2. Motion: The following statement within the Audit Policy is removed:
   “Enrollment as an auditor in a course should be on a space available basis.”

3. Motion: The “Z” and “ABS” grades are removed from the grading options available to faculty.
   Discussion- Inconsistently used; Financial Aid uses the ABS and Sherry will meet with Dr. Ross.

4. Motion – New Policy: Independent Study projects will be agreed to by the faculty member overseeing the Independent Study and the student, and presented by the faculty member to the department for approval.
   Discussion – the change is removing the advisors signature from the process; Gail Guarino pointed out that the catalog states that the project does not have to department approved. Michael will meet with the committee

Discussion followed each motion and the Chair suggested comments should be sent to Michael Tritto.

The above motions will be voted on at the next College Meeting.

Announcements –

Reports from the Committees –

Academic Policy and Standards Committee – Michael Tritto
Academic Technology – Pat Tatano
Counseling and Advising – Vic Smith
Curriculum and Programs – Gail Guarino
Developmental Education – Clare Niven-Blowers
Institutional Research and Development – John Grant
Faculty Professional Committee –

Motion: The reports will be posted in the public folders. Seconded. Accepted.

Meeting adjourned at 1:15pm
Respectfully submitted,
Pat McCulley