The meeting was called to order at 1:03 p.m. by Chair Knell.

Minutes – October 15, 2007: Motion to approve the minutes. Seconded. Approved.

REPORT FROM THE CHAIRPERSON – Gail Knell: The Chair introduced Dave Hemenway who reported on the annual evaluation of College Meeting and referred to his distribution comparing data from December 2002, May 2004, and May 2007. He noted that there were more respondents to the last survey but still less than 100 surveys were completed. He also highlighted areas where there were changes of 10 or more percentage points.

REPORT FROM THE PRESIDENT – Kathleen Schatzberg:
- The President spoke to the Strategic Plan and announced that on January 18, professional day will be devoted to strategic planning. This is an opportunity to invite various leaders from the community including K-12, business, health and human services, and art and culture to seek their input for what they think we should be doing in the next five years – an analysis of our particular academic program mix and our enrollment trends. Peter Francese, a widely recognized demographics and consumer markets expert, will be the keynote speaker that day. There will be breakout groups with faculty, staff and community members working together.
- The Chamber is also organizing two other events. On December 13, K-12 superintendents and 5-10 CCCC personnel (Sue Miller, Phil Sisson, and others involved with K-12 outreach) will meet on campus. On December 10, there will be an Entrepreneurship program at the Coonamessett Inn, co-sponsored by the College. The CCCC Business Department, Sue Miller for the external scan part of strategic planning, and others will be involved. The topic will be the future of entrepreneurship and economic development on the Cape. The President encouraged members to attend.
- Regarding the NEASC timeline: Barbara Douglass, President of Northwest CC in CT, will be the chair of the visiting team; she has already had a “very good” visit to the campus where logistics for the spring visit were reviewed. The members of the visiting team have been proposed. President Schatzberg called Sally Polito and Cindy Crossman to join her at the front and noted the link to the self-study report on the website. Each of the Trustees has examined a chapter and reported in depth to the rest of the board.

Motion was made for College Meeting approval of the report. Seconded.

Because of the tight timeline, a vote will be taken at the next meeting. Input should be given to Sally or Cindy. They thanked everyone for the hard work and noted that copies of the report are available in the Copy Center with one on reserve in the Library.

REPORT FROM THE VICE PRESIDENT – Philip Sisson:
- The VP also thanked all who worked on the NEASC report, especially Sally and Cindy and also thanked the Business Department and General Education Committee for the motions on the agenda. He thanked those who went above and beyond their duties during the last month.
- He introduced the interim Life Skills and Transfer Counselor for the Advantage Program, Ammad Sheikh, who earned his AA at CCCC, his BA at U Mass Dartmouth and also holds an MBA. David Biggs was also introduced; he brings over 27 years of experience in higher education and will serve as the new Coordinator of Student Life and Co-Curricular Activities. David will begin his position in mid-December. He has already met with Dean Pena-Warfield’s staff at their recent retreat.
- Phil announced a change to the academic calendar – the May Professional Day will be moved from Friday, May 23 to Thursday, May 22 with grades due at 9 a.m. that day rather than Noon.
- The Teaching and Learning Conference is scheduled for Friday, April 11 at North Shore Community College. He encouraged all to submit proposals and to attend. Call for Proposals have been distributed electronically as well as through hard copy.
• He also noted the flyers for the open forums to be held on Monday, November 26; Tuesday, November 27, and Wednesday, December 12 in the open area of the Lorusso Technology Building from 2:30 to 4:00 p.m. The subject will be a philosophical approach to the organizational structure of Academic and Student Affairs and two academic divisions vs. three — to best support student success. He is looking for input about areas of concern. He stressed the importance of the feedback.

REPORT FROM STANDING COMMITTEES
Academic Policy and Standards Committee – Caren Pray
Academic Technology – Hemant Chikarmane
Counseling and Advising – Vic Smith
Curriculum and Programs – Gail Guarino
Developmental Education – Clare Niven-Blowers
Institutional Research and Development – Dave Hemenway
Faculty Professional Committee – Hemant Chikarmane

Motion: To accept the reports as posted in the public folders. Seconded. Accepted.

UNFINISHED BUSINESS

Business 2+2: Dave Ziemba asked for a vote on the following motion:

To approve a Business Curriculum Map for a 2+2 with UMass Dartmouth in which Cape Cod Community College students graduate before beginning their +2. Seconded.

Dave explained that the +2 portion is a part-time program and that UMD has made a commitment to the cohort. The +2 courses can be completed on-line or taken at the campus in North Dartmouth. Tuition and fees will be reduced by 33% for students with a 2.7 CGPA. He thanked the Business Department and the 2+2 Strategy Committee.

Motion passed unanimously.

General Education: The Chair reviewed the protocol of giving everyone who wishes to speak the opportunity to do so once before members are recognized a second time. Lore De Bower, on behalf of the GenEd Committee, offered a substitute motion for the one presented at the last meeting.

Original Motion: College Meeting adopt one of the four options presented.

Substitute Motion: College Meeting adopt Option One as the core for all A.A. and A.S. Graduates at CCCC. Seconded.

Parliamentarian, Gail Guarino, reminded the body that the first vote will be on the substitute motion with discussion limited to allowing the substitute motion. Lore answered questions and explained the GenEd Committee’s reasons for substitution, consideration for balanced regard, and the transfer compact. She reviewed the table outlining Option One.

Vote taken: Motion to substitute passed.

Trish Allen

 moved that the current core be substituted for Option One as our core requirements for A.A. and A.S. degrees. Seconded.

The new substitute motion was discussed. The President spoke to the Student Learning Outcomes asking which of these options will take us most rapidly to where we need to be so that the College can display a cycle of using the information about SLO’s to determine how well we are doing and using the evidence to change the way we do things/teach in order to achieve better outcomes. This should become an on-going cycle.

Vice President Sisson noted that the ISLOs are the most important issue and that the syllabi had intellectual skills without documented assessment. (Professional Development opportunities are needed to work with these.) The visiting team from NEASC will want to see that the College has made progress. He also advised that the
Standards have changed and are open to interpretation. He stressed that the GenEd Committee has worked for years addressing this issue and arriving at the recommendations.

The question was called. This motion to call was seconded and approved.

Vote was taken on motion to substitute current core for Option One. Clarification was given that a yes vote would mean we would vote on the current core as a substitute motion, and a no vote would mean that Option One would be substituted.

Voice vote taken; too close to call. Hand count taken. Motion defeated with 34 in favor, 54 opposed, and 12 abstentions.

Discussion returned to the motion on the floor – substitute motion that the College Meeting adopt Option One.

After brief discussion, vote was taken.

Voice vote too close to call. Hand count taken. Motion passed with 65 in favor, 23 opposed, and 6 abstentions.

<table>
<thead>
<tr>
<th>Current Core</th>
<th>Option 1</th>
</tr>
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<tbody>
<tr>
<td>ENL101</td>
<td>ENL101</td>
</tr>
<tr>
<td>ENL102 or COM103</td>
<td>Humanities*</td>
</tr>
<tr>
<td>F&amp;P or Lang Arts</td>
<td>Social Science **</td>
</tr>
<tr>
<td>Soc or Beh Science</td>
<td>Social Science**</td>
</tr>
<tr>
<td>Math or Lab Science</td>
<td>Math or Lab Science</td>
</tr>
<tr>
<td>Gen Ed elective</td>
<td>Math or Lab Science</td>
</tr>
<tr>
<td>Gen Ed elective</td>
<td>Elective in Gen Ed</td>
</tr>
<tr>
<td>7 courses, 21-22 credits</td>
<td>7 courses, 21-23 credits</td>
</tr>
</tbody>
</table>

21-23 credit hour CORE for all students (+[37-39+] in Professional Education for AS) AS degree programs may identify required courses within the academic disciplines represented in the CORE. The elective is a program elective, not a free elective for the student.

*Within the proposed core Humanities* refers to what we currently call Fine and Performing Arts and/or Language Arts at CCCC.

**Within the proposed core Social Science** refers to what we currently call Social Sciences and/or Behavioral Sciences at CCCC.

General Education – Motion 2: Lore De Bower moved that

The Ad Hoc General Education Committee recommends that the College Meeting affirm that AA students fulfill the requirements of the Commonwealth Transfer Compact (CTC) to earn the AA degree at CCCC. Seconded.

Motion to postpone to next meeting. Seconded and passed.

Meeting adjourned at 2:17 p.m.

Respectfully submitted,
Carol Canty, Recording Secretary