
Report from the Chairperson – Gail Knell

The Chair moved that the committee reports be accepted as read and sent out via email.  Seconded. Approved.

Report from the President – Kathleen Schatzberg

- The President thanked Dixie Norris, John French and Jim Kershner for calling together the community regarding the Virginia Tech tragedy.

- House Ways and Means budget was released and does treat us better than the Governor’s budget did. If the budget is approved we are working on a plan to propose a small fee increase ($5.00). We would like to eliminate test fees, application fees. We are thinking of $1.00 per credit which would pay for testing etc. If we receive monies from the House Ways and Means and the fee increase we can advertise faculty positions and start searches in the fall.

- When we attended the recent Bellweather Conference a school in Texas explained a process of going to the local high schools with their whole intake process, not just admissions, and this dramatically increased high school’s college-going rates plus enrollment in their college. We are going to try one high school in the fall and add more as time goes on. Many superintendents are eager to work with us on this.

Report from the Vice President – Robert Ross

- Dr. Ross highlighted the accomplishments at the college:
  Debra Murphy - National Association for the Education of Young Children has accredited the Early Childhood Education Program
  Joan Kieran – Nellie Mae has funded an additional year to support the Transitions Program.
  Claudine Barnes – has been accepted in the National Education Associations’ Emerging Leaders Program
  Maria Sastre - her work in gender equity has received attention and Maria is receiving a major award this spring.
  The annual Teaching and Learning conference was held at Roxbury Community College this year and presenters from the college were:  Scott Anderson, Phillipe Lejeune, Aaron Wan, Mary Moynihan and Mary Sullivan.

- Finally after much work, we have the lions share of our courses with student outcomes attached thanks to the Curriculum and Programs Committee. This is an important step to define the program outcomes and another big step is to come together around General Education outcomes. This sets the stage for the real work – how well are we doing? Congratulations to all involved in this effort.

- FERPA (Family Education Rights Privacy Act) – “don’t tell anybody anything!” Requests for information concerning students should be sent to the Registrar. Be mindful of students’ privacy and protection. Asked if a student ID # is private and his response is do not list grades with ID# and post on
your office door. We no longer rely on SS#'s. A problem is looking up a name and you will get the ID #. Dr. Ross suggested if you have a problem with a student bring the issue to the dean.

- Finals – anyone thinking of alternate plans, other than the scheduled one, must discuss this with their dean first.

- Following up on meetings held with department chairs and directors regarding goals for the new year has yielded a planning template for goals and accomplishments. It will be sent to the areas to complete and return to the appropriate deans before May 24, 2007.

- The committee is still accepting applications for the Bartlett Award until May 11th. A decision will be made in time to be announced at Evening of Excellence.

**Report from the Vice President – Dixie Norris**
Last week VP Norris attended a meeting on campus security representing President Schatzberg on the President’s Council. The Secretary of Public Safety, Kevin Burke, is going to convene a meeting the first part of June with the colleges/universities to discuss campus security and emergency response plans. Each college has a plan to be updated in some areas and in particular, in the area of notification and communication. Lock down procedures will also be discussed. In November/December she met with security people and she and other CFO’s will be attending a retreat to view a presentation and discuss the full spectrum of the issue. She will convene a group on campus to discuss updating the college’s plans.

**Unfinished Business –**

**Lore DeBower: General Education AdHoc Committee**

**Motion:** To adopt Degree Completion Chart. **Seconded.**

Lore distributed the chart draft. Committee members have met with various departments and more discussion is needed. Lore proceeded to explain the chart.

Rita McGurk stated that faculty in the program decide how critical thinking is used in his/her program. Discussion regarding what portion of a course is outcomes. Department level decides which 4 of the 6 core outcomes meets the course.

Gail Knell recommended further discussion was needed and asked Lore to arrange another forum. **Seconded. Approved.**

**Reports from the Committees –**

- Academic Policy and Standards Committee – Michael Tritto
- Academic Technology – Pat Tatano
- Counseling and Advising – Vic Smith
- Curriculum and Programs – Gail Guarino
- Developmental Education – Clare Niven-Blowers
- Institutional Research and Development – David Hemenway
- Faculty Professional Committee – Hemant Chikarmane

**Motion:** The reports will be posted in the public folders. **Seconded. Approved.**
New Business

Lisa Heller Boragine: International Education Committee
Motion: To approve the International Education Committee’s Mission Statement. Seconded.

International Education Committee Mission Statement
The International Education Committee (IEC) at Cape Cod Community College is an alliance within the College who are committed to building a stronger awareness and understanding of global issues among our students, faculty, administrators and communities at large. The IEC strives to promote:

- international activities on campus, including support for international students
- internationally focused academic curriculum
- opportunities for off campus learning around international issues, such as regional or study abroad initiatives

The IEC goals are:

- To inspire faculty to integrate global perspectives and issues into their teaching
- To facilitate or provide resources, including curriculum materials for faculty and students focusing on global issues
- To develop a core group of educators, staff and students to work together on international education and global initiatives for the College.
- To develop and communicate travel opportunities to various regions of the world for students and faculty where they will learn and expand their knowledge and life experiences, in turn sharing those experiences with the College community
- To empower students and faculty to take action in responding to the social, political and environmental challenges in our world, both in and outside the classroom and college environment.

Send any questions directly to Lisa. Motion will be voted on at the next College Meeting. Seconded. Agreed.

Gail Guarino: The annual evaluation of College Meeting and Governance survey link is www.surveymonkey.com Please take the time (about 4 minutes) to complete the survey.

Gail Guarino: Nominations for the College Meeting Chair, Academic year 2007-2008.

Nancy Dempsey nominated Gail Knell to continue as the Chair. Seconded.
Rolfe Scofield moved to close nominations; seconded and approved.
Mary Moynihan moved that Gail Knell be the Chair of College Meeting for the academic year 2007-2008. Seconded. Approved.

Announcements –

David Ziemba distributed the 2+2 Program Development Procedure. The Business department is considering 2 proposals and the strategic team is working on the negotiations. Suffolk University no longer has an agreement with us, they will be on campus through 2010 for the communications program in the bachelors and masters level. Proposal requests were sent for a BA and MA in business. The graduate center selected the UMASS/Dartmouth to offer the MBA.

Robbin Dengler (Math) – weekly poster board in the upper commons to highlight what happened over the year.
Alison Frisbie – The professional development committee received 24 proposals for Professional Day. Registration forms will be sent out and depending on the response they will chose what proposal to use.

Joyce Chasson – A seminar “Meeting the Challenges of Students with Psychiatric Disabilities in Postsecondary Settings” will be held May 16, 4-7pm in South 111 with Laura DiGalbo who is an expert in mental illness issues.

Gail Maguire – If you would like to update your resume for NEASC submit the updated version to Dean Sisson.

Hemant Chikarmane – Send nominations in for the Teaching of Excellence Award.

Sara Ringler – Reception April 27 to view art work by our students in the Higgins Art Gallery 4-6pm

Jeanmarie Fraser – please take the time to fill out the Library survey

Barbara Murphy – Nursing resource lab is open.

Lisa Fedy – Open house this Friday, April 27th

Meeting adjourned at 2 p.m..
Respectfully submitted,
Pat McCulley