



# - REQUEST FOR ARTICULATED CREDIT -

Office of the Registrar - Cape Cod Community College - 2240 Iyannough Road, West Barnstable, MA 02668  
1-877-846-3672 / 1-508-362-2131 / www.capecod.edu

This form should be forwarded by the High School Guidance Office to the **Cape Cod Community College Admissions Office** along with a copy of the student's final high school transcript *within two years of high school graduation\**. Only letter grades of B or higher are considered for awarding credit; if approved, credits will be awarded upon admission to CCCC.

*\*Credits expire two years after high school graduation.*

In accordance with the specific Course Articulation Agreement as approved by \_\_\_\_\_ **High School and Cape Cod Community College**, the following student petitions to receive credit for the courses listed below:

Student Legal Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Telephone (\_\_\_\_) \_\_\_\_\_ Alternate Telephone (\_\_\_\_) \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ High School Year of Graduation \_\_\_\_\_

High School Course	Final Grade	Cape Cod Community College Course	College Credits
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**PLEASE NOTE:** A copy of the student's ServSafe Certificate *must* accompany requests for culinary articulated credit.

Approval Signature(s) \_\_\_\_\_  
High School Counselor/Administrator Date

**\*\*\*CCCC INTERNAL USE ONLY\*\*\***

Student has been admitted to a degree program at Cape Cod Community College?  Yes  No

Date Admitted: \_\_\_\_\_ Program: \_\_\_\_\_

Student meets the criteria (GPA and grades) to receive articulated credit?  Yes  No

CVTE Reviewer Signature \_\_\_\_\_ Date \_\_\_\_\_

Award Student Articulated Credit?  Yes  No

Registrar Office Signature \_\_\_\_\_ Date \_\_\_\_\_

**The completed and signed form should be attached to the final official high school transcripts and sent to:**  
Cape Cod Community College • Admissions Office • 2240 Iyannough Road, West Barnstable, MA 02668-1599