

Departmental Syllabus

Prepared by the Department of Funeral Service

Date of Departmental Approval: June 11, 2018

Date approved by Curriculum and Programs: June 19, 2018

Effective: Fall 2018

1. **Course Number: FSR140**
Course Title: Funeral Directing II

2. **Description:** This course, a continuation of FSR129, emphasizes student participation in the design and implementation of general practices in funeral directing with a focus on effective verbal and written communication skills, ethical practice, and compliance with the Federal Trade Commission Funeral Rule (the Rule). Students will explore unconventional options and use of technology in funeral design. Students must complete observations of Five (5) different arrangement conferences and funerals representing a variety of faith and spiritual traditions.

3. **Student Learning Outcomes** (instructional objectives, intellectual skills):
Upon successful completion of this course, students are able to do the following.
 - Exercise compliance with federal (FTC Funeral Rule), state, provincial-territorial, and local laws and regulations in the practice of funeral direction required by the geographic region in which practice occurs.
 - Demonstrate ethical conduct in funeral direction practice.
 - Conduct research of contemporary practices in funeral directing and related topics.
 - Use appropriate interpersonal communication techniques to carry out the role of the funeral director.
 - Use principles of proper business communication in correspondence.
 - Design a variety of funeral options to address requests for alternatives and modifications of contemporary funeral services.

4. **Credit(s):** 3 Credits

5. **Satisfies General Education Requirement:** No

6. **Prerequisite(s):** FSR129 (Funeral Directing I)
Co-Requisite: PSY218 (Psychology of Grief) (pending academic approval)

7. **Semester(s) Offered:** Fall

8. **Suggested General Guidelines for Evaluation:** Examinations, papers, class discussion, projects/presentations, reflective essays following observation of five (5) funerals representing a variety of faith and spiritual traditions and practices

9. **General Topical Outline** (Optional):

Federal Trade Commission Funeral Rule	Arrangement Conferences
Making Arrangements: The First Call	Alternative Services
Massachusetts State Law and Funeral Service	Designing and Implementing the Funeral Service
Ethics in Funeral Service	Cremation