

Cape Cod Community College

Departmental Syllabus

Prepared by the Department of Funeral Service

Date of Departmental Approval: June 11, 2018

Date approved by Curriculum and Programs: June 19, 2018

Effective: Fall 2018

1. **Course Number:** FSR129
Course Title: Funeral Directing I

2. **Description:** This course focuses on the role of funeral service professionals including legal procedures and practices related to notification of death, transfer and disposition of bodies, arrangement conferences, procedures for fraternal, military and celebrity funerals, pre-planned funerals, and post-arrangement follow-up. Students apply basic knowledge of a cross-section of religious, spiritual, and ethnic heritage practices to planning funeral services.

3. **Student Learning Outcomes** (instructional objectives, intellectual skills):
Upon successful completion of this course, students are able to do the following:
 - Know the terminology and considerations unique to funeral service including: varying religious, spiritual, and ethnic customs as practiced in the United States; unique considerations for cremation as a disposition, and requests for fraternal organization and military funerals.
 - Explain the basic responsibilities/duties of the funeral director and common industry terminology related to potential prearrangement to post care follow-up.
 - Identify common legal forms and various documents used in funeral directing.
 - Use the Federal Trade Commission (FTC) Funeral Rule to maintain regulatory compliance in funeral direction.
 - Apply knowledge of practices and traditions of funeral rites and legal documentation to conduct funeral arrangement conferences.

4. **Credit(s):** 3 Credits

5. **Satisfies General Education Requirement:** No

6. **Prerequisite(s):** FSR128 (Social Foundations of Funeral Service)

7. **Semester(s) Offered:** Spring

8. **Suggested General Guidelines for Evaluation:** Quizzes, examinations, and written assignments

9. **General Topical Outline** (Optional):
 - Protestant Liturgical Practices
 - Non-Liturgical Protestant Funeral Rites
 - Catholic Funeral Rites
 - Orthodox Funeral Rites
 - Jewish Funeral Rites
 - Islamic Funeral Rites
 - Buddhist funeral Rites
 - Other Spiritual Traditions and Funeral Rites
 - Military Funeral Rites
 - Fraternal Organization Funeral Rites
 - Federal Trade Commission (FTC) Funeral Rule
 - Conducting the Arrangement Conference and related Documentation
 - The Visitation/Funeral