

Prepared by the Department of Language & Literature
Date of Departmental Approval: February 13, 2017
Date Approved by Curriculum and Programs: February 15, 2017

Effective: Fall 2017

1. **Course Number: ENL025**
Course Title: Reading and Writing Essentials
2. **Description:**
This course provides students with foundation reading and writing skills in preparation for college-level coursework. Students learn strategies for reading non-fiction material, write basic academic essays, and begin the process of documenting sources.
3. **Student Learning Outcomes** (instructional objectives, intellectual skills):
Upon successful completion of this course, students are able to do the following.
 - Read introductory college-level texts, newspaper articles, and periodicals.
 - Employ strategies to support critical thinking and reading skills.
 - Use a writing process to compose an essay with an introduction, body, and conclusion.
 - Begin summarizing, paraphrasing, and quoting sources using MLA style.
 - Discuss and write about readings.
 - Employ an expanded academic vocabulary.
 - Use written Standard American English.
 - Demonstrate an understanding of academic integrity.
 - Use word processing to produce written assignments.
 - Access student support services including the Tutoring and Writing Centers and other resources.
4. **Credit(s):** 3 non-degree credits
5. **Satisfies General Education Requirement:** No
6. **Prerequisite(s):** None.
7. **Semester(s) Offered:** Fall, Spring, Summer
8. **Suggested General Guidelines for Evaluation:**
Evaluation of written work; quizzes and exams; homework; group work and individual projects.
9. **General Topical Outline** (Optional):