Associate in Science

Business Administration Program - Management Concentration

To graduate in the Business Administration Program – Management Concentration a student must complete the following required course of study.

Course #	Course Title	Credits	Prerequisites	Semester Offered	Semester Taken	Grade Earned
General Education						
ENL101	English Composition I	3	Appropriate scores in Reading Comprehension & in Sentence Skills on CPT or grade of C or better in ENL020 & ENL050 or ESL201	Fall, Spring, Summer		
COM103	Human Communication	3	ENL010 or ESL102 or satisfactory basic skills assessment score	Fall, Spring, Summer		
	Behavioral & Social Sciences	3				
	Behavioral & Social Sciences	3				
	Mathematics/Quantitative Reasoning* (or) Natural or Physical Science	3 (or) 4				
	Mathematics/Quantitative Reasoning* (or) Natural or Physical Science	3 (or) 4				
	General Education Elective	3				
Professional Education						
BUS100	Introduction to Business	3	None	Fall, Spring, Summer		
BUS120	Business Law I	3	None	Fall, Spring, Summer		
GIT110	Microcomputer Applications Software	3	GIT102 or equivalent, ENL020 & ENL050 or satisfactory basic skills assessment score	Fall, Spring, Summer		
ACC201	Financial Accounting**	3	(BUS100 or HRM140), GIT110, MAT030, & ENL020 or satisfactory basic skills assessment scores	Fall, Spring, Summer		
ACC202	Managerial Accounting	3	ACC201 or (ACC111 & ACC112)	Fall, Spring, Summer		
BUS103 (or) ENT108	Supervision (or) Intro. to Entrepreneurship	3	None (or) None	Fall, Spring, Summer Fall, Spring, Summer		
BUS107	Human Resource Management	3	None	Fall, Spring, Summer		
BUS201	Business Finance	3	ACC202 or ACC105	Fall, Spring, Summer		
BUS214	Management	3	ENL101 & BUS100	Fall, Spring, Summer		
BUS261	Business Administration Cooperative Work Experience	3	Approval by the Business internship coordinator	Fall, Spring, Summer		
MKT100	Marketing	3	ENL020 or satisfactory basic skills assessment score	Fall, Spring, Summer		
	Business elective	3				
	Information Technology elective***	3				
Total Credits		60/62				

*Choose from the following:
MAT150 Elementary Statistics
MAT171 Precalculus Mathematics I

**Students may take ACC111 and ACC112 in lieu of ACC201.

***Any course with a GIT, BIT, or CSC course designation.

Associate in Science

Business Administration Program - Management Concentration

Overview

Students learn managerial, financial, supervisory and communication theory and practices. Teamwork and project management are also emphasized within this concentration.

Career Outlook

Students completing the Management concentration are prepared for a variety of positions including, but not limited to: first line supervisor, managerial assistant, small business owner, agency director, or management trainee.

Program Outcomes

Upon completion of the Management concentration, students are able to:

- Apply management theories in a dynamic and multicultural world.
- Make decisions through the use of technology.
- Demonstrate competency in the analysis and synthesis of the components of management using written and oral communication.
- Assume entry-level management positions.
- Engage in critical thinking by reading, writing and analyzing issues related to management.
- Recognize and analyze ethical issues as they relate to business.
- Apply quantitative problem solving techniques to evaluate management decisions.
- Work well with teams in a business setting.