Prepared by the Department of Arts and Communication
Date of Departmental Approval: May 4, 2009
Date approved by Curriculum and Programs: November 23, 2009 Effective: Fall 2010

1. **Course Number: COM103**
   Course Title: Human Communication

2. **Description:** This course fosters and improves competence in intrapersonal, interpersonal, group and public communication situations. Students demonstrate skills necessary to communicate effectively through exercises and presentations that reflect practical, real-world situations. The purpose of the course is to improve the student's skill in communication by providing relevant knowledge and opportunity to apply that knowledge.

3. **Student Learning Outcomes:**
   Upon successful completion of this course, students are able to do the following:
   - Apply their understanding of the elements of the communication process (as shown in a model) through their interpersonal, small group, and one-to-many assignments.
   - Demonstrate their understanding and awareness of both verbal and non-verbal communication in interpersonal and public settings.
   - Define intrapersonal communication and explore their understanding by an analysis of their self-concept and the perception process.
   - Recognize the characteristics of speech anxiety and identify methods for managing the anxiety.
   - Identify the elements of informative and persuasive speeches and demonstrate their understanding of and ability to apply these elements through presentations, avoiding plagiarism and giving proper verbal and written attribution to research sources.
   - Recognize elements of group dynamics and incorporate effective leadership and participatory roles in a small group presentation.
   - Demonstrate their understanding of the techniques of effective listening by their critiques of the presentation of their classmates and through their ability to follow instructions for assignments.
   - Develop writing skills through the composition of sentence outlines for speeches.
   - Demonstrate competence in the use of verbal and non-verbal communication that is multi-culturally sensitive.

4. **Credits:** 3 credits

5. **Satisfies General Education Requirement:** Humanities and Fine Arts

6. **Prerequisites:** ENL010 or ESL102 or satisfactory basic skills assessment score

7. **Semester(s) Offered:** Fall, Spring, Summer

8. **Suggested General Guidelines for Evaluation:** All instructors evaluate student ability to gather, organize, and express (in standard American English) information and ideas. A minimum of 50 percent of the final grade is based on performance. Tests and quizzes may be used.

9. **General Topical Outline (Optional):** Included are units on communication theory and models, interpersonal communication, small group communication, and public speaking.