

Associate in Science Business Administration Program – Management Concentration

To graduate in the Business Administration program - Management concentration a student must complete the following required course of study.

Course#	Course Title	Credits	Prerequisites	Semester Offered	Semester Taken	Grade Earned
General Education						
ENL101	English Composition I	3	Appropriate score on the Computerized Placement Test or grade of C or better in ENL050 or ESL201	Fall, Spring, Summer		
COM103	Human Communication	3	ENL010 or ESL102 or satisfactory basic skills assessment score	Fall, Spring, Summer		
	Behavioral & Social Sciences	3				
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	Mathematics/Quantitative Reasoning* (or) Natural or Physical Science	3 (or) 4				
	Mathematics/Quantitative Reasoning* (or) Natural or Physical Science	3 (or) 4				
	General Education Elective	3				
Professional Education						
BUS100	Introduction to Business	3		Fall, Spring, Summer		
BUS120	Business Law I	3		Fall, Spring, Summer		
GIT110	Microcomputer Applications Software	3	GIT120 or equivalent, ENL020 & ENL050	Fall, Spring, Summer		
ACC201	Financial Accounting**	3	(BUS100 or HRM140) and GIT110 and MAT030 and ENL020 or satisfactory basic skills assessment scores	Fall, Spring, Summer		
ACC202	Managerial Accounting	3	ACC201 or ACC111 and ACC112	Fall, Spring, Summer		
BUS103 (or) ENT108	Supervision (or) Intro. to Entrepreneurship	3		Fall, Spring, Summer ----		
BUS107	Human Resource Management	3		Fall, Spring, Summer		
BUS201	Business Finance	3		Fall, Spring, Summer		
BUS214	Management	3	ENL101, BUS100	Fall, Spring, Summer		
BUS261	Management Cooperative Work Experience	3	ACC202 or ACC105, BUS100, BUS103, ENL101 & interview with instructor	Fall, Spring, Summer		
MKT100	Marketing	3	ENL020	Fall, Spring, Summer		
	Business elective	3				
	Information Technology elective	3				
Total Credits:		60/62				

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Overview: Students learn managerial, financial, supervisory and communication theory and practices. Teamwork and project management are also emphasized within this concentration.

Career Outlook: Students completing the Management concentration are prepared for a variety of positions including, but not limited to: first line supervisor, managerial assistant, small business owner, agency director, or management trainee.

Program Outcomes: Upon completion of the Management concentration, students will be able to:

- Apply management theories in a dynamic and multicultural world
- Make decisions through the use of technology
- Demonstrate competency in the analysis and synthesis of the components of management using written and oral communication
- Assume entry-level management positions
- Engage in critical thinking by reading, writing and analyzing issues related to management
- Recognize and analyze ethical issues as they relate to business
- Apply quantitative problem solving techniques to evaluate management decisions
- Work well with teams in a business setting.
- Choose from Mathematics for Business and Management, Statistics or Precalculus based on basic skills assessment results.

Note: Students intending to transfer to a four-year institution should also refer to the [Associate in Arts Business Transfer Concentration](#).

*Choose from the following:

MAT150 Elementary Statistics

MAT171 Precalculus Mathematics I

**Students may take ACC111 and ACC112 in lieu of ACC201.