Cape Cod Community College Spring 2008 Course Guide

On-Time Registration

DON'T WAIT! Register Now.

Your Success Really Depends On It!
Register for classes by Friday, January 18

New and Returning Students: By policy, you must be registered by **January 18.**

The final day to register for classes is Friday, January 18th.

Students will be permitted to add a class through the Regisration Office or via Campus Web, **ONLY** during the first week of the semester provided the class has **not** already met. Students will also be able to drop classes during this time.

No new (first-time) registrations will be permitted, only changes to an exisiting schedule.



For assistance in selecting your courses, visit the Advising Center or chat "live" with an academic advisor by going to www.capecod.edu/web/current/students and click on the lighthouse image.

5 Easy Ways to Register

Online • In Person
By Phone • By Mail • By Fax

Pay for your classes at www.capecod.edu



Registration Office Hours

Monday, Tuesday 8:30am-4:30pm Wednesday 8:30am-7:00pm Thursday, Friday 8:30am-4:30pm

Extended Hours

January 14-18 8:30am-6:30pm January 22-24 8:30am-6:30pm January 28 8:30am-6:30pm

Bookstore Hours

Monday, Tuesday, Thursday
Wednesday
8:00am-3:30pm
8:00am-7:00pm
8:00am-3:00pm

Extended Hours: January 16 - February 2

Monday -Thursday 8:00am-7:30pm Friday 8:00am-3:30pm Saturday 9:00am-1:00pm Closed Martin Luther King Day, January 21st

Refer to page 44 for other Bookstore Information.

Spring Semester 2008 Academic Calendar January 22 - May 19

New Year's Day observance

January 1

June 17

January i	New Teal 3 Day observance
January 4	Preregistered students' Tuition and Fees are due
January 8	Preliminary cancellations of classes with insufficient enrollment
January 15	Final cancellation of classes with insufficient enrollment
January 18	Professional Day / Student Orientation
January 18	Last day to register and pay for classes
January 21	Martin Luther King Day observance
January 22	Classes begin
January 28	Last day to drop a course with no academic record/
	change a schedule/or drop a course for 100% refund
	(less \$35 deposit)
February 4	Last day to drop a course for 50% refund
February 18	Presidents' Day observance
February 29	Mid-term warning grades due to Registrar
March 17	Evacuation Day observance
March 17-21	Spring recess
Mar. 31-Apr. 11	Advising period for preregistration
April 4	Last day to withdraw from an academic course
April 7	Summer session registration begins
April 14-18	Returning students preregister for Fall 2008 courses
April 21	Patriots' Day observance
May 1	Last day to resolve INC grades
May 12	Fall registration begins for all classes
May 12	Classes end
May 13-19	Final exam period
May 22	Final grades due to Registrar by 9:00am
May 22	Professional Day
May 26	Memorial Day observance
May 28	Approval of graduates Commencement
May 29	Commencement

The College reserves the right to make changes in the published academic calendars. Students and staff will be notified if changes must occur.

Bunker Hill Day observance

College Hours

Monday - Friday • 8:30am - 4:30pm

The following offices are open on Wednesdays until 7pm.

Admissions
Assessment Center
Business Office
Financial Aid
Learning Disability
Specialist
O'Neill Center for Disability
Services

Registration
Advanced Studies
(M-Th until 7:30pm)
Advising & Counseling
(M-Th until 8:00pm)
Distance Learning
(T-Th until 9:00pm)

Wilkens Library

Visit us online at www.capecod.edu/library E-mail the Reference Desk at refdesk@capecod.edu

Hours while classes are in session:

 Monday-Thursday
 8:00am-9:30pm

 Friday
 8:00am-4:30pm

 Saturday
 9:00am-1:00pm

 Sunday
 1:00pm-5:00pm



Kathleen Schatzberg, President Cape Cod Community College

Welcome to Cape Cod Community College!

Within this extraordinary learning community, you can build a solid academic future, redirect your personal and career goals, or enhance your workforce skills. We're waiting to provide you with the finest educational environment on a campus rich in opportunities to interact with people and cultures from around the world. All you need to do is join us and start growing your future.

Our deeply wooded campus is often a classroom for the natural sciences, and can become your own recreation center. Our Life Fitness Center can be your own personal "health club." It's all up to you.

Our faculty and staff are committed to putting your needs first. Courses are taught by caring professionals in small, intimate classes where individual attention is the norm, not the exception. Student advising, counseling, and tutoring are equal partners in your academic program. But your total college experience is so much more.

Please come and explore a new pathway in life, and see just who we are and what you can become.

Best wishes for great success in 2008.

Admissions Office

Discover the opportunities that exist for you!

Dedicated staff are available to assist you Monday - Friday, 8:30am to 4:30pm and Wednesdays until 7:00pm

Need an Application?

Download one today at www.capecod.edu; click on **Prospective Student** or call 1-508-362-2131 x4311

Need Assistance or Wish to Tour the Campus?

Schedule a Campus Visit at www.capecod.edu; click on Prospective Student or call 1-508-362-2131 x4311 Information Sessions offered daily



Join Us for a Saturday Information Session

February 9, 2008, 9:00am • Tilden Arts Center

OPEN HOUSE: APRIL 25, 2008, 2:30-5:00pm

NON-DISCRIMINATION POLICY STATEMENT

Cape Cod Community College policy prohibits discrimination in education, employment, and services on the basis of race, ethnicity, religion, sex, marital status, national origin, ancestry, sexual orientation, or disability. For policies on Affirmative Action, Diversity, and Sexual Harassment, see the Affirmative Action Statement, page 44.

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How We Can Help You...

Call Us: 1-508-362-2131 or Toll Free 1-877-846-3672

Admissions Office ext. 4311 Advising & Counseling Center ext. 4318 Assessment Center ext. 4543 Box Office ext. 4044 Bookstore ext. 4022 Business Office ext. 4123 Disability Services ext. 4337 Distance Learning ext. 4040 Financial Aid Office ext. 4393
Life Fitness Center
Distance Learning

Basic Skills Assessment

The purpose of the skills sssessment is to assist you in identifying your academic strengths and weaknesses in English, reading comprehension, and mathematics. The results will help to determine your appropriate course level so that you can enhance your success at Cape Cod Community College.

Skills assessments must be taken by students enrolling in accounting, English composition, mathematics or science courses, and any other course with a prerequisite requirement. Exceptions will be made for students who have successfully completed comparable college courses and have their transfer credits on file at the Registrar's Office.

Student scores are valid for three years. Students are allowed to retest once in each area for a fee of \$7. This fee will be billed and mailed to the students by the Business Office. The Advising Center offers mathematics and English workshops. Please call 1-508-362-2131 x4318 for availability of scheduled workshops.

For students submitting an application to the Admissions Office for matriculation into the College, the assessment is mandatory unless prior course credit or test results are available and valid. Assessments are available in reading comprehension, English and mathematics.

If you have recently applied for admission for the Spring 2008 semester, you will receive specific information in the mail about your assessment, advising, and registration process from the Assessment Center. Please do <u>not</u> schedule an appointment for the dates below.

All assessments will take place in the Assessment Center - Grossman Commons Building (2nd floor). You should bring a #2 pencil and personal identification.

Assessment appointments for **non-matriculated students only** are available at 5:30pm (one subject area only: English/Reading Comprehension **or** Mathematics), 6:30pm or 7:45pm (all subject areas: English, Reading Comprehension, and Mathematics) on the following Wednesday evenings:

December 5, December 12, December 19, 2007 January 2, January 9, January 16, January 23, 2008

Call 1-508-362-2131 x4543 for an appointment.

Tutoring Center

Lyndon P. Lorusso Applied Technology Building, G-01

The Tutoring Center assists CCCC students by offering FREE personalized or small group tutoring. Additionally, the Center offers FREE help in vocabulary, spelling, study skills, grammar, test taking, reading skills, word processing, insights into learning strengths and weaknesses through learning audits, and more.

Online Appointment System

Beginning the first day of classes, students can make and manage their own tutoring appointments online from the College's web site at www.capecod.edu; click on Current Student; go to Quick Links Menu, Tutoring Appt.

eTutoring

Our students have access to FREE online tutoring in math, writing, accounting, statistics, research and life sciences any time of day, seven days a week at www.capecod.edu; click on Current Student; go to Quick Links Menu, eTutoring. Tutoring is available after the last day to change a schedule.

STOP STRESS before it begins - GET HELP EARLY!
Call 1-508-362-2131 x4352 or come to Tech G-01.

Writing/Resource Center

Lyndon P. Lorusso Applied Technology Building, G-02

The Writing/Resource Center offers academic support for written assignments using word processing. A writing specialist is available to assist students with questions about researching, formatting, documenting, and writing essays and research papers across the curriculum. Hours are posted.

For more information, call 1-508-362-2131 x4526.

Math Learning Center

Science Hall, Room 112

The **Math Learning Center** is available to students who want a place to study in small groups, to do mathematics homework with someone available to assist them, to clear up a specific problem, to work with a tutor, or to refer to other text books covering similar information. The **Math Learning Center** is supervised by math faculty and peer tutors. Hours are posted.

For more information, call 1-508-362-2131 x4626.

X + Y = ?

Be Prepared to Take the Math Assessment Test!

The score you receive on this test will determine the level of math course you are eligible to take. Students scoring below college level math may be required to take one or more developmental math course depending upon their score. To help students prepare for the Math Assessment Test, Cape Cod Community College is offering a Math Refresher Workshop.

5 Reasons To Take This Workshop

- **1.** You haven't taken an algebra course in over a year.
- 2. Your "basic" arithmetic skills are a bit rusty.
- **3.** It will give you an opportunity to review sample questions and learn of other resources.
- **4.** It will prepare you to score your best on the test, which will help ensure that you are placed in the correct level math course at Cape Cod Community College.
- Taking time now to prepare and study for the placement test may help you avoid spending time and money on a lower level developmental math course.

For more information, call 1-508-362-2131 x4318.

Spring 2008 Course Schedule

January 22 - May 19, 2008

Cape Cod Community College is committed to students' academic success. Prerequisite courses are established to assure students have the necessary knowledge and skills to succeed in a course. You are required to complete (or be currently enrolled in) prerequisites prior to registering for the next level course. If prerequisites were completed at another college, a transcript will be required for permission to enroll in those courses with a prerequisite.

Any student taking online courses or courses with online components will be responsible to have access to both the Internet and a computer running Internet Explorer v5.5 or higher. Please visit www.capecod.edu/online for more information about online course requirements.

AMERICAN SIGN LANGUAGE

American Sign Language I

T. Driscoll ASL101-63 T 6:30-9:30pm Com106 Prerequisite: ENL010 or satisfactory reading comprehension score on the basic skills assessment / 3 credits.

American Sign Language II

6:30-9:30pm Com₁₀₆ T. Driscoll ASL102-63 Th Prerequisite: ASL101 / 3 credits.

ANTHROPOLOGY

Introduction to Anthropology

ANT107-63 M 6:30-9:30pm South 105 J. Oni Prerequisite: None / 3 credits.

World Archaeology

ANT108-63 T 6:30-9:30pm North 114 T. Thorpe

Prerequisite: None / 3 credits.

Comparative Cultures

J. Oni ANT211-01 T Th 9:30-10:45am North 118 Prerequisite: SOC106 or ANT107 / 3 credits.

ART

Drawing

ART100-02 T Th 9:30-11:10am Studio A S. Anderson ART100-03 T Th 11:30am-1:10pm Studio A S. Anderson ART100-40 M 2:30-6:00pm Studio A S. Anderson ART100-41 T 2:00-5:30pm Studio B A. Flash ART100-63 Sat. 10:00am-1:30pm Studio B A. Flash Hybrid ART100-89 Online and 6:00-9:30pm Studio A P. Lejeune Т ART100-95 Th 1:30-5:00pm Ptown A. Flash

Prerequisite: None / 3 credits.

Design I

ART101-95 T 9:30am-1:00pm D. Ritter Ptown

Prerequisite: None / 3 credits.

Studio Art I

ART102-40 T 2:00-5:30pm Studio A P. Lejeune

Prerequisite: None / 3 credits.

Painting I

ART103-40 M W 11:00am-12:40pm Studio AB. Fuller ART103-95 T 12:30-4:30pm Ptown M. Shields ART103-96 M 1:00-4:30pm Ptown D. Ritter Prerequisite: None / 3 credits.

Watercolor I

ART104-40 F 1:00-4:30pm Studio B S. Stranz

Prerequisite: ART100 / 3 credits.

Visual Fundamentals

ART105-40 M W Studio A B. Fuller 9:00-10:40am Prerequisite: None / 3 credits.

Sculpture I

ART106-40 F 1:00-4:30pm Studio A A. Glover ART106-95 M 9:30am-1:00pm Ptown R. Bailev Prerequisite: None / 3 credits. May be repeated once for credit.

Life Drawing

ART107-63 Th 6:00-9:30pm Studio B H. Blume ART107-95 W 10:00am-2:00pm Ptown K. Smith Prerequisite: None / 3 credits. May be repeated once for credit.

History of Art I

ART125-01 M W 11:00am-12:15pm Lec C M. Canaves Prerequisite: None / 3 credits.

History of Art II

ART126-01 T Th 11:00am-12:15pm Lec C M. Canaves ART126-02 W F M. Canaves 2:30-3:45pm Lec C

Prerequisite: None / 3 credits.

You Can Design!

ART130-89 Online S. Anderson

Prerequisite: None / 1 credit.

History of Modern Art: From Realism to Surrealism

ART132-89 Online F. Golden Prerequisite: ENL050 or satisfactory basic skills assessment

score / 3 credits.

Textile/Fiber Arts I

ART135-95 Th 9:30am-1:00pm Ptown N. Ferrier Prerequisite: None / 3 credits.

Service Learning

Service Learning is an instructional method that connects meaningful service experiences in the local community with academic learning in the classroom.

Service Learning projects address community needs as well as develop students' academic skills, sense of civil responsibility, and commitment to the community.

For more information, please contact John French at 1-508-362-2131 x4555 or Lisa Heller-Boragine at 1-508-362-2131 x4659. **Drawing II**

ART200-40 Th 2:00-5:30pm Studio B H. Blume ART200-95 Th 1:30-5:00pm Ptown A. Flash Prerequisite: ART100 / 3 credits.

Design II

ART201-01 M W 9:00-10:40am Studio B S. Ringler ART201-95 T 9:30am-1:00pm Ptown D. Ritter Prerequisite: ART101 / 3 credits.

Illustration I

ART205-63 Sat. 9:00am-4:30pm Tech 101 J. Warren Class meets: 1/26-3/8

Prerequisite: Some computer experience required. ART130 is recommended / 3 credits.

Illustration II

ART206-63 Sat. 9:00am-4:30pm Tech 101 J. Warren Class meets: 3/29-5/10

Prerequisite: ART205 / 3 credits.

Graphic Design I

ART207-01 M W 10:00-11:40am Tech 202 S. Anderson ART207-40 Th 2:00-5:30pm Tech 102 V. Just Prerequisite: ART214 or ART205 or ART210. ART130 is recommended / 3 credits.

Graphic Design II

ART208-63 Th 6:00-9:30pm Tech G-02 V. Just Prerequisite: ART207 / 3 credits.

Printmaking Techniques

ART209-01 M W 11:00am-12:40pm Studio B S. Ringler ART209-95 W 10:00am-2:00pm Ptown V. Tomayko Prerequisite: None / 3 credits.

Graphic Production & Layout I

ART210-40 T Th 1:00-2:40pm Tech 203 P. Spier Prerequisite: GIT110. ART130 is recommended / 3 credits.

Graphic Production & Layout II

ART211-40 T Th 3:00-4:40pm Tech 203 P. Spier Prerequisite: ART210 / 3 credits.

Myths, Legends and Symbols in Art

ART213-01 M 3:30-6:20pm Lec C M. Canaves Prerequisite: ENL101 and (ART125 or ART126) / 3 credits.

Digital Imaging I

ART214-40 M W 7:30-9:10am Tech101 J. Warren Prerequisite: Some computer experience required; ART130 is recommended / 3 credits.

Digital Imaging II

ART215-63 F 6:30-10:00pm Tech 101 J. Warren Prerequisite: ART214 / 3 credits.

Book Arts and Papermaking

ART225-01 Th 9:30am-1:00pm Studio B S. Ringler Prerequisite: Two 3-credit ART courses / 3 credits.

Advanced Printmaking

ART226-40 T 9.30am-1:00pm Studio B S. Ringler Prerequisite: ART209 / 3 credits. May be repeated for credit.

Advanced Painting

ART228-40 M 2:30-6:00pm Studio B B. Fuller ART228-95 M 1:00-4:30pm Ptown D. Ritter ART228-96 W 12:30-4:30pm Ptown R. Dutoit Prerequisite: ART103 / 3 credits. May be repeated once for credit.

Mosaics

ART248-40 F 9:00am-12:30pm Studio A J. Bowen Prerequisite: One ART course / 3 credits. May be repeated once for credit.

New!

Portfolio Development & Presentation

ART253-40 W 2:30-6:00pm Studio A S. Anderson Prerequisite: ART100 and at least one other visual art elective. The student should have a range of art work already completed, art work that they are currently working on and be prepared to create art work that satisfies the demands of portfolio preparation. All artwork presented will be evaluated by the instructor as a basis for acceptance to the course. *NOTE:* Offered once pending academic approval.

Advanced Projects in the Visual Arts

Raku Firing ART250-60 (1cr) Refer to page 27. C. Mittenthal Truro **Intermediate Throwing** ART250-61 (1cr) Refer to page 27. Truro C. Mittenthal **Printmaking** ART250-95 W 10:00am-2:00pm Ptown V. Tomayko **Painting** ART250-97 W 12:30-4:30pm Ptown R. Dutoit **Mixed Media**

ART250-98 M 10:00am-2:00pm Ptown V. Tomayko Prerequisite: 6 hours of visual art courses and interview by instructor / 3 credits. May be repeated once for credit.

ASTRONOMY

Fundamentals of Astronomy

AST101-40 T 3:30-6:20pm Sci 114 Staff AST101-40LabTh 3:30-5:20pm Sci 114 Staff AST101-63 T 6:30-9:20pm Sci 114 Staff AST101-63LabTh 6:30-8:20pm Sci 114 Staff Prerequisite: MAT030 or satisfactory basic skills assessment

scores / 4 credits.

BIOLOGY

Concepts in Biology I

BIO101-01 M W F 9:00-9:50am P. Tatano Lec B BIO101-40 MWF A. Clark Noon-12:50pm Lec B BIO101-01LabT 11:00am-12:50pm Sci G-3 P. Tatano BIO101-02LabT 2:00-3:50pm Sci G-3 P. Tatano BIO101-03LabW P. Tatano 2:30-4:20pm Sci G-3 BIO101-04LabTh 8:00-9:50am Sci G-3 P. Tatano BIO101-63 T 6:30-9:20pm Lec C Staff Sci G-3 BIO101-63LabTh 6:30-8:20pm Staff

Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

Concepts in Biology II

BIO102-01 M W F 11:00-11:50am Lec B P. Tatano BIO102-01LabF 12:30-2:20pm Sci G-3 P. Tatano Prerequisite: BIO101 / 4 credits.

For complete course descriptions, visit our web site at www.capecod.edu

Survey of Human Anatomy & Physiology

BIO105-40	M W	2:30-3:45pm	Sci	105 A. Clark
BIO105-40L	₋ab F	2:30-4:20pm	Sci G-3	A. Clark
BIO105-63	Т	6:30-9:20pm	Lec B	Staff
BIO105-63L	₋ab T	4:00-5:50pm	Sci G-3	Staff
BIO105-64	W	6:30-9:20pm	Sci 104	G. Gaudreau
BIO105-64L	₋ab M	6:30-8:20pm		G. Gaudreau
BIO105-89L	ecture On	iline Hybrid	L. F	arley-Larocca
		4:00-5:50pm, Sci		
Prerequisite	: MAT020	& ENL020 & ENL	050 or sa	ntisfactory
basic skills	assessme	nt scores / 4 credit	ts.	

Human Anatomy & Physiology I

,		
9:30-10:45am	Lec B	G. Maguire
11:00am-12:15	pm Lec B	G. Maguire
2:00-3:50pm	Sci G-7	G. Maguire
2:30-4:20pm	Sci G-7	G. Maguire
0-3:50pm	Sci G-7	G. Maguire
8:00-8:50am	Lec B	Staff
8:00-9:50am	Sci G-7	Staff
8:00-9:50am	Sci G-7	Staff
1:00-2:50pm	Sci G-7	Staff
6:30-9:20pm	Sci 114	A. Clark
6:30-8:20pm	Sci G-7	A. Clark
or BIO101 or 0	CHM101 / 4 cr	edits.
	11:00am-12:15 2:00-3:50pm 2:30-4:20pm 0-3:50pm 8:00-8:50am 8:00-9:50am 8:00-9:50am 1:00-2:50pm 6:30-9:20pm 6:30-8:20pm	11:00am-12:15pm Lec B 2:00-3:50pm Sci G-7 2:30-4:20pm Sci G-7 0-3:50pm Sci G-7 8:00-8:50am Lec B 8:00-9:50am Sci G-7 8:00-9:50am Sci G-7 1:00-2:50pm Sci G-7 6:30-9:20pm Sci 114

Human Anatomy & Physiology II

BIO108-01	MWF	10:00-10:50am	S115	L. Farley-Larocca
BIO108-02	M W	8:30-9:45am	Lec A	G. Maguire
BIO108-03	MWF	9:00-9:50am	S115	L.Farley-Larocca
BIO108-01La	b M	11:00am-12:50pn	n Sci G-7	L. Farley-Larocca
BIO108-02La	bΤ	11:00am-12:50pn	n Sci G-7	L. Farley-Larocca
BIO108-03La	b W	11:00am-12:50pn	n Sci G-7	L. Farley-Larocca
BIO108-04La	b Th11:0	0am-12:50pm S	ci G-7	L. Farley-Larocca
BIO108-05La	b F	11:00am-12:50pn	n Sci G-7	L. Farley-Larocca
BIO108-63	Τ	6:30-9:20pm	Sci G-7	Staff
BIO108-63La	bTh	6:30-8:20pm	Sci G-7	Staff
Prerequisite:	BIO107	4 credits		

Microbiology

BIO	201-01	M W	2:30-3:45pm	Lec B	H. Chikarmane
BIO	201-01L	_ab M	11:00am-12:50pm	Sci107	H. Chikarmane
BIO	201-02l	_ab W	11:00am-12:50pm	Sci 107	H. Chikarmane
BIO:	201-63	Т	6:30-9:20pm	Sci 107	Y. Coursey
BIO:	201-63I	_ab Th	6:30-8:20pm	Sci 107	Y. Coursey
Prer	equisite	e: CHM	101 or CHM109 and	BIO101 c	or BIO107 /
4 cre	edits				

BUSINESS – Accounting

Personal and Small Business Taxes

ACC110-40	MWF	9:00-9:50am	North 116	M. Botvin
ACC110-63	Т	6:30-9:30pm	Tech 101	Staff
Prerequisite	s. None /	3 credits		

Accounting I with Computer Applications

ACC111-01	T Th	12:30-1:45pm	Tech 102	J. Sweet
ACC111-40	T Th	8:00-9:15am	Tech 104	R. Palma
ACC111-41	MWF	11:00-11:50am	Tech 101	M. Tulman
ACC111-63	W	6:30-9:30pm	Tech 101	M. Tulman
Prerequisite:	MAT020	and ENL020 or s	atisfactory b	oasic skills
assessment	scores / 3	3 credits.	•	

Accounting II with Computer Applications

ACC112-01 T Th 9:30-10:45am Tech 101 J. Sweet ACC112-63 W 6:30-9:30pm Tech 102 E. Clay Prerequisite: MAT030 or satisfactory basic skills assessment score and ACC111 / 3 credits.

Financial Accounting

ACC201-02	IIh 8	3:00-9:15am	lech 101	J. Sweet
ACC201-40	Online an	d Hybrid		
	M W	12:00-12:50p	om Tech 1	01J. Sweet
Prerequisite:	MAT030 a	and ENL020 or sa	atisfactory b	asic skills
assessment	scores and	BUS100 (HRM	140 for H/R	students) /
3 credits.				

Managerial Accounting

ACC202-40 T Th 9:30-10:45am Tech 104 R. Palma ACC202-63 Th 6:30-9:30pm North 117 E. Clay Prerequisite: ACC201 or ACC111 and ACC112 / 3 credits.

Intermediate Accounting II

ACC222-63 M 6:30-9:30pm South 114 M. Tulman Prerequisite: ACC221 / 3 credits.

Accounting Cooperative Work Experience

ACC261-40 Contact J. Sweet at 1-508-362-2131 x4398. Prerequisite: ACC202 and permission of Business Administration Accounting coordinator / 3 credits.

The VITA Practicum

ACC263-01 Contact J. Sweet at 1-508-362-2131 x4398. Prerequisite: ACC111 or ACC110 or ACC201 / 3 credits.

BUSINESS – Entrepreneurship

Introduction to Entrepreneurship

ENT108-01 T Th 11:00am-12:15pm North 116 M. Bejtlich ENT108-89 Online M. Bejtlich Prerequisite: None / 3 credits.

Business Plan Preparation

ENT109-40 M W 2:30-3:45pm North 107 Staff Prerequisite: ENL101 and MAT030 or satisfactory basic skills assessment score / 3 credits.

Entrepreneurial Cooperative Work Experience

ENT261-40 Contact M. Bejtlich at 1-508-362-2131 x4519. Prerequisite: ENT108 and ENT109 / 3 credits.

BUSINESS – General

Introduction to Business

BUS100-01	M W	8:30-9:45am	TBA	G. Knell
BUS100-02	Online a	ind Hybrid		
	M W	10:00-10:50am	South 114	G. Knell
BUS100-03	T Th	9:30-10:45am	South 111	G. Knell
BUS100-04	T Th	11:00am-12:15pm	South 108	G. Knell
BUS100-63	W	6:30-9:30pm	North 117	Staff
BUS100-75	Online	1/2-1/17		G. Knell
BUS100-89	Online			G. Knell
Prerequisite:	None / 3	credits.		

Final day to register for classes is January 18th.

Business Law I

BUS120-40 T Th 7:00-8:15am South 115 D. Sementa BUS120-41 M W F 11:00-11:50am South 105 Staff BUS120-63 T 6:30-9:30pm North 106 C. Sabatt Prerequisite: None / 3 credits.

BUSINESS – Management

Supervision

BUS103-63 M 6:30-9:30pm North 103 Staff BUS103-89 Online G. Knell Prerequisite: None / 3 credits.

Human Resource Management

BUS107-40 M W 11:00am-12:15pm North 118 Staff BUS107-75 TWTh Noon-5:00pm, 1/2-1/17 D. Lawrence BUS107-89 Online M. Bejtlich Prerequisite: None / 3 credits.

Business Finance

BUS201-01 Online and **Hybrid**T Th 12:30-1:45pm Tech 103 M. Bejtlich
BUS201-40 M W 10:00-10:50am Tech 101 J. Sweet
Prerequisite: ACC202 / 3 credits.

Management

BUS214-01 M W South 114 M. Bejtlich 8:30-9:45am BUS214-02 T Th 9:30-10:45am Tech 102 M. Bejtlich BUS214-63 M 6:30-9:30pm South 115 M. Ells BUS214-75 Online M. Beitlich 1/2-1/17 BUS214-89 Online M. Bejtlich Prerequisite: ENL101 / 3 credits.

Management Cooperative Work Experience

BUS261-40 Contact M. Bejtlich at 1-508-362-2131 x4519. Prerequisite: Grade of C or better in ACC202, BUS100, BUS103, ENL101 and an evaluative interview with the instructor / 3 credits.

BUSINESS – Marketing

Marketing

MKT100-41 T Th 12:30-1:45pm North116 M. Agostinelli MKT100-40 M W F 10:00-10:50am North G-5 D. Lafler MKT100-63 W 6:30-9:30pm South G-8 M. Ells MKT100-89 Online D. Burrill Prerequisite: ENL020 or satisfactory basic skills assessment score / 3 credits.

Advertising

MKT103-40 M W F 8:00-8:50am North 118 D. Lafler Prerequisite: None / 3 credits.

Consumer Behavior

MKT106-40 T Th, 11:00am-12:15pm,LIB Conf M. Agostinelli Prerequisite: MKT205 / 3 credits.

Customer Service: Concepts & Applications

MKT112-01 M W 2:30-3:45pm North 116 M. Bejtlich Prerequisite: None / 3 credits.

Marketing Cooperative Work Experience

MKT261-40 Contact G. Knell at 1-508-362-2131 x4404. Prerequisite: MKT100 / 3 credits.

CHEMISTRY

General Chemistry II

CHM102-01 M W F 10:00-10:50am Lec B M. Rich CHM102-01Lab W 2:30-5:20pm Sci 220 M. Rich Sci 220 M. Rich CHM102-02Lab F Noon-2:50pm CHM102-63 6:30-9:20pm Sci 103 M. Rich Sci 220 M. Rich CHM102-63Lab T6:30-9:20pm

Prerequisite: CHM101 / 4 credits.

Survey of Chemistry

CHM106-01 M 3:00-5:50pm Sci 114 R. Scofield CHM106-01Lab M 6:00-7:50pm Sci 220 R. Scofield Prerequisite: MAT020 or satisfactory basic skills assessment score / 4 credits.

Chemistry for the Health Sciences I

CHM109-01 T Th 9:30-10:45am Lec A M. Rich CHM109-01Lab T11:00am-12:50pm Sci 220 R. Scofield CHM109-02Lab Th 11:00am-12:50pm Sci 220 R. Scofield CHM109-40 W 3:00-5:50pm Sci 107 J. Alai CHM109-40Lab W 6:00-7:50pm Sci 220 J. Alai Sci 107 3:00-5:50pm J. Alai CHM109-41 Th 6:00-7:50pm Sci 220 J. Alai CHM109-41Lab Th Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

Organic Chemistry II

CHM202-01 T 8:00-10:50am Sci 107 R. Scofield CHM202-40Lab T Noon-3:50pm Sci 221 M. Rich Prerequisite: CHM201 / 5 credits.

COMMUNICATION

Voice and Diction

COM100-40 TTh 12:30-1:45pm Music Rm E. Kelly Prerequisite: None / 3 credits.

7:00-8:15am

South 116

Oral Communication COM103-01 M W

P. Lee		Hono)(-3
COM103-02H T Th	8:00-9:15am	S116	P. Lee
COM103-03 M W F	9:00-9:50am	South 117	D. Bird
COM103-04 M W F	9:00-9:50am	South 107	J. French
COM103-05 M W F	10:00-10:50am	South 106	J. French
COM103-06 M W	2:30-3:45pm	S116 L.Hel	llerBoragine
COM103-07 W	2:30-5:20pm	South 117	N. Willets
COM103-08 F	9:00am-Noon	S116 L.Hel	llerBoragine
COM103-09 T Th	9:30-10:45am	South 116	P. Lee
Learning Community	y – Psychology &	Communicat	rion
Please refer to page	23 for course de	etails. LCM10	07-01
(COM103) T Th	11:00am-12:15pm	n L. Heller	Boragine
(DCV101) T Th	10.20 1.45	C N A ' '	
(PSY101) T Th	12:30-1:45pm		
COM103-11 T Th	2:00-3:15pm	South 117	N. Willets
		South 117	N. Willets
COM103-11 TTh COM103-40 M COM103-41 TTh	2:00-3:15pm 3:30-6:20pm 3:30-4:50pm	South 117	N. Willets
COM103-11 TTh COM103-40 M COM103-41 TTh	2:00-3:15pm 3:30-6:20pm		N. Willets
COM103-11 TTh COM103-40 M COM103-41 TTh Class m COM103-63 W	2:00-3:15pm 3:30-6:20pm 3:30-4:50pm eets: 2/5-5/19 6:30-9:30pm	South 117	N. Willets are Yaroch tart Staff
COM103-11 T Th COM103-40 M COM103-41 T Th Class m	2:00-3:15pm 3:30-6:20pm 3:30-4:50pm eets: 2/5-5/19 6:30-9:30pm	South 117 South 117 South 117	N. Willets Re Yaroch tart Staff P. Allen
COM103-11 TTh COM103-40 M COM103-41 TTh Class m COM103-63 W	2:00-3:15pm 3:30-6:20pm 3:30-4:50pm eets: 2/5-5/19 6:30-9:30pm 6:30-9:30pm	South 117 South 117 South 117 South 117 South 117	N. Willets Re Yaroch tart Staff P. Allen Staff
COM103-11 TTh COM103-40 M COM103-41 TTh Class m COM103-63 W COM103-64 Th COM103-65 Sat. COM103-75 MTWTF	2:00-3:15pm 3:30-6:20pm 3:30-4:50pm eets: 2/5-5/19 6:30-9:30pm 6:30-9:30pm 9:00am-Noon 9:00am-12:30pm	South 117 South 117 South 117 South 117 South 117 South 116 1/2-1/17	N. Willets AP Yaroch tart Staff P. Allen Staff P. Lee P. Lee
COM103-11 TTh COM103-40 M COM103-41 TTh Class m COM103-63 W COM103-64 Th COM103-65 Sat.	2:00-3:15pm 3:30-6:20pm 3:30-4:50pm eets: 2/5-5/19 6:30-9:30pm 6:30-9:30pm 9:00am-Noon 9:00am-12:30pm or a satisfactory r	South 117 South 117 South 117 South 117 South 117 South 116 1/2-1/17 reading complete	N. Willets AP Yaroch tart Staff P. Allen Staff P. Lee P. Lee

To Register, call 1-508-375-4012

Survey of Mass Communication

COM105-01 M W F 10:00-10:50am North 108 J. Kershner COM105-89 Online L. Zinsius

Prerequisite: ENL010 or a satisfactory reading comprehension score on the basic skills assessment / 3 credits.

Radio Broadcasting

COM113-40 F 9:00am-Noon WKKL L. Zinsius COM113-41 W 2:30-5:20pm WKKL L. Zinsius COM113-63 Th 6:30-9:30pm WKKL Staff Prerequisite: None / 3 credits.

Interpersonal Communication

COM201-01 T Th 9:30-10:45am South117 N. Willets COM201-02 T Th 11:00am-12:15pm South117 N. Willets COM201-03 M W 8:30-9:45am South116 P. Lee Prerequisite: COM103 / 3 credits.

Small Group Communication

COM202-75 MTWThF 9:00am-12:30pm L.HellerBoragine Class meets: 1/2-1/17

Prerequisite: COM103 / 3 credits.

Persuasive Communication

COM204-01 M W F 11:00-11:50am South 117 D. Bird

Prerequisite: COM103 / 3 credits.

Oral Interpretation / Readers Theater

COM205-01 M W 11:30am-12:45pm South116 P. Lee

Prerequisite: COM103 / 3 credits.

Argumentation & Debate

COM207-01 T 3:30-6:20pm S116 L. Heller-Boragine

Prerequisite: COM103 / 3 credits.

Advanced Radio Production

COM231-40 Th 3:30-6:20pm WKKL L. Zinsius

Prerequisite: COM113 / 3 credits.

COMPUTER SCIENCE

Computer Programming I: Java

CSC110-40 T Th 9:30-10:45am Tech 203 M. Moynihan CSC110-63 T 6:30-9:30pm Tech 203 E. Miller Prerequisite: MAT030 or satisfactory basic skills assessment score / 3 credits.

Computer Programming II: Java

CSC130-01 T Th 11:00am-12:40pm Tech 203 M. Moynihan Prerequisite: CSC110 / 4 credits.

CONSTRUCTION TECHNOLOGY

Quantitative Skills for Construction

CON100-40 T 3:30-6:20pm South 115 J. Ryan Prerequisite: MAT030 or satisfactory basic skills assessment score / 2 credits.

Blueprint Reading for the Construction Trades

CON101-63 T 6:30-9:20pm South 116 Staff

Prerequisite: None / 3 credits.

Materials of Construction

CON105-63 T 6:30-9:20pm South 115 W. Henry

Prerequisite: None / 3 credits.

Construction Technology Fall 2008 Course Sequence

CON100 Quantitative Skills for Construction
CON110 Construction Technology
CON115 Construction Estimating
CON120 Working w/MA State Building Codes
CON130 Computer Aided Drawing I
CON135 Computer Aided Drafting II

Construction Technology

CON110-63 T 6:30-9:20pm South 117 J. Ryan

Prerequisite: None / 3 credits.

Working with MA State Building Code

CON120-63 M 6:30-9:20pm South G-8 J. Dymecki

Prerequisite: None / 3 credits.

Computer Aided Drafting I

CON130-63 M 6:30-9:20pm Tech 202 D. Dinco

Prerequisite: None / 3 credits.

Computer Aided Drafting II

CON135-63 T 6:30-9:20pm Tech 202 K. Hayes

Prerequisite: CON130 / 3 credits.

CRIMINAL JUSTICE

Procedural Criminal Law

CRJ102-01 T Th 8:00-9:15am North 118 N. Dempsey CRJ102-02 T Th 9:30-10:45am South 105 N. Dempsey CRJ102-63 M 6:30-9:30pm North 106 W. O' Neill Prerequisite: None / 3 credits.

Criminology, Theory and Practice

CRJ105-01 M W F 8:00-8:50am North 103 Z. Kilmurray CRJ105-40 W 3:30-6:20pm South 114 P. Carnes Prerequisite: None / 3 credits.

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Introduction to Corrections CRJ116-01 MWF 9:00-9:50am

CRJ116-01 M W F 9:00-9:50am North 103 Z. Kilmurray CRJ116-02 M W F 10:00-10:50am South 105 Z. Kilmurray CRJ116-03 M W F 11:00-11:50am North 103 Z. Kilmurray

Prerequisite: None / 3 credits.

Contemporary Policing

CRJ125-01 M W 2:30-3:45pm South 105 Z. Kilmurray CRJ125-40 W 6:30-9:30pm South 116 C. Carhart

Prerequisite: None / 3 credits.

Terrorism

CRJ135-01 M 2:30-5:20pm South 114 N. Dempsey Prerequisite: ENL050 or satisfactory basic skills assessment score / 3 credits.

Principles of Investigation II

CRJ207-40 T 3:30-6:20pm North 106 J. Szucs Prerequisite: CRJ206 and all Level I Criminal Justice courses / 3 credits.

Juvenile Justice

CRJ221-63 Th 3:30-6:20pm North 103 M. Miller Prerequisite: All Level I Criminal Justice Courses / 3 credits.

Selected Issues in Criminal Justice

CRJ240-40 T Th 11:00am-12:15pm South105 N.Dempsey Prerequisite: All Level I Criminal Justice courses / 3 credits.

Criminal Justice Cooperative Work Experience I

CRJ261-01 W 2:30-5:20pm TBA N. Dempsey Prerequisite: All Level I Criminal Justice courses / 3 credits.

CULINARY ARTS

Refer to Hotel Restaurant Management.

DANCE

Refer to Theater & Dance.

DENTAL HYGIENE

Oral Tissues II

DEN102-01 T 1:00-3:00pm South G-8 E. Madden Prerequisite: DEN101 / 2 credits.

Community Dental Health

DEN105-40 W 11:00am-1:00pm South G-8 L. Somerville Prerequisite: DEN123 and DEN128 / 2 credits.

Dental Hygiene II

DEN123-01 T 8:30-10:30am South G-8 J. Towle Prerequisite: DEN121 / 2 credits.

Clinical Dental Hygiene II

DEN128-01 M W F 8:00am-Noon South G-6 J. Towle DEN128-02 M W F 1:00-5:00pm South G-6 J. Towle Prerequisite: DEN121 and DEN126 / 4 credits.

Oral Pathology

DEN205-40 Th 1:00-4:00pm South G-8 P. Fasano Prerequisite: DEN121 and DEN126 / 3 credits.

Dental Hygiene IV

DEN232-01 W 9:00-11:00am South G-8 Staff Prerequisite: DEN230 / 2 credits.

Clinical Dental Hygiene IV

DEN238-01 T Th 9:00am-5:00pm South G-6 Staff Prerequisite: DEN230 and DEN236 / 4 credits.

DEVELOPMENTAL EDUCATION

Prep for College Reading

ENL010-40 M W 8:30-9:45am LIB Conf J. Loncich ENL010-41 T Th 8:00-9:15am South 105 J. Loncich Prerequisite: Recommendation by basic skills assessment score. Letter grade or Pass-Fail / 3 non-degree credits.

College Reading and Study Skills

ENL020-40 MW 10:00-11:15am Tech 204 T. Moyer ENL020-42 M W F 8:00-8:50am Tech 204 Staff **Learning Community-Study Skills+Reading+Math=Success**Please refer to page 23 for course details. LCM103-01 (ENL020) T Th 9:30-10:45am J. Loncich (MAT020) T Th 11:00am-12:15pm R.Dengler

Learning Community- Reading & Writing: A Winning Combo Please refer to page 23 for course details. LCM106-01 (ENLO20) T Th 11:00am-12:15pm J. French (ENL050) T Th 9:30-10:45am P. McGraw ENL020-63 W 6:30-9:30pm S105 M. O'Connor ENL020-64 Τ 6:30-9:30pm North 105 P. Panitz Prerequisite: ENL010 or a satisfactory reading comprehension score on the basic skills assessment. Letter grade or Pass-Fail / 3 non-degree credits.

Foundations in Writing

i oundation	S III VVIIL	iiig		
Learning C	ommunity	/- Reading & Wri	ting: A Wir	nning Combo
Please refe		e 23 for course d		1106-01
(ENL020)	T Th	11:00am-12:15pm	n J. Fre	nch
(ENL050)	T Th	9:30-10:45am	P. McG	Graw
ENL050-02	M W	10:00-11:15am	North 104	P. McGraw
ENL050-03	M W	11:30am-12:45pn	n North104	P. McGraw
ENL050-04	M W	2:30-3:45pm	North 104	P. McGraw
ENL050-40	MWF	9:00-10:50am		G. Albert
	Class n	neets: 1/22-3/14. P	aired with E	N101-40
ENL050-41	MWF	9:00-9:50am	South 108	Staff
ENL050-42	MWF	11:00-11:50am	Tech 102	Staff
ENL050-43	T Th	8:00-9:15am		Staff
ENL050-44	M W	3:30-4:50pm	South 106	Late Staff
		neets: 2/4-5/19.		Start
ENL050-63	T	6:30-9:30pm	North 104	J. Askew
ENL050-64		6:30-9:30pm		S.Tabor
Prerequisite: Appropriate score on the sentence skills CPT and				
		_010 or appropriate	e score in th	e reading
skills CPT / 3 non-degree credits.				

Fundamental Arithmetic

MAT010-01 TTh 9:30-10:45am South 106 Staff MAT010-02 TTh 11:00am-12:15pm North G-5 A. Wan MAT010-40 M W F 9:00-9:50am South 106 Staff Prerequisite: None. Recommendation by basic skills assessment score. Letter grade or Pass-Fail. 3 non-degree credits.

Prealgebra

MAT020-01 M W F 9:00-9:50am Sci 105 Staff MAT020-02 M W F 10:00-10:50am South 111 Staff MAT020-03 M W F Noon-12:50pm South 106 Staff Learning Community-Study Skills+Reading+Math=Success Please refer to page 23 for course details. LCM103-01 (MAT020) T Th 11:00am-12:15pm R. Dengler T Th (ENL020) 9:30-10:45am J. Loncich MAT020-40 T Th 9:30-10:45am South 107 Staff MAT020-45 T Th 3:30-4:50pm Sci 103 Late Staff Start Class meets: 2/5-5/19 MAT020-49 W 9:00am-Noon North 107 R. Heller MAT020-63 Th 6:30-9:30pm South 115 Staff Prerequisite: MAT010 or satisfactory basic skills assessment

Elementary Algebra

score / 3 non-degree credits.

MAT030-01	M W	8:30-9:45am	North G-5	A. Wan
	T Th	9:30-10:45am	North 117	
	Class m	neets: 1/22-3/14	Paired with M	AT040-03
MAT030-02	MWF	10:00-10:50am	South 107	T. Panitz
MAT030-03	MWF	11:00-11:50am	North 117	G. Bent
MAT030-04	MWF	Noon-12:50pm	South 107	T. Panitz
MAT030-05	MWF	2:30-3:20pm	Sci 103	G. Bent
MAT030-06	T Th	11:00am-12:15p	m South G-8	M. Zhang
MAT030-07	T Th	12:30-1:45pm	North G-5	M. Zhang
MAT030-40	F	9:00am-Noon	Sci 103	Staff
MAT030-41	T Th	8:00-9:15am	Sci 105	Staff

Register by Friday, January 18, 2008

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MAT030-42	T Th	9:30-10:45am	North 115	Staff
MAT030-43	Online a	nd	H	Apria
	M W	9:00-9:50am	Tech 101	Staff
MAT030-44	T Th	2:00-3:15pm	Sci 103	Staff
MAT030-45	T Th	3:30-4:50pm		ate Staff
	Class m	eets: 2/5-5/19	S	tart
MAT030-49	W	9:00am-Noon	Sci 101	J. Rogers
MAT030-63	M	6:30-9:30pm	South 107	T. Panitz
MAT030-64	W	6:30-9:30pm	Sci 103	Staff
Prerequisite:	MAT020	or satisfactory ba	sic skills ass	essment
score. Letter	grade or	Pass-Fail / 3 non-	-degree cred	its.

Intermediate Algebra

MAT040-01	MWF	11:00-11:50am	South 107	T. Panitz
MAT040-02	MWF	2:30-3:20pm	South 107	T. Panitz
MAT040-03	M W	8:30-9:45am	Tech 117	A. Wan
	and TTh	9:30-10:45am	Paired with A	MAT030-01
	Class m	eets: 3/24-5/8		
MAT040-04	T Th	12:30-1:45pm	Sci 104	R. Dengler
MAT040-05	Τ	3:30-6:20pm	South 107	T. Panitz
MAT040-40	M W	8:30-9:45am	North 106	M. Zhang
MAT040-63	W	6:30-9:30pm	South 107	Staff
Prerequisite: MAT030 or satisfactory basic skills assessment				
score. Letter	grade or	Pass-Fail / 3 no	n-degree cre	dits.

EARLY CHILDHOOD EDUCATION

Intro to Early Childhood Education

ECE100-40 MWF 9:00-9:50am North 118 J. Cedeno ECE100-63 M 6:30-9:30pm North 117 B. Jones Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment scores / 3 credits.

Intro to Young Children with Special Needs Hybrid

ECE105-63 Th 6:30-9:30pm South 111 M. Cronin Class meets: 1/24, 2/7, 3/6, 4/10, 5/8

Prerequisite: ECE100 or PSY201 / 3 credits.

Child Growth and Development

ECE110-63 Th 6:30-9:30pm North 118 J. Cedeno Prerequisite: None / 3 credits.

Literacy and the Young Child

ECE115-63 W 6:30-9:30pm N118 M. Donahue Prerequisite: None / 3 credits.

Teaching Infants and Toddlers ECE200-40 MWF 10:00-10:50am South 108 G. Thauer Prerequisite: PSY201 or ECE100 / 3 credits.

Preschool Curriculum Planning

ECE201-01 T Th 2:00-3:15pm North 118 D. Murphy Prerequisite: ECE100 or PSY201 / 3 credits.

Advanced Curriculum Development: ECE

ECE202-01 TTh 3:30-4:45pm North 118 D. Murphy

Prerequisite: ECE201 / 3 credits.



The Early Childhood Education program at Cape Cod Community College is accreditated by the National Association for the Education of Young Children (NAEYC).

Classroom Management: Skills/Strategies

ECE221-63 M South 116 M. Donahue 6:30-9:30pm Prerequisite: PSY201 or ECE110 / 3 credits.

Practicum Early Childhood Education

ECE230-01 M 3:30-4:45pm North 118 D. Murphy ECE230-63 T 6:30-7:45pm Com 115 D. Murphy Prerequisite: PSY201 and ECE201 / 6 credits.

Selected Topics in Early Childhood Marine Science (1cr)

ECE242-63 Th 6:00-9:00pm South 108 D. Murphy Class meets: 4/10, 4/17, 5/1 and Sat. 4/12, 9:00am-2:00pm

Poetry with Young Children (1cr)

ECE242-64 W 6:00-9:00pm North 115 M. Cronin Class meets: 2/27, 3/5, 3/26, and Sat. 3/8, 10:00am-2:00pm Play & Learn (1cr)

ECE242-75 M W TBA 4:00-7:00pm J. Cedeno

Class meets: 1/2-1/16

Prerequisite: Any introductory-level social and/or behavioral science course / 1, 2, or 3 credits. May be repeated for credit; 3 credits maximum.

Leadership and Management in ECE

ECE291-63 M 6:30-9:30pm North 118 D. Murphy Class meets: 1/28-4/1

Prerequisite: ECE110 or PSY201 / 2 credits.

Professionalism, Ethics & Standards in Early Childhood

ECE294-63 Sat. 9:00am-Noon TBA N. Richards Class meets: 1/26-3/29

Prerequisite: Four ECE courses (two at the 200-level) / 2 credits. NOTE: Offered once pending academic approval.

EARTH SCIENCE

Introduction to Earth Science

ESC101-40 M W F	8:00-8:50am	Sci 114	D. Bill
ESC101-40Lab M	3:00-4:50pm	Sci 218	D. Bill
ESC101-63 W	6:30-9:20pm	Sci 114	D. Bill
ESC101-63Lab M	6:30-8:20pm	Sci 218	D. Bill

Prerequisite: MAT030, ENL020, and ENL050 or satisfactory basic skills assessment scores / 4 credits.

Fundamentals of Oceanography

ESC105-63 T Th 4:30-5:45pm Sci 105 D. Bill ESC105-63Lab T 6:00-7:50pm Sci 218 D. Bill Prerequisite: MAT020 or satisfactory basic skills assessment

score / 4 credits.

ECONOMICS

Principles of Macroeconomics

ECO117-01 M W F 12:00-12:50pm South 108 E. Blomdahl ECO117-02 T Th 2:00-3:15pm North 116 E. Blomdahl ECO117-63 M P. Jacobson 6:30-9:30pm Lec B ECO117-89 Online V. Gautam

Prerequisite: None / 3 credits.

Principles of Microeconomics

ECO118-01 MWF 11:00-11:50am S108 E. Blomdahl ECO118-02 T Th 11:00am-12:15pm S111 E. Blomdahl ECO118-63 T 6:30-9:30pm S108 P. Jacobson

Prerequisite: None / 3 credits.

Environmental and Natural Resources Economics New ECO160-01 T Th 12:30-1:45pm South 116 E. Blomdahl Prerequisite: MAT030 / 3 credits. NOTE: Offered once pending academic approval.

ENGLISH

Also see **DEVELOPMENTAL EDUCATION and LITERATURE**.

English Cor	nnositio	a I	
ENL101-01	M W F	9:00-9:50am	Tech 103 W. Berry
ENL101-01	MWF	10:00-10:50am	Tech 103 W. Berry
ENL101-02	T	2:30-5:20pm	North 104 D. Gregory
ENL101-03	MWF	11:00-11:50am	Tech 204 W. Berry
ENL101-04	T Th	11:00-11:50am	,
ENL101-05		10:00-10:50am	N106 J. Kersililei N106 M.Olendzenski
EINL IU I-UUF	and F	10:00-10:50am	Tech203 Honors
ENL101-07	M W	12:00-12:50pm	N106 M. Olendzenski
EINLIUI-UI	and F	12:00-12:50pm	Tech 103
ENL101-20	Online	12.00-12.30pm	P. Allen
ENL101-20	M W F	9:00-10:50am	Tech 102 G. Albert
EINLIUI-40			Paired with ENL050-40
ENL101-41	M W F	8:00-8:50am	Tech 102 P. Lincoln
ENL101-41	MWF	9:00-9:50am	Tech 203 C. Jacques
ENL101-42 ENL101-43	MW	10:00-9.50am	N118 R.Smith-Johnson
ENL101-43	and F	10:00-10:50am	Tech 101
ENL101-44	M W F	10:00-10:50am	North 115 Staff
-	MW		
ENL101-45	and F	11:00-11:50am 11:00-11:50am	N114 J. McDonough Tech 103
ENII 404 46			
ENL101-46	MWF	2:30-3:20pm	South 106 Staff
ENL101-47	M W T Th	2:30-3:45pm 7:00-8:15am	Tech 102 Staff
ENL101-48	T Th		North 108 M. Connelly
ENL101-49	T Th	8:00-9:15am	North 104 M. Lowrance
ENL101-50		9:30-10:45am	North 108 M. Lowrance
ENL101-51	T Th	11:00am-12:15pi	
ENL101-52	T Th	12:30-1:45pm	North 104 V. McKee
ENL101-53	T Th	2:00-3:15pm	N105 Staff
ENL101-54	T Th	3:30-4:45pm	N105 Staff
ENL101-55	M W	3:30-4:50pm	North 105 Late Staff
ENII 404 CO		eets: 2/4-5/19	Start North 105
ENL101-63	W	6:30-9:30pm	North 105 B. Riley
ENL101-64	Th	6:30-9:30pm	Tech 203 W. Berry
ENL101-65	M	6:30-9:30pm	S117 R. GomezDunn
ENL101-66	Th	6:30-9:30pm	Tech 101 T. Trainor
Prerequisite: Appropriate score on Computerized Placement			

English Cor	npositio	n II
ENL102-01	MWF	9:00-9:50am

		0.00 0.000	
ENL102-02	MWF	10:00-10:50am	North 105 D. Gregory
ENL102-03	MWF	11:00-11:50am	North 105 D. Gregory
ENL102-04	T Th	11:00am-12:15pr	m North 105 S. Polito
Learning C	ommunit	y-Women's Voice	es, Women's Lives
			letails. LCM105-01
(ENL102)	T Th	12:30-1:45pm	S. Polito
(HI S215)	T Th	2:00-3:15pm	C. Barnes
ENL102-06	T Th	9:30-10:45am	N106 M. Olendzenski
ENL102-07	Th	11:00am-12:15pr	m North 104 W. Berry
ENL102-08	MWF	9:00-9:50am	North 117 P. Allen
ENL102-09	MWF	10:00-10:50am	N117 Honors P. Allen
ENL102-20	Online		W. Berry
ENL102-40	T Th	9:30-10:45am	North 105 V. McKee
ENL102-41	M W	7:00-7:50am	S114 J.McDonough
	and F	7:00-7:50am	Tech 101
ENL102-42	MWF	8:00-8:50am	Tech 103 L. Haselton
ENL102-43	MWF	12:00-12:50pm	Tech 102 Staff
ENL102-44	MWF	12:00-12:50pm	South 115 Staff

Test or grade of C or better in ENL050 or ESL201 / 3 credits.

ENL102-45	M W	2:30-3:45pm	North G-5 M. Connelly
ENL102-46	T Th	8:00-9:15am	Tech 203 M. Helfen
ENL102-48	T Th	12:30-1:45pm	North 106 Staff
ENL102-49	T Th	2:00-3:15pm	South 111 E. McGowan
ENL102-50	T Th	7:00-8:15am	North 103 Staff
ENL102-63	Τ	6:30-9:30pm	North G-6 E. McGowan
ENL102-64	W	6:30-9:30pm	North G-5 Staff
ENL102-65	Th	3:30-6:20pm	North 104 L. Deutsch
ENL102-80	W	6:00-9:00pm	Wareham Staff
Prerequisite:	ENL101	/ 3 credits.	

Critical Reading and Thinking

ENL108-40 M W F 8:00-8:50am Tech 203 Staff ENL108-41 T Th 11:00am-12:15pm Tech 204 J. Fraser ENL108-63 W 6:30-9:30pm, North 106, H. McClintock Prerequisite: ENL020 or satisfactory basic skills assessment score / 3 credits.

Technical Writing

ENL131-01 TTh 8:00-9:15am Tech 204 P. Allen Prerequisite: ENL101 / 3 credits.

Journalism I

ENL161-01 T Th 2:00-3:15pm North106 J. Kershner ENL161-02 M W 11:00am-12:15pmNorth G-6 J. Kershner Prerequisite: ENL101 / 3 credits.

Journalism II

ENL163-01 W 2:30-5:20pm Sci 101 J. Kershner Prerequisite: ENL161 / 3 credits.

Creative Writing

ENL209-01 T Th 11:00am-12:15pm North 104 P. McGraw Prerequisite: ENL102 / 3 credits. May be repeated once for credit, but only 3 credits may be used to satisfy the Language Arts general education requirement.

Poetry Writing

ENL213-63 W 6:30-9:30pm North 107 S. McGuinness Prerequisite: ENL102 / 3 credits.

Women Writers

ENL228-40 T Th 11:00am-12:15pm North 103 L. Deutsch Prerequisite: ENL102 / 3 credits.

Selected Topics in Writing

Advanced Writing: Research & Argument

ENL291-89 Online T. Trainor Prerequisite: ENL102 / 3 credits. May be repeated for credit.

Peer Tutorial Practicum (Lang /Lit)

ETU100-41 (1cr) M W 3:30-5:00pm TBA P. Lincoln ETU100-42 (2cr) M W 3:30-5:00pm TBA P. Lincoln ETU100-43 (3cr) M W 3:30-5:00pm TBA P. Lincoln Prerequisite: Faculty recommendation in the content area / 1, 2, or 3 credits.

Reading Tutorial Practicum

ETU101-40 M W 3:30-5:00pm R. Bancroft Prerequisite: Faculty recommendation / 3 credits.

North 105 D. Gregory

ENGLISH for SPEAKERS of OTHER LANGUAGES

English as Second Language I: Basic

ESL010-63 W 5:30-9:30pm South 106 M. Holden Prerequisite: Recommendation by basic skills assessment score / 5 class hours, optional extra 3-5 hours in the Language Lab for listening practice - as needed. 4 non-degree credits.

English as Second Language II: Intermediate

ESL102-63 T 5:45-9:30pm Tech 204 E. Smith Prerequisite: ESL010 and permission of the instructor or satisfactory basic skills assessment score / 3 credits.

English as Second Language III: Advanced

ESL201-63 T 6:30-9:30pm South 105 B. Riley Prerequisite: ESL102 and permission of the instructor or satisfactory basic skills assessment score / 3 credits.

ENVIRONMENTAL TECHNOLOGY

Survey of Environmental Technology

ENV101-63 T 6:30-9:20pm Sci 105 K. Dunckel Prerequisite: None / 3 credits.

Intro to Environmental Science

ENV118-01 M W 8:30-9:45am South 111 C. Etter ENV118-02 TTh 9:30-10:45am Lec C H. Chikarmane ENV118-03 M W 2:30-3:45pm Lec A C. Etter ENV118-01Lab T 11:00am-12:50pm Sci105 H. Chikarmane 2:00-3:50pm Sci 105 H. Chikarmane ENV118-02Lab T ENV118-03Lab W 10:00-11:50am Sci 105 C. Etter 11:00am-12:50pmSci 105 C. Etter ENV118-04Lab Th ENV118-05Lab M 10:00-11:50amSci 105 C. Etter ENV118-06Lab F 10:00-11:50amSci 105 E. Hoopes ENV118-63 W 6:30-9:20pm Sci 105 E. Pesce ENV118-63Lab M 6:30-8:20pm Sci 105 E. Hoopes ENV118-75 MTWThF 9:00am-12:30pm North 117 C. Etter ENV118-75LabMTWThF 1:00-2:50pm Sci 105 C. Etter Class meets: 1/2-1/17

Prerequisite: MAT020 and ENL020 and ENL050 or satisfactory basic skills assessment scores / 4 credits.

Coastal Ecology

ENV125-63 T 6:30-9:20pm Sci G-3 G. Newton Prerequisite: None / 3 credits.

Physical Oceanography & Coastal Structures

ENV131-63 W 6:30-9:20pm Sci 107 Staff Prerequisite: MAT030 or satisfactory basic skills assessment score and ENV118 and ENV125 / 3 credits.

Coastal Zone Management Laws and Regulations

ENV135-63 M Sci 107 G. Newton 6:30-9:20pm Prerequisite: ENV118 and ENV125 / 3 credits.

Wastewater Treatment Plant Operation

ENV145-63 W MA Maritime Academy 6:00-9:00pm

Prerequisite: ENV118 an ENV140 / 4 credits.

Water Supply

Sci 105 R. Jack ENV146-63 Th 6:30-9:20pm Prerequisite: ENV118 and ENV140 / 3 credits.

OSHA through Hazardous Waste Management

ENV158-63 T 6:30-9:20pm Sci 112 S. O'Brien

Prerequisite: None / 3 credits.

Introductory Concepts in GIS

ENV160-63 W 6:30-9:20pm South 108 K. Dunckel

Prerequisite: None / 3 credits.

Geographic Information Systems II (GIS)

ENV164-63 Th 6:30-9:20pm Tech 202 M. MacGregor Prerequisite: ENV118, ENV160, and ENV161 / 3 credits.

Introduction to Solar Energy

ENV173-63 Th 6:30-9:20pm Sci 104 R. Lawrence Prerequisite: MAT020 or satisfactory basic skills assessment score / 3 credits.

Environmental Instrumentation

ENV201-01 T 10:00-10:50am Sci 105 C. Etter Lab T 11:00am-2:50pm Sci 218 C. Etter

Prerequisite: ENV105 and ENV115 / 4 credits.

Environmental Technology Internship Cooperative Work Experience

ENV260-61(1cr) Contact S. Brady at 1-508-362-2131 x4468. ENV260-62(2cr) Contact S. Brady at 1-508-362-2131 x4468. ENV260-63(3cr) Contact S. Brady at 1-508-362-2131 x4468. ENV260-64(4cr) Contact S. Brady at 1-508-362-2131 x4468. Prerequisite: ENV118 and permission of instructor / 1, 2, 3, or 4 credits.

Environmental Technology Fall 2008 Course Sequence

Physical Oceanography & Coastal Structures ENV131

ENV135 Coastal Zone Management

Water Supply ENV146

Occupational Health & Safety (OSHA) ENV158 ENV164 Geographic Information Systems II

ENV172 Commercial Energy Audits

ENV173 Intro to Solar Energy

FILM

Introduction to Film

COM220-40 T 2:30-6:20pm Lec B T. Miller Prerequisite: ENL101 / 3 credits.

International Cinema

COM222-40 Th 2:00-5:50pm Lec B T. Miller

Prerequisite: ENL101 / 3 credits.

Documentary Film

COM224-40 W 2:30-5:30pm Arts G11 R. Alvin

Prerequisite: ENL101 / 3 credits.

To Register, call 1-508-375-4012

FIRE SCIENCE

Introduction to Fire Protection

FSC100-40 F Lec A R. Tucker 9:00am-Noon Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Hazardous Materials

FSC105-01 W 3:00-5:50pm Sci 114 R. Scofield Prerequisite: CHM106 or CHM101 or CHM109 / 3 credits.

Hydraulics for the Fire Service

FSC107-63 T 6:30-9:30pm, South 114 D. Melanson Prerequisite: MAT030 or satisfactory basic skills assessment score / 3 credits.

Introduction to Technical Rescue

FSC115-63 W 6:30-9:30pm North 103 Staff Prerequisite: None / 3 credits.

> Fire Science Fall 2008 Course Sequence

Introduction to Fire Protection **FSC100** FSC101 Fundamentals of Fire Prevention **FSC108** Fire Investigation and Evidence FSC114 Fire Company Management

FITNESS & HEALTH

Personal Fitness

FIT117-01 MWFLFC-G1 J. Foster 9:00-9:50am FIT117-02 MWFLFC-G1 J. Foster 10:00-10:50am FIT117-03 T Th 11:00am-12:15pm LFC-G1 J. Foster Prerequisite: None / 3 credits.

Standard First Aid & Basic Life Support

FIT130-40 Th 2:00-5:00pm LFC-G1 N. Sylvester FIT130-75 M W, 9:00am-3:30pm, 1/14-1/16, LFC 104,

N. Sylvester

T Th, 3:00-9:00pm, 1/15-1/17, LFC 104, FIT130-76 N. Sylvester

Prerequisite: None / 1 credit.

Advanced First Aid & Emergency Care

FIT132-40 T Th 9:30-10:45am LFC 104 N. Sylvester

Prerequisite: None / 3 credits.

Lifeguard Training (LGT)

9:30-10:45am LFC-G1 FIT133-01 T Th J. Foster Prerequisite: None / 3 credits.

Pilates Mat I

FIT164-40 M W Noon-12:50pm Gym AL. Ziemba

Class meets: 1/23-3/10

Prerequisite: None / 1 credit.

Kripalu/Hatha Yoga I

FIT167-40 T Th 9:30-10:45am Main Thr L. Ziemba

Class meets: 1/22-2/26

Prerequisite: None / 1 credit.

To Register, call 1-508-375-4012

Kripalu/Hatha Yoga II

FIT168-40 T Th 9:30-10:45am Main Thr L. Ziemba

Class meets: 3/4-4/15

Prerequisite: FIT167 / 1 credit.

Adventure Concepts

FIT170-01 M W F 11:00-11:50am LFC-G1 J. Foster

Prerequisite: None / 3 credits.

FRESHMAN SEMINAR

Career & Personal Exploration for Success II

CXP021-40 M W 8:00-8:50am North 107 K. Martin and F Tech 117 8:00-8:50am

M W CXP021-41 9:00-9:50am Music Rm K. Martin and F 9:00-9:50am Tech 117

Prerequisite: CXP020 / 3 non-degree credits.

GEOGRAPHY

Geography: Culture and Environment

GEO104-63 Th 6:30-9:30pm S105 F. Spaulding Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills assessment scores recommended / 3 credits.

GOVERNMENT

Comparative Politics

GOV101-40 T Th 2:00-3:15pm North G-5 M. Burling Prerequisite: None / 3 credits.

American Government

GOV111-40 T Th 11:00am-12:15pm, Lec A C. Barnes 6:30-9:30pm South 114 R. O'Leary GOV111-63 M GOV111-64 M W 5:00-6:20pm South 115 Late Staff Start Class meets: 2/4-5/19

Prerequisite: None / 3 credits.

HEALTH SCIENCES

Tri-level Nursing Assistant/HHA

CNA117-61 T Th 8:00-10:45am S114 G. Medeiros and W 8:00am-Noon TBA

CNA117-63 M Th 5:30-8:15pm North G-5 Staff and W 5:30-9:30pm

CNA117-65 MTWThF,8:30am-2:30pm TBA Staff Class meets: 5/19-6/30

Prerequisite: None / 6 credits.

Phlebotomy

NG-8 DTC101-61 T Th 6:30-9:30pm A. Marquardt

Prerequisite: None / 8 credits.

EKG Technician

DTC102-41 T 4:00-6:00pm North G-8 P. Philie

Prerequisite: None / 2 credits.

Emergency Medical Technician: EMT

EMS101-63 M Th 7:00-10:00pm Lec C G. Coffin EMS101-64 F 7:00-10:00pm Lec C G. Coffin

and Sat. 9:00am-4:00pm Lec C

Prerequisite: None / 5 credits.

Register by Friday, January 18, 2008

Cape Cod Community College has contracted with Emergency Medical Training Services to offer EMT and Paramedic courses.

For EMT course registration, call 1-508-375-4012. Certified EMTs interested in becoming a paramedic should contact the Admissions Office at CCCC at 1-508-362-2131 x4311.

Advanced Pre-hospital Training Program: Paramedic II

EMS202-63 M W 7:00-10:00pm Lec A G. Coffin and Sat. 9:00am-4:00pm Lec A

Prerequisite: EMS201 / 8 credits. This course has special fees.

Stress Management for Optimal Health

HEA120-63 T 4:00-6:30pm North 117 M. Smith

Prerequisite: None / 3 credits.

Medical Interpreter

HEA145-63 W 6:30-9:30pm Lec B L. Morris Prerequisite: Satisfactory basic skills assessment score (70 or

better) or ESL201 / 3 credits.

Pharmacology

HEA200-63 Th 6:00-9:00pm Lec B C. Harris Prerequisite: Acceptance into the Nursing program or DEN121 /

3 credits.

Nutrition

HEA201-89 Online N. Shearer

Prerequisite: CHM109 and BIO107 / 3 credits.

HISTORY

U.S. History to 1865

HIS103-01 T Th 8:00-9:15am North 114 C. Barnes HIS103-02 T Th 9:30-10:45am North 114 C. Barnes HIS103-63 W 6:30-9:30pm North 114 C. Bowers Prerequisite: None; ENL020 and ENL050 strongly recommended / 3 credits.

U.S. History since 1865

HIS104-01 M W 8:30-9:45am North 114 C. Barnes HIS104-02 M W 2:30-3:45pm North 114 C. Barnes HIS104-63 M 6:30-9:30pm North 114 C.Bowers Prerequisite: None; ENL020 and ENL050 strongly recom-

mended / 3 credits.

The U.S. since 1945

HIS108-63 Th 6:30-9:30pm North 104 C. Everett Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills assessment scores strongly recommended / 3 credits.

World History I

 HIS119-01
 M W F
 10:00-10:50am
 North 114
 M. Strmiska

 HIS119-02
 M W F
 Noon-12:50pm
 North 114
 M. Strmiska

 HIS119-63
 T
 6:30-9:30pm
 North G-5
 F. Chapin

Prerequisite: None / 3 credits.

World History I

HIS120-01 T Th 12:30-1:45pm North G-6 M. Strmiska HIS120-02 T Th 11:00am-12:15pmS115 M. Strmiska HIS120-40 M W F 11:00-11:50am South 115 K. Martin

Prerequisite: None / 3 credits.

Chinese Culture

HIS140-89 Online R. Negron

Prerequisite: None / 3 credits.

Vietnam: America's Longest War

HIS150-89 Online R. Negron

Prerequisite: None / 3 credits.

History of Western Civilization: Antiquity to 1715

HIS157-01 M W 2:30-3:45pm South G-8 M. Strmiska Prerequisite: ENL020 and ENL050 or satisfactory basic skills

assessment scores / 3 credits.

History of Western Civilization: 1715 to the Present

HIS158-40 M W F Noon-12:50pm North 116 K. Martin HIS158-63 Th 6:30-9:30pm North 114 F. Chapin Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment scores / 3 credits.

Medieval History

HIS207-01 T Th 12:30-1:45pm North 114 M. Burling

Prerequisite: ENL101 / 3 credits.

Women in United States History

Learning Community- Women's Voices, Women's Lives

Please refer to page 23 for course details. LCM105-01 (ENL102) T Th 12:30-1:45pm S. Polito (HIS215) T Th 2:00-3:15pm C. Barnes

The Civil War

HIS217-75 T W Th 5:30-8:30pm, 1/2-1/17 C. Bowers

Prerequisite: ENL101 / 3 credits.

Selected Topics in History: History of Japan

HIS241-40 TTh 2:00-3:15pm, North G-6 M. Strmiska

Prerequisite: Any introductory level History course / 3 credits.

HONORS

Please refer to **HONORS PROGRAM**, page 24, for program requirements.

Honors Colloquium

Sustainability: Moving from Concept to Practice

HON200-40 Th 1:00-3:00pm Sci105

Instructors: R. Lawrence, C. Powicki, M. Amsler In this Honors Colloquium, students will examine the concept of sustainability. Students will critically study a variety of sustainable practices at different scales: personal, local, regional, national, and global. Each student will individually research a timely, personally relevant topic and present his or her findings in an academic forum. Students must have a 3.5 Grade Point Average and completion of 6 hours of honors work with a 3.2 average. May be repeated once for credit. Prerequisite: None / 3 credits.

HORTICULTURE

Plant and Soil Science

HOR101-63 M 6:30-9:20pm Sci G-3 W. Clark HOR101-63Lab W 6:30-8:20pm Sci G-3 W. Clark Prerequisite: ENL020, ENL050, & MAT020 or satisfactory basic skills assessment scores / 4 credits.

Equipment Maintenance and Operation

HOR105-76 TTh, 5:00-8:30pm, CCTech Harwich, R. Delvecchio Class meets: 1/23-3/8

Prerequisite: None / 3 credits.

Horticulture Practicum

HOR106-63 Contact W. Clark at 1-508-362-2131 x4363. Prerequisite: Enrollment in Horticulture certificate program.

Pass-Fail / 1 credit.

Herbaceous Plant Identification & Culture

HOR201-63 M Th 6:00-8:50pm Sci 112 P. Keating

Class meets: 1/25-3/19

Prerequisite: HOR101 / 3 credits.

Landscape Design and Construction

Sci 112 HOR202-63 W 6:30-9:20pm M. Neath Prerequisite: HOR103, HOR104 and HOR201 / 3 credits.

HOTEL RESTAURANT MANAGEMENT

Culinary Lab I

CUL120-63 M 4:30-9:30pm ComG11 C. Williams

Co-requisite: HRM111 and CUL100 / 3 credits.

Baking I

CUL180-63 W 4:30-9:30pm ComG11 C. Williams

Prerequisite: None / 3 credits.

Dining Room Operations & Service

CUL210-40 M W 9:30am-2:00pm ComG11 J. Miller

Class meets: 1/23-3/12

CUL210-41 M W 9:30am-2:00pm ComG11 J. Miller

Class meets: 3/24-5/12

Prerequisite: CUL100 or HRM140; Co-requisite: CUL220 /

4 credits.

Culinary Lab II

CUL220-01 M W 9:30am-2:00pm ComG11 M. Otto

Class meets: 1/23-3/12

CUL220-02 M W 9:30am-2:00pm Com G11 M. Otto

Class meets: 3/24-5/12

Prerequisite: CUL100 or HRM140 / 4 credits.

Food and Beverage Management

HRM130-40 M W 8:00-9:15am ComG11 P. McCormick Prerequisite: MAT020 or satisfactory basic skills assessment

score / 3 credits.

Intro to Hospitality Management

5:30-8:30pm HRM140-63 W Falmouth J. Miller Prerequisite: ENL020 or satisfactory basic skills assessment

score / 3 credits.

Hospitality Marketing

HRM230-01 T Th 9:30-10:45am ComG11 J. Miller

Prerequisite: HRM140 and ENL101 / 3 credits.

Special Events & Operations

HRM250-40 T Th 12:30-1:45pm ComG11 Staff

Prerequisite: CUL100 or HRM140 / 3 credits.

Hospitality Cooperative Work Experience

HRM262-40 Contact J. Miller at 1-508-362-2131 x4841. Prerequisite: 9 credits in CUL/HRM curriculum / 3 credits.

HUMANITIES

Humanities: Perception through the Arts

HUM102-02 T Th 2:00-3:15pm M. Canaves HUM102-63 T 6:30-9:30pm North 115 M. Helfen

Prerequisite: ENL101 / 3 credits.

HUMAN SERVICES

Perspectives on Substance Abuse

6:30-9:30pm HUS140-63 M North 104 J. Corso

Prerequisite: None / 3 credits.

INFORMATION TECHNOLOGY -**Database**

Database Applications

GIT150-40 T Th

GIT150-63 W

MS Access 12:30-1:45pm Tech 204 G. Guarino 6:30-9:30pm Tech 101 F. Bsharah

Prerequisite: GIT120, GIT108 or GIT110 or equivalent skill level in Windows / 3 credits.

Advanced Topics in Database w/SQL

BIT253-63 M 6:30-9:30pm Tech 104 E. Brockway Prerequisite: BIT250 and BIT175 / 3 credits.

INFORMATION TECHNOLOGY -General MS Access &

Microcomputer Applications Software

Windows XP GIT110-01 T Th 8:00-9:15am Tech 103 K. Bent GIT110-02 T Th 11:00am-12:15pmTech 102 K. Bent M W Tech 203 K. Bent GIT110-03 10:00-11:15am GIT110-04 T Th 12:30-1:45pm Tech 101 V. Smith F Tech 104 V. Smith

GIT110-40 9:00am-Noon MWFGIT110-41 8:00-8:50am Tech 202 L. Assefa MWFTech 204 GIT110-42 9:00-9:50am L. Assefa GIT110-44 T Th 2:00-3:15pm Tech 101 Staff GIT110-64 Th 6:30-9:30pm Tech 102 D. Ziemba

D. Morgan GIT110-65 Th 6:30-9:30pm Tech 204 Tech 101 Late GIT110-66 M W 5:00-6:20pm Staff Class meets: 2/4-5/19 Start

GIT110-75 TWF E. Miller Noon-5:00pm 1/2-1/17 E. Moore GIT110-89 Online

Prerequisite: GIT102 or equivalent, ENL020, and ENL050 or satisfactory basic skills assessment score / 3 credits.

Intro to Information Technology

Tech 103 BIT111-01 9:30-10:45am V. Smith T Th Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Microcomputer Hardware

2:00-3:15pm Tech 104 6:30-9:30pm Tech 104 BIT113-40 T Th D. Manwaring BIT113-63 D. Manwaring Th Prerequisite: MAT020, ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Operating Systems

BIT115-01 M W 10:00-11:15am Tech 104 V. Smith Prerequisite: GIT110 / 3 credits.

Information Technology Cooperative Work Experience

Contact G. Guarino at 1-508-362-2131 x4403. Contact V. Smith at 1-508-362-2131 x4743. Prerequisite: Permission of IT Coordinator / 3 credits.

Systems Analysis

BIT270-01 T Th 11:00am-12:15pm Tech 104 V. Smith Prerequisite: BIT111 and 12 credit hours of Information Technology and/or Computer Science courses, including at least one programming course, or programming experience that includes file/table operations, or permission of instructor / 3 credits.

INFORMATION TECHNOLOGY -Networking

Networking Essentials

BIT187-63 T 6:30-9:30pm Tech 104 V. Smith Prerequisite: BIT113. Co-requisite: BIT115 / 3 credits.

Network Management for Windows

BIT235-63 W 6:30-9:30pm Tech 104 J. Weinstein Prerequisite: BIT237 or (BIT223 and BIT234) / 3 credits.

Windows Server Administration

BIT237-01 M W 11:30am-12:45pm Tech 104V. Smith Prerequisite: BIT187. Note: Open for credit to students who have completed BIT223 or BIT234; not open for credit to students who have completed both BIT223 and BIT234 / 3 credits.

INFORMATION TECHNOLOGY -**Office Technology**

Typing I

GIT101-01 T Th Tech 102 G. Guarino 8:00-9:15am Prerequisite: None / 3 credits.

Computer Keyboarding

GIT102-40 M W F 8:00-8:50am Tech 104 M. O'Neill Class meets: 1/23-2/27

Prerequisite: None; Pass-Fail / 1 credit.

Office Communications Systems

GIT105-63 W 3:45-6:20pm Tech 103 M. Sylvia Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Windows Operating Systems

GIT108-40 M W F 8:00-8:50am M. O'Neill Tech 104 Class meets: 3/3-4/11

Prerequisite: ENL020 and ENL050 or satisfactory basic skills

assessment score / 1 credit.

Medical Terminology

BIT103-40 T Th 9:30-10:45am North 117 M. Santos BIT103-63 M 6:30-9:30pm Sci 103 J. Haagsma BIT103-89 Online J. Haagsma Prerequisite: ENL020 and ENL050 or satisfactory basic skills assessment score / 3 credits.

Spreadsheet Applications for Business

MS Excel GIT125-01 M W 11:30am-12:45pm Tech 103K. Bent Prerequisite: (GIT110 or GIT120) and (ACC111 or ACC201) / 3 credits.

Advanced Word Processing Applications

GIT220-40 T Th 11:00am-12:15pm Tech 103 C. Beale Prerequisite: GIT120 or GIT110 / 3 credits.

Standard Office Procedures

BIT202-40 T Th 9:30-10:45am Tech 202 C. Beale Prerequisite: GIT110 or GIT120 / 3 credits.

Medical Office Procedures

BIT203-01 M W 11:30am-12:45pm Tech 203 G. Guarino BIT203-40 M W 2:00-3:15pm Tech101 S. Tibbetts Prerequisite: GIT120 or GIT110 and BIT103 / 3 credits.

Medical Coding and Billing

BIT207-40 M 3:30-6:20pm Tech 103 S. Tibbetts Prerequisite: BIT103 / 3 credits.

INFORMATION TECHNOLOGY -**Software Development**

Visual Basic

BIT175-01 T Th 9:30-10:45am Tech 204 K. Bent Prerequisite: MAT030, GIT110, and BIT111 / 3 credits.

INFORMATION TECHNOLOGY -Web Design

Web Site Design and Scripting

GIT183-63 T 6:30-9:30pm Tech 102 D. Morgan Prerequisite: GIT110 / 3 credits.

Web Authoring and Graphic Tools

GIT184-01 M W 9:00-10:15am TBA G. Guarino Prerequisite: GIT110 / 3 credits.

Fireworks Internet Multimedia Development Flash

11:00am-12:15pm, Tech 101, G. Guarino BIT220-40 T Th

Prerequisite: GIT183 and GIT184 / 3 credits.

Web Site Development Practicum

BIT221-40 Contact G. Guarino at 1-508-362-2131 x4403. Prerequisite: GIT183, GIT184, and BIT283 / 3 credits.

Advanced Topics in Web Development

BIT285-63 M 6:30-9:30pm E. Miller Tech 103 Prerequisite: GIT150, BIT283, and CSC110 / 3 credits.

INTERNATIONAL STUDIES

Please refer to page 32.

LANGUAGES - French

Elementary French II

FRN102-40 M F 9:00-10:50am LIB Media F. Lex and W 10:00-10:50am LIB Media Prerequisite: FRN101 or 2 years of high school French and

permission of the instructor / 4 credits.

Immersion Study in French Language/Civilization

FRN122-75 Study Abroad January 2-17 L. DeBower Prerequisite: None / 3 credits.

Intermediate French II

FRN202-40 TTh 9:30-11:50am LIB Media P. Nelson Prerequisite: FRN201 or 5 years of high school French / 4 credits.

LANGUAGES - German

Elementary German II

GER102-40 M 3:30-6:00pm LIB Media E. Lex and W 3:30-6:00pm North 108

Prerequisite: GER101 / 4 credits.

Intermediate German II

GER202-40 TTh 3:30-6:00pm South 114 E. Lex Prerequisite: GER201 / 4 credits.

LANGUAGES – Portuguese

Conversational Brazilian Portuguese

PRT100-63 M 6:30-9:30pm South 108 M. Thompson Prerequisite: ENL050 or satisfactory basic skills assessment score / 3 credits.

Conversational Brazilian Portuguese II

PRT125-63 Th 5:00-8:00pm North 115 M. Thompson Prerequisite: PRT100 / 3 credits.

LANGUAGES - Spanish

Conversational Spanish

SPN100-63 Th 5:00-8:00pm North 108 D. Duffy Prerequisite: ENL050 or satisfactory basic skills assessment score / 3 credits.

Elementary Spanish II

 SPN102-40
 M W
 11:00-11:50am
 LIB Media
 Staff

 and TTh 11:00am-12:15pm North 107

 SPN102-41
 M 3:30-5:50pm North 117
 Staff

 and W 3:30-5:50pm LIB Media

Prerequisite: SPN101 or 2 years of high school Spanish and permission of the instructor / 4 credits.

Intermediate Spanish II

SPN202-40 TTh 3:55-6:15pm LIB Media Staff Prerequisite: SPN201 or 5 years of high school Spanish / 4 credits.

Advanced Spanish II

SPN302-40 T Th 2:00-3:15pm LIB Media Staff Prerequisite: SPN301 / 3 credits. Offered subject to enrollment.

LITERATURE

Intro to Children's Literature

ENL120-01 T Th 9:30-10:45am North 103 J. French ENL120-40 W 3:30-6:20pm North 118 M. Spadaro ENL120-41 M 2:30-5:30pm North 103 Staff ENL120-63 T 6:30-9:30pm North 103 L. Haselton Prerequisite: ENL101 / 3 credits.

The Short Story and Human Values

ENL135-75 MTWThF, 9:00am-12:30pm, 1/2-1/17 L. Haselton Prerequisite: ENL101 / 3 credits.

World Mythologies

ENL150-01 MWF 12:00-12:50pm North 105 D. Gregory Prerequisite: ENL101 / 3 credits.

World Literature II

ENL202-01 M W F 9:00-9:50am North 104 S. Polito Prerequisite: ENL102 / 3 credits.

American Literature to 1890

ENL205-63 W 6:30-9:30pm North G-6 Staff Prerequisite: ENL102 / 3 credits.

American Literature since 1890

ENL206-01 M W F 10:00-10:50am South 117 D. Bird Prerequisite: ENL102 / 3 credits.

The Modern Novel

ENL208-01 M W F 11:00-11:50am North 115 P. Allen Prerequisite: ENL102 / 3 credits.

The Arthurian Legend

ENL218-01 TTh 12:30-1:45pm Lec C M. Olendzenski Prerequisite: ENL102 / 3 credits.

MASSAGE THERAPY

Intro to Shiatsu

MTC105-61 T 3:30-6:20pm Upper Com W. Lapinski *Class meets: 1/22-3/4*

MTC105-63 T 3:30-6:20pm Upper Com W. Lapinski *Class meets: 3/18-5/6*

Prerequisite: None / 1 credit.

Pathology for Massage Therapy

MTC110-61 T 6:30-9:20pm LIB Conf D. Bonenfant-Gaunya Prerequisite: BIO105 / 3 credits.

Intro to Complementary Healing Practice

MTC135-61 Th 6:30-9:30pm South 116 V. Voner Prerequisite: None / 3 credits.

Massage Therapy Course Sequence

Massage Therapy - Year I - Fall

MTC135 Intro to Complementary Healing

BIO105 Survey of Human Anatomy & Physiology

Massage Therapy - Year I - Spring

MTC110 Pathology for Massage Therapy

MTC105 Intro to Shiatsu COM103 Oral Communication

Massage Therapy - Year 2 - Fall

MTC101 Massage Therapy I

MTC115 Kinesiology for Massage Therapy MTC225 Self-care for Health Workers

Massage Therapy – Year 2 – Spring

MTC201 Massage Therapy II MTC205 Clinical Practicum

MTC225 Professional Ethics & Practice Management

Register by Friday, January 18, 2008

Massage Therapy II

MTC201-64 T 3:30-9:30pm LFC 104 V. Voner Prerequisite: MTC101 and MTC115 / 4 credits.

Massage Therapy Clinical Practicum

MTC205-63 W 3:30-9:20pm LFC 104 Staff MTC205-64 Th 3:30-9:20pm LFC 104 Staff Prerequisite: MTC101, MTC115, and MTC105 / 2 credits.

MT Professional Ethics & Practice Management

MTC225-63 Sat. 9:00am-1:00pm North 105 E. Duff Class meets: 2/2, 2/16, 2/23, 3/15, 3/29, 4/12, 4/26, 5/10 Prerequisite: MTC101 / 2 credits.

MATHEMATICS

Also see **Developmental Education**

Algebra for Precalculus

MAT110-01 M W 9:00-10:40am Sci 104 N. Yusuf MAT110-02 M W 11:00am-12:40pm South 114 M. Zhang MAT110-40 T Th 9:00-10:40am North 116 Staff MAT110-63 M W 6:30-8:30pm South 111 Staff Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

Survey of Mathematics

MAT140-01 M W 8:30-9:45am Sci 103 R. Dengler MAT140-02 T Th 11:00am-12:15pmSouth106 Staff MAT140-63 T 6:30-9:30pm Sci 103 Staff Prerequisite: MAT040 or MAT110 or satisfactory basic skills assessment scores / 3 credits.

Elementary Statistics

MAT150-01 M W F 10:00-10:50am North G-6 G. Bent MAT150-02 M W F Sci 103 G. Bent Noon-12:50pm Sci 103 G. Bent MAT150-03 W 3:30-6:20pm Sci 103 MAT150-40 T Th Staff 12:30-1:45pm MAT150-63 M North G-6 Staff 6:30-9:30pm MAT150-64 Sat. 9:00am-Noon South 107 Staff M. Sullivan MAT150-89 Online Prerequisite: MAT040 or MAT110 and ENL020 or satisfactory basic skills assessment scores / 3 credits.

Mathematics for Business and Management

MAT160-40 T Th 9:30-10:45am LIB Conf Staff Prerequisite: MAT040 and ENL020 or satisfactory basic skills assessment scores / 3 credits.

Precalculus Mathematics I

MAT171-40 M W 10:00-11:40am Sci 103 R. Dengler MAT171-41 T Th 10:30am-12:10pm Sci 103 N. Yusuf MAT171-63 T Th 6:30-8:30pm South 106 Staff Prerequisite: MAT110 or satisfactory basic skills assessment scores / 4 credits.

Business Calculus I

MAT180-63 Th 6:30-9:30pm South 107 Staff Prerequisite: MAT171 / 3 credits.

Precalculus Mathematics II

MAT190-01 M W 11:00am-12:40pm Sci 104 M. Moynihan Prerequisite: MAT171 / 4 credits.

Calculus I

MAT240-01 TTh 8:30-10:10am Sci 103 N. Yusuf Prerequisite: MAT190 / 4 credits.

Linear Algebra

MAT245-01 M W 2:30-3:45pm Sci 112 A. Wan Prerequisite: MAT240 / 3 credits.

Calculus II

MAT250-01 TTh 9:00-10:40am Sci 104 M. Zhang Prerequisite: MAT240 or MAT185 / 4 credits.

Peer Tutorial Practicum (Math/Science)

MTU200-01(1cr); MTU200-02(2cr); MTU200-03(3cr) N. Yusuf Prerequisite: Faculty recommendations in the content area / 1, 2, or 3 credits.

MEDICAL ASSISTING

Medical Assisting Clinical Procedures

MAC201-63 M 8:00-9:50am North G-8 B. Colocino and W 8:00-10:50am North G-8 B. Colocino Prerequisite: BIT103, BIO105, and MAC101 / 4 credits.

Medical Assisting Clinical Practicum

MAC202-63 W 10:50-11:20am North G-8 B. Colocino Prerequisite: BIT103, BIO105, and MAC101 / 2 credits.

Medical Assisting Certificate

The Medical Assisting Certificate program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Curriculum Review Board of the American Association of Medical Assistants Endowment (CRB-AAMAE).

For certificate requirements and course scheduling information, please contact Barbara Colocino at 1-508-362-2131 x4514.

MUSIC

Music Appreciation

MUS100-01 M W F 11:00-11:50am Music Rm J. Skelley MUS100-02 T Th 11:00am-12:15pm Music Rm J. Skelley Prerequisite: None / 3 credits.

Elementary Music Theory

MUS101-01 M 6:30-9:30pm Music Rm D.Carpenter Prerequisite: None / 3 credits.

Music History II

MUS103-01 M W F 10:00-10:50am Music Rm J. Skelley Prerequisite: None / 3 credits.

Chorus

MUS110-40 T Th 3:30-4:45pm Music Rm E. Kelly Starts 1/29

Prerequisite: None / 1 credit. May be repeated; 6 credit maximum.

To Register, call 1-508-375-4012

For complete course descriptions, visit our web site at www.capecod.edu

Jazz Ensemble

MUS115-01 T Th 2:00-3:15pm Music Rm J. Skelley

Starts 1/29

Prerequisite: MUS101 / 3 credits.

Applied Music

MUS120-40 Contact E. Kelley at 1-508-362-2131 x4651. Prerequisite: Interview. 15 one-half hour tutorial lessons / 1 credit. May be repeated; 6 credit maximum. There will be an Applied Music charge.

Advanced Applied Music

MUS121-40 Contact E. Kelley at 1-508-362-2131 x4651. Prerequisite: Interview and Audition. 15 one-hour tutorial lessons / 2 credits. May be repeated; 6 credit maximum. There will be an Applied Music charge.

Advanced Music Theory

9:30-10:45am MUS142-01 T Th Music Rm J. Skelley Prerequisite: MUS101 / 3 credits.

NURSING

Stress Management for Optimal Health

HEA120-63 T 4:00-6:30pm North 117 M. Smith Prerequisite: None / 3 credits.

Pharmacology Calculations

North 117 D. Friedel NUR100-40 W 3:00-4:50pm

Class meets: 1/23-3/12

NUR100-41 Th 2:00-3:45pm South 115 S. Hall Class meets: 1/24-3/7

Prerequisite: MAT030 or satisfactory basic skills assessment score / 1 credit.

Nursing across the Lifespan

NUR108-01 M W 9:00-11:00am Lec C G. Ridgway NUR508-01C T Th 7:00am-11:00pm Clinic G. Ridgway Prerequisite: PSY101, BIO107 and BIO108. Co-requisite: PSY233 / 8 credits.

Physical and Mental Health II

NUR202-01 M W 10:00am-Noon Lec A J. Haagsma 7:00am-11:00pm Clinic NUR602-01C T Th J. Haagsma NUR202-62 M T W 6:00-10:00pm North 116 B. Murphy NUR602-62C M T W 6:00-11:00pm Clinic B. Murphy and Sat. 7:00am-3:30pm Clinic B. Murphy Prerequisite: NUR201, BIO201, and HEA200 / 8 credits.

Foundations of the Profession

NUR203-40 F 9:00am-Noon SG-8 L. Speakman NUR203-62 Th 6:00-9:00pm N116 L. Speakman NUR203-89 Online L. Speakman

Prerequisite: NUR201 / 3 credits.

PARALEGAL

Introduction to Substantive Law

6:30-9:30pm S114 BIT130-63 Th Z. Kilmurray Prerequisite: None / 3 credits.

Legal Research and Writing

BIT133-63 W 6:30-9:30pm S115 Z. Kilmurray Prerequisite: BIT130 or BUS120 and ENL101 or equivalent, and at least 2 Paralegal courses other than BIT130 / 3 credits.

Paralegal Studies Fall 2008 Course Sequence

BIT130 Introduction to Substantive Law

BIT131 Family Law **BIT185** Civil Litigation

BIT238 Internship in Paralegal Studies

Estate Planning, Wills, Trust & Probate

BIT136-63 T 6:30-9:30pm N117 Z. Kilmurray

Prerequisite: BIT130 or BUS120 / 3 credits.

Internship in Paralegal Studies

BIT238-63 Contact Z. Kilmurray at 1-508-362-2131 x4401. Prerequisite: BIT130 and BIT133 and BIT135 and (BIT131 or BIT134 or BIT 136 or BIT 137)*. A 3.00 grade point average is required. *The fourth prerequisite must reflect the type of legal practice in which the student will intern / 3 credits.

PHILOSOPHY

Introduction to Philosophy

PHI130-01 T Th 11:00am-12:15pm N115 D. McCullough PHI130-02 T Th 2:00-3:15pm N115 D. McCullough PHI130-03 T Th 3:30-4:45pm N115 D. McCullough PHI130-63 M 6:30-9:30pm N115 D. McCullough Prerequisite: Satisfactory basic skills assessment score / 3 credits.

Existentialism

PHI201-01 W 2:30-5:20pm N115 D. McCullough Prerequisite: ENL101 or PHI130 / 3 credits.

PHYSICS

Physics II

PHY102-01 T Th 9:30-10:45am Sci 114 J. Shaw PHY102-01Lab Th 1:30-3:20pm Sci 114 J. Shaw Prerequisite: PHY101 / 4 credits.

Survey of Physics

PHY106-01 MWF J. Shaw 12:00-12:50pm Sci 114 PHY106-01Lab F 1:00-2:50pm Sci 114 J. Shaw Prerequisite: MAT030 or satisfactory basic skills assessment score / 4 credits.

University Physics II

PHY212-01 T Th 11:00am-12:15pm Sci 114 J. Shaw Sci 114 J. Shaw and Th 12:30-1:30pm PHY212-01Lab Th Sci 114 J. Shaw 1:30-3:20pm Prerequisite: PHY211 / 4 credits.

PSYCHOLOGY

General Psychology

oonoran oy	00.09,			
PSY101-01	M W	8:30-9:45am	North G-6	K. Clarke
PSY101-02	T Th	11:00am-12:15pm	North G-6	K. Clarke
PSY101-03	M W	2:30-3:45pm	South 115	K. Clarke
PSY101-04	MWF	10:00-10:50am	North 116	S. Marini
PSY101-05	MWF	11:00-11:50am	North 116	S. Marini
PSY101-06	MWF	9:00-9:50am	South 105	Staff
PSY101-07	MWF	Noon-12:50pm	North 117	Staff

Register by Friday, January 18, 2008

PSY101-08 MWF	8:00-8:50am	North 104	Staff
Learning Community			
Please refer to pag	e 23 for course	e details. LCM1	07-01
(COM103) T Th	11:00am-12:15	pm L. Heller Bo	oragine
(PSY101) T Th	12:30-1:45pm	S. Marini	Ū
PSY101-40 T Th	8:00-9:15am	North G-5	N. Walker
PSY101-41 T Th	9:30-10:45am	North G-5	N. Walker
PSY101-42 T Th	12:30-1:45pm	North 118	P. Hartnett
PSY101-63 W	3:30-6:30pm	Sci 104 N	/I. Wolfson
PSY101-64 T Th	5:00-6:20pm	North 118	Late Staff
Class n	neets: 2/5-5/19		Start
PSY101-65 T	6:30-9:30pm	South 107	G. Hurley
PSY101-80 T	6:00-9:00pm	Wareham K.	Tyrer-Vasell
PSY101-89 Online			R. Cahoon
Prerequisite: None; ENL020 and ENL050 or satisfactory basic			
skills assessment sco	ores strongly red	commended / 3	credits.

Child Psychology

PSY201-01	T Th	8:00-9:15am	North G6	Staff
PSY201-02	T Th	1:00-2:15pm	Arts G11	Staff
PSY201-20	Online	·		S. Marini
PSY201-63	T	3:30-6:20pm	South 105	Staff
Prerequisite:	PSY101	/ 3 credits.		

Adolescent Psychology

PSY202-01 TTh 2:00-3:15pm South 114 K. Clarke PSY202-40 TTh 11:00am-12:45pm North 118 P. Hartnett Prerequisite: PSY101 / 3 credits.

Abnormal Psychology

PSY207-01	T Th	9:30-10:45am	North G6	D.	Burlin
PSY207-20	Online			D.	Burlin
PSY207-40	M W	8:30-9:45am	North	108	Staff
Prerequisite:	PSY101	/ 3 credits.			

Principles of Counseling & Crisis Intervention

PSY208-01 M 2:30-5:20pm North G6 D. Burlin Prerequisite: PSY101 / 3 credits.

Human Sexuality

PSY212-89 Online R. Cahoon Prerequisite: PSY101 / 3 credits.

Developmental Psychology: The Life Span

PSY233-40 M W 2:30-3:45pm S108 C. Schulenburg PSY233-63 M 6:30-9:30pm N105 C. Schulenburg PSY233-89 Online PSY233-01HT Th 8:00-9:15am N117 Prerequisite: PSY101 / 3 credits.

Cognitive Psychology

PSY235-01 T Th 2:00-3:15pm North 117 S. Marini Prerequisite: PSY101 / 3 credits.

Stress Management for Optimal Health

HEA120-63 T 4:00-6:30pm North 117 M. Smith Prerequisite: None / 3 credits.

RELIGION

Concepts of Western Religion

REL122-01 M 2:30-5:20pm N115 D. McCullough Prerequisite: None / 3 credits.

SOCIOLOGY

Principles of Sociology

SOC106-01	M W	8:30-9:45am	North 115	M. Cordill
SOC106-02	MWF	10:00-11:50am	North 103	J. Oni
SOC106-03	MWF	11:00-11:50am	North G-5	J. Oni
SOC106-04	MWF	12:00-12:50pm	North G-5	J. Oni
SOC106-05	T Th	8:00-9:15am	North 115	M. Cordill
SOC106-06	T Th	11:00am-12:15pn	n South 107	M. Cordill
SOC106-07	T Th	12:30-1:45pm	South 114	J. Oni
SOC106-08	T Th	2:00-3:15pm	South 107	M. Cordill
SOC106-40	M W	2:30-3:45pm	North 106	F. Powers
SOC106-41	T Th	9:30-10:45am	South115 L	Hamilton
SOC106-63	W	6:30-9:30pm	Lec C	W. Smith
SOC106-64	M W	5:00-6:20pm	South 116	Late Staff
	Class m	neets: 2/4-5/19		Start
SOC106-90	Online		C. Niv	en-Blowers

Prerequisite: None / 3 credits.

Juvenile Delinguency

SOC205-63 M W F Noon-12:50pm South 105 G. Seeley Prerequisite: SOC106 / 3 credits.

Race, Gender and Class in the US

SOC208-90 Online K. Straight Prerequisite: SOC106 / 3 credits.

Social Problems

SOC215-20 Online M. Cordill Prerequisite: SOC106 / 3 credits.

Stress Management for Optimal Health

HEA120-63 T 4:00-6:30pm North 117 M. Smith Prerequisite: None / 3 credits.

THEATER & DANCE

Modern Dance Techniques I

DAN120-40 T Th 11:00am-12:15pm MainThr S. Hutchinson DAN120-41 T Th 12:30-1:45pm MainThr S. Hutchinson Prerequisite: None / 3 credits; may be repeated once for credit.

Choreography and Performance

DAN129-63 (1cr) T 4:00-6:00pm MainThr J. Schoonover DAN129-65 (3cr) TTh 4:00-7:00pm MainThr J. Schoonover Prerequisite: None / 1 credit per 2 contact hours. May be repeated for credit; 6 credit maximum.

Modern Dance Techniques II

DAN221-40 TTh 2:00-3:15pm MainThr S. Hutchinson Prerequisite: DAN120 / 3 credits.

Page to Stage: Planning Play Productions

THR102-01 T Th 2:00-3:15pm ArtsG11 D. Allen Prerequisite: None; THR101 recommended / 3 credits.

Acting I

THR103-01 T Th 11:00am-12:15pm StudioThr D. Allen THR103-63 Th 6:30-9:30pm StudioThr E. Rapoza Prerequisite: None / 3 credits.

Rehearsal and Performance

THR113-01 (1cr) M W F 3:30-6:20pm Main Thr D. Allen THR113-02 (2cr) M W F 3:30-6:20pm Main Thr D. Allen THR113-03 (3cr) M W F 3:30-6:20pm Main Thr D. Allen Prerequisite: None / 1, 2, or 3 credits. May be repeated for credit; 6 credit maximum.

Stagecraft

THR119-41 (2cr) M W F 2:30-4:30pm Studio Thr Staff THR119-42 (3cr) M W F 2:30-4:30pm Studio Thr Staff Prerequisite: None / 1, 2, or 3 credits. May be repeated once for credit; 6 credit maximum.

Acting II

THR203-41 Th 2:00-5:00pm Studio Thr E. Rapoza

Prerequisite: THR103 / 3 credits.

Advanced Scene Study Studio

THR204-63 W 6:30-9:30pm Studio Thr L. Marsland

Prerequisite: THR103 or THR203 / 3 credits.

Directing for Theater

THR205-01 T Th 3:30-4:45pm ArtsG11 D. Allen

Prerequisite: THR103 / 3 credits.

Acting on Camera

THR207-63 M 6:30-9:30pm ArtsG11 J. Pettibone

Prerequisite: THR103 / 3 credits.

INTENSIVE PAIRED COURSES

Foundations in Writing & English Composition I

ENL050-40 M W F 9:00-10:50am 1/22-3/14 G. Albert ENL101-40 M W F 9:00-10:50am 3/24-5/8 G. Albert

Looking to get your developmental course requirement out of the way and move on to English Comp? Achieve your goal in this intensive paired course. Class meets six hours a week and covers both Foundations in Writing and English Composition I in a single semester. The first part of this course provides a brush up of English Grammar, sentence skills, and paragraph writing strategies. In the second half, students write several essays and a research paper. Letter grade / 3 non-degree credits and 3 degree credits.

Elementary Algebra & Intermediate Algebra

MAT030-01 M W 8:30-9:45am

and T Th 9:30-10:45am 1/22-3/14 A. Wan

MAT040-03 M W 8:30-9:45am

and T Th 9:30-10:45am 3/24-5/18 A. Wan

This accelerated course sequence covers the material from elementary and intermediate algebra in one semester. Students will develop and demonstrate knowledge of basic algebra required for Elementary Statistics, Survey of Mathematics, Mathematics for Business and Management, and any course in Natural Sciences with algebra as prerequisite. Topics include properties and operations on real numbers, linear equations, ratio and proportion, percents, graphing, linear systems, exponents, polynomial, factoring, rational expressions, roots, quadratic functions, variation, conic sections, and word problem analysis. This course does not satisfy the mathematical general education requirement. *Prerequisite: Satisfactory basic skills assessment score. Letter grade or Pass/Fail / 6 non-degree credits.*



Finding the time to take the courses you need (or courses that you want to take) is becoming more and more difficult.

January Intersession Courses Offer the Answer!

Classes begin the week of January 2nd

Introduction to Business

BUS100-75 Online, G. Knell

Management

BUS214-75 Online, M. Bejtlich

Human Resource Management

BUS107-75 TWTh, Noon-5:00pm, D. Lawrence

Oral Communication

COM103-75 MTWThF, 9:00am-12:30pm, P. Lee

Small Group Communication

COM202-75 MTWThF, 9:00am-12:30pm, L.Heller Boragine

Selected Topics in Early Childhood: Play & Learn ECE242-75 M W, 4:00-7:00pm, J. Cedeno

The Short Story and Human Values

ENL135-75 MTWThF, 9:00am-12:30pm, L. Haselton

Intro to Environmental Science

ENV118-75 MTWThF, 9:00am-12:30pm, C. Etter ENV118-75Lab MTWThF, 1:00-2:50pm, C. Etter

Standard First Aid & Basic Life Support

FIT130-75 MW, 9:00am-3:30pm, 1/14-1/16, N.Sylvester FIT130-76 TTh, 3:00-9:00pm, 1/15-1/17, N.Sylvester

Immersion Study in French Language/Civilization

FRN122-75 Study Abroad, 1/5-1/19, L. DeBower

Microcomputer Applications Software

GIT110-75 TWTh, Noon-5:00pm, Staff

The Civil War

HIS217-75 TWTh, 5:30-8:30pm, C. Bowers

Prerequisites apply. Please refer to the Credit Course Schedule, page 5.

Learning Communities

Learning Communities are a great format for learning and student success! In a Learning Community, you will attend two courses with the same group of students. The faculty members leading the Learning Community have planned some unique assignments and activities around a common theme. The two courses are conveniently scheduled back-to-back and your professors may even be teaching some topics as a team to help you more effectively understand the course material. Research shows that students who participate in a Learning Community spend more time together, make new friends, form study groups, make stronger connections with faculty, the college and the courses they are studying - and, even better, are more successful than students who schedule their classes individually!

Previous CCCC Learning Community students have said:

"Being in the same classes with the same group helped me to feel more connected to my professors and made it easier for me to make friends."

"It was easier for me to learn the material because one course reinforced the other."

For more information, contact the Advising Center at 1-508-362-2131 x4318.

Study Skills + Reading + Math = SUCCESS

Would you like to learn how to study smarter, not harder? Do you think Math is a foreign language? Do you ever feel lost in a sea of words? In this paired course, you will unlock the mystery behind all those numbers, improve reading comprehension, and develop valuable study skills. You will become confident in your ability to understand what you read, solve math problems, and take tests. The skills you learn can be applied to real life as well as courses like business, nursing, fire science, computers and even art. (ENL020 and MAT020)

Register for Learning Community # LCM103-01

College Reading & Study Skills TTh 9:30am-10:45pm Prealgebra TTh 11:00am-12:15pm

Psychology & Communication

Psychology and Communication are closely related areas of study. In this course you will learn the major concepts and principles underlying human behavior, mental processes, and communication. Special emphasis will be placed on the characteristics of language, social psychology, and the fundamental principles of intrapersonal, interpersonal and group communication, as well as public speaking. (PSY101 and COM103)

Register for Learning Community # LCM107-01

Oral Communication T Th 11:00am-12:15pm General Psychology T Th 12:30-1:45pm

Women's Voices, Women's Lives

Women's Voices, Women's Lives, an upper-level study of women in the United States from 1600 to the present, integrates the literature of and about women with their contributions to American history. Noteworthy topics may include slavery, women's rights, economic status, sexuality, health, and women's roles in the family and the community. Prerequisite: ENL101 (ENL102 and HIS215)

Register for Learning Community # LCM105-01

English Composition II T Th 12:30-1:45pm Women in U.S. History T Th 2:00-3:15pm

Reading & Writing: A Winning Combination

Reading and Writing...an obvious match! Develop friendships with fellow students and faculty. In this Learning Community, you will work on reading skills in ENL020. The relevant articles and short stories that you read and discuss in College Reading and Study Skills will be the material used for writing in your Foundation in Writing course for writing. The move today is to combine the skills necessary for both reading and writing, so this course allows you to do this within the framework of a Learning Community. The professors will be working together on assignments and activities in order to ensure a thorough understanding of the material from the reading to the writing stage. You will also cover the study skills necessary for success in your college career. (ENL050 and ENL020)

Register for Learning Community # LCM106-01

Foundations in Writing T Th 9:30-10:45am
College Reading & Study Skills T Th 11:00am-12:15pm

To register, call 1-508-375-4012



Become a Commonwealth Honors Program Scholar

HONORS PROGRAM

at Cape Cod Community College

CCCC Honors Program Mission Statement

The Honors Program provides students and faculty with opportunities to enrich their learning experiences at CCCC. We offer courses, advisement, scholarships, and support dedicated to the academic success of Honors students. Highly motivated students can pursue independent research, collaborate with faculty and fellow Honors students, develop critical thinking skills, and prepare for advancement to Commonwealth Honors Programs.

The Honors Program offers the student three levels of involvement: admission to the full program, admission to an Honors course, or the development of an additional learning experience in a regular course.

Requirements to Become a Commonwealth Honors Scholar

- A cumulative grade point average of 3.2
- Three Honors courses (nine credits) minimum with a grade of B or better (One of the three courses can be an Honors option in a regular course)
- One three-credit Honors Colloquium that is interdisciplinary and team-taught for students who have successfully completed at least 12 credit hours with a CGPA of 3.2 or higher.

To participate in an Honors option in a regular course, in consultation with your instructor, you decide what each step of your learning journey will be. You will be required to share what you have learned in a carefully and clearly written paper, an oral presentation, a performance, a multi-media piece, or a set of laboratory experiments, observations, and a formal report.

Benefits of Participation in the Honors Program

- · Enrichment of your course work
- · Honors recognition on your transcript
- · Record of your achievement on file in the Honors Project Office
- Enhancement of your applications for scholarships, awards, internships, and admission to transfer institutions
- · Small classes
- · Honors Center for study and collaboration with other Honors students

Honors Program Spring 2008

Oral Communication - Honors (Refer to page 8.)

COM103-02H TTh 8:00-9:15am South 116 P. Lee

English Composition I - Honors (Refer to page 12.)

ENL101-06**H** M W 10:00-10:50am North 106 M. Olendzenski

and F 10:00-10:50am Tech 203

English Composition II - Honors (Refer to page 12.)

ENL102-09H M W F 10:00-10:50am North 117 P. Allen

Developmental Psychology: The Life Span - Honors (Refer to page 21.)

PSY233-01**H** T Th 8:00-9:15am North 117 K. Clarke

Honors Colloquium

Sustainability: Moving from Concept to Practice (Refer to page 15.)

HON200-40 Th 1:00-3:00pm Sci105 Instructors: R. Lawrence, C. Powicki, M. Amsler

For further information including qualifying standards, application to the complete program, and contracts for an Honors Option in a regular course, contact Honors Coordinator, Delores Bird, Tilden Arts Center 218 or dbird@capecod.edu or 1-508-362-2131, ext. 4658.



Constant	***********	w		wh	e.d.	C-1
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7		9
10	11	12		4	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

Academic Calendar

for the Late Start Semester

Classes begin the week of February 4th

February 11	Last day to make schedule adjustments
February 11	Last day to drop a course for 100%
	refund (less \$35 deposit)
February 11	Last day to drop a course with no
	academic record
February 18	Presidents' Day observance
February 19	Last day to drop a course for 50% refund
March 14	Mid-term warning grades due to Registrar
March 17	Evacuation Day observance
March 17-21	Spring recess
March 31-	
April 11	Advising period for preregistration
April 7	Summer session registration begins
April 14	Last day to withdraw from an academic
	course
April 14-18	Returning students preregister for
	Fall 2008 semester
April 21	Patriots' Day observance
May 1	Last day to resolve INC grades
May 5	Fall registration begins for all classes
May 19	Classes end
May 20	Study day
May 21-22	Final exam period

Late Start Semester - open to all students.

Please discuss these options with your advisor.

Late Start Semester

February 4 through May 22

Foundations in Writing

ENL050-44 M W 3:30-4:50pm Letter grade or Pass-Fail. Prerequisite: Appropriate score on the sentence skills CPT and a writing sample. ENL010 or appropriate score in the reading skills CPT / 3 non-degree credits.

Prealgebra

MAT020-45 T Th 3:30-4:50pm Letter grade or pass-fail. Prerequisite: MAT010 or satisfactory basic skills assessment score / 3 non-degree credits.

Elementary Algebra

MAT030-45 T Th 3:30-4:50pm Letter grade or Pass-Fail. Prerequisite: MAT020 or satisfactory basic skills assessment score / 3 non-degree credits.

English Composition I

ENL101-55 M W 3:30-4:50pm

Prerequisite: Appropriate score on Computerized Placement Test or grade of C or better in ENL050 or ESL201 / 3 credits.

American Government

GOV111-64 M W 5:00-6:20pm Prerequisite: None / 3 credits.

Microcomputer Applications Software

GIT110-66 M W 5:00-6:20pm Prerequisite: GIT102 or equivalent, ENL020, and ENL050 or satisfactory basic skills assessment score / 3 credits.

General Psychology

PSY101-64 T Th 5:00-6:20pm

Prerequisite: None; ENL020 and ENL050 or satisfactory basic skills assessment scores strongly recommended / 3 credits.

Principles of Sociology

SOC106-64 M W 5:00-6:20pm Prerequisite: None / 3 credits.

Oral Communication

COM103-41 T Th 3:30-4:50pm

Prerequisite: ENL010 or a satisfactory reading comprehension score on the basic skills assessment / 3 credits.

INE • Weekend

ONLINE COURSES

The Office of Distance & Learning Technologies offers a variety of e-courses which allow flexible schedules. Class lectures are viewed via the Web, assignments are submitted by fax, mail or over the Internet, and testing is scheduled on a flexible basis. Materials for online courses or courses with online components may be available from the Web via Blackboard, 4C's Content Management System.

The Distance & Learning Technologies Office is located in the Wilkens Library, Room LGC-13. Orientation and introductory materials are mailed to students prior to the start of classes. Most of the online courses require proctored exams. Student should contact the Distance Learning Office to schedule exams.

You Can Design!

ART130-89 S. Anderson

History of Modern Art: From Realism

to Surrealism

ART132-89 F. Golden

Survey of Human Anatomy &

Physiology

BIO105-89 Lecture Online L. Farley-Larocca

BIO105-89 Lab T

4-5:50pm, Sci G-7

L. Farley-Larocca

Medical Terminology

BIT103-89 J. Haagsma

Introduction to Business

BUS100-89 G. Knell

Supervision

BUS103-89 G. Knell

Human Resource Management

BUS107-89 M. Beitlich

Management

M. Bejtlich BUS214-89

Survey of Mass Communication

COM105-89

L. Zinsius

English Composition I

ENL
101-20 P. Allen

English Composition II

ENL102-20 W. Berry

Selected Topics in Writing

ENL291-89 T. Trainor

Microcomputer Applications

Software

GIT110-89 E. Moore Nutrition

HEA201-89 N. Shearer

Chinese Culture

HIS140-89 R. Negron

Vietnam: America's Longest War

HIS150-89 R. Negron

Elementary Statistics

M. Sullivan MAT150-89

Foundations of the Profession

NUR203-89 L. Speakman

General Psychology

R. Cahoon PSY101-89

Child Psychology

S. Marini PSY201-20

Abnormal Psychology

PSY207-20 D. Burlin

Human Sexuality

PSY212-89 R. Cahoon

Developmental Psychology:

The Life Span

PSY233-89 C. Schulenburg

Principles of Sociology

SOC106-90 C. Niven-Blowers

Race, Class & Gender in the U.S.

SOC208-90 K. Straight

Social Problems

SOC215-20 M. Cordill

Principles of Macroeconomics

ECO117-89 V. Gautam

To register, call 1-508-375-4040

Please Note: Any student taking online courses or courses with online components will be responsible to have access to both the Internet and a computer running Internet Explorer v5.5 or higher. Refer to the College's web site for course descriptions as some courses require prerequisites. Students with disabilities who believe they need accommodations in e-courses must contact Joyce Chasson at the O'Neill Center for Disability Services in South 222 as soon as possible, or call 1-508-362-2131 x4337.

WEEKEND CLASSES at CCCC

Drawing I

ART100-40 Sat. 10:00am-1:30pm

A. Flash

Elementary Statistics

MAT150-64 Sat. 9:00am-Noon

Staff

Drawing I

ART100-63 Sat. 10:00am-1:30pm

A. Flash

Illustration I

ART205-63 Sat. 9:00am-4:30pm

J. Warren

Class meets: 1/26-3/8

Illustration II

ART206-63 Sat. 9:00am-4:30pm

J. Warren

Class meets: 3/29-5/10

Digital Imaging II

ART215-63 F 6:30-10:00pm

J. Warren

Oral Communication

COM103-65 Sat. 9:00am-Noon

P. Lee

Professionalism, Ethics and Standards in Early Childhood

ECE294-63 Sat. 9:00am-Noon

N. Richards

Class meets: 1/26-3/29

Emergency Medical Technician

EMS101-64 F 7:00-10:00pm

& Sat. 9:00am-4:00pm

G. Coffin

BUILDING & ROOM CODES

Art Tilden Arts Center Com Grossman Commons **LFC** Life Fitness Center Lib Wilkens Library Lec A, B, C Lecture Hall

Main Theater, Tilden Arts Center Main Thr Music Rm Lobby area, Tilden Arts Center

North, N North Building South, S South Building

Tech Lorusso Technology Building Studios A&B Tilden Arts Center (lower level) Studio Thr Studio Theater, Tilden Arts Center

Truro Center for the Arts, Castle

(lower level)

Bourne MA Maritime Academy Harwich Cape Cod Tech Ptown Provincetown

Truro Hill

Wareham Wareham High School

OFF-CAMPUS CLASSES

HARWICH

Cape Cod Regional Technical H.S. 351 Pleasant Lake Ave.. Harwich

Equipment Maintenance and Operation

HOR105-76 TTh 5:00-8:30pm R. Delvecchio

Class meets: 1/23-3/8

WAREHAM

Wareham High School One Viking Drive, Wareham

English Composition II

ENL102-80 W 6:00-9:00pm

General Psychology

PSY101-80 T 6:00-9:00pm

BOURNE

Massachusetts Maritime Academy

Wastewater Treatment Plant Operation

ENV145-63 W 6:00-9:00pm

TRURO Center for the Arts

Advanced Projects in the Visual Arts

Raku Firing

ART250-60 (1cr)* C. Mittenthal

Intermediate Throwing

ART250-61 (1cr)* C. Mittenthal

For more information, contact Cyndi Walker- email: cyndi@gis.net 1-508-349-7511 www.castlehill.org

*To receive academic credit through Cape Cod Community College, students must pay an additional \$75 challenge fee.

Please contact Dean Lore De Bower at 1-508-362-2131 x4527 with questions about the challenge process.



The Museum School

of the Provincetown Art Association & Museum

460 Commercial Street • Provincetown, MA 02657 www.paam.org • 1-508-487-1750

Spring 2008 Provincetown classes • January 22 - May 19

Drawing I ART100-95	Th	1:30-5:00pm A. Flash	Design II ART201-95	Т	9:30am-1:00pm D. Ritter
Design I ART101-95	Т	9:30am-1:00pm D. Ritter	Printmaking ART209-95	Techn W	iques 10:00am- 2:00pm V. Tomayko
Painting I			Advanced Pa	intina	
ART103-95	Т	12:30-4:30pm	ART228-95	М	1:00-4:30pm
ART103-96	M	M. Shields 1:00-4:30pm D. Ritter	ART228-96	W	D. Ritter 12:30-4:30pm R. Dutoit
Sculpture I			Advanced Pr	oiects	in the Visual Arts
ART106-95	M	9:30am-1:00pm R. Bailey	Printmaking ART250-95	W	10:00am-2:00pm
Life Drawing		R. Bailey	Printmaking ART250-95	•	
	W		Printmaking	•	10:00am-2:00pm
Life Drawing	W	R. Bailey	Printmaking ART250-95 Painting	W	10:00am-2:00pm V. Tomayko 12:30-4:30pm
Life Drawing ART107-95	W	R. Bailey	Printmaking ART250-95 Painting ART250-97	W	10:00am-2:00pm V. Tomayko 12:30-4:30pm
Life Drawing ART107-95	W Arts I	R. Bailey 10:00am-2:00pm K. Smith 9:30am-1:00pm	Printmaking ART250-95 Painting ART250-97 Mixed Media	W	10:00am-2:00pm V. Tomayko 12:30-4:30pm R. Dutoit 10:00am-2:00pm

Since 1998 the Museum School at PAAM has partnered with Cape Cod Community College to provide accredited courses to high school and college students, adults, and working professionals.

Why study at PAAM? Our Courses Offer:

- Opportunities to work with local, professional artists in the media of their expertise
- Productive studio environments to create strong portfolios
- Small class sizes for more one-on-one contact with teaching artists
- · A unique community of student-artists ranging in age from 17-70+ years old
- Student-centered exhibitions at PAAM
- Access to PAAM's 2000+ permanent collection and five museum galleries featuring revolving exhibitions of contemporary and historic works of art

Directions to The Museum School at PAAM

Approaching Provincetown from Rte 6E, take first exit, Snail Road, then right at Bay. When road forks, bear left onto Commercial Street. PAAM is at 460 Commercial Street, between Cook and Bangs Streets. The Museum School entrance is off Bangs Street. Parking is available at private and public lots and in designated areas along Commercial & Bradford Streets.

For more information contact Lynn Stanley, Curator of Education at PAAM, 1-508-487-1750 or email: lstanley@paam.org

Prerequisites apply. Please refer to the Credit Course Schedule, page 5.

Monday Class Schedule • Late Afternoon & Evening

Introduction to Anth ANT107-63 M	ropology 6:30-9:30pm	South 105
Drawing I		30ulii 105
ART100-40 M Myths, Legends and	2:30-6:00pm I Symbols in Art	Studio A
ART213-01 M	3:30-6:20pm	Lec C
Advanced Painting ART228-40 M	2:30-6:00pm	Studio B
Survey of Human Ar		logy
BIO105-64 W	6:30-9:20pm	Sci 104
BIO105-64Lab M Human Anatomy & I	6:30-8:20pm	Sci G-7
BIO107-63 M	6:30-9:20pm	Sci 114
BIO107-63LabW	6:30-8:20pm	Sci G-7
Accounting I with C		
ACC222-63 M	6:30-9:30pm	Tech 101
Supervision		
BUS103-63 M Management	6:30-9:30pm	North 103
BUS214-63 M	6:30-9:30pm	South 115
Survey of Chemistry		
CHM106-01 M	3:00-5:50pm	Sci 114
CHM106-01Lab N		Sci 220
Oral Communication		C 11 447
COM103-40 M	3:30-6:20pm	South 117
Working with MA Sta CON120-63 M	6:30-9:20pm	South G-8
Computer Aided Dra		30uiii G-0
CON130-63 M	6:30-9:20pm	Tech 202
Procedural Criminal		
CRJ102-63 M	6:30-9:30pm	North 106
Terrorism CRJ135-01 M	2.20 E.20nm	Couth 114
	2:30-5:20pm	South 114
Elementary Algebra MAT030-63 M	6:30-9:30pm	South 107
Foundations in Writ		30uiii 10 <i>1</i>
ENL050-44 M W	3·30-4·50nm	South 106
Class meets: 2/4		300011100
English Composition		
ENL101-55 M W		North 105
Class meets: 2/4-		
Intro to Early Childh	ood Education	
ECE100-63 M	6:30-9:30pm	North 117
Classroom Manager	ment: Skills/Stra	tegies
ECE221-63 M	6:30-9:30pm	South 116
Principles of Couns	eling & Crisis Inf	
PSY208-01 M		North G-6
Selected Topics in E		
Play & Learn ECI		
M W, 4:00-7:00pm		
Leadership and Mar		
ECE291-63 M		North 118
Class meets: 1/28		
Introduction to Eartl		C -! 11 4
ESC101-63 W		Sci 114
ESC101-63Lab M	o:30-8:20pm	Sci 218

s Schedule • Late A	Afterno
Principles of Macroeconomics ECO117-63 M 6:30-9:30pm	Lec B
English Composition I	Lec D
ENL101-55 M W 3:30-4:50pm Class meets: 2/4-5/19	North 105
ENL101-65 M 6:30-9:30pm	South 117
Reading Tutorial Practicum ETU101-40 M W 3:30-5:00pm	TBA
Intro to Environmental Science	
ENV118-63 W 6:30-9:20pm	Sci 105
ENV118-63Lab M 6:30-8:20pm	Sci 105
Coastal Zone Management Laws & ENV135-63 M 6:30-9:20pm	Sci 107
American Government	301 107
GOV111-63 M 6:30-9:30pm	South 114
GOV111-64 M W 5:00-6:20pm	South 115
Class meets: 2/4-5/19	
Tri-level Nursing Assistant/HHA	
CNA117-63 M Th 5:30-8:15pm	North G-5
and W 5:30-9:30pm	
Emergency Medical Technician: EM	
EMS101-63 M Th 7:00-10:00pm	Lec C
Class meets: 1/24-5/9	
Advanced Pre-hospital Training Pro	ogram:
Paramedic II	Lec A
EMS202-63 M W 7:00-10:00pm and Sat. 9:00am-4:00pn	
U.S. History since 1865	I Lec A
HIS104-63 M 6:30-9:30pm	North 114
Plant and Soil Science	NOILLI III
HOR101-63 M 6:30-9:20pm	Sci G-3
HOR101-63Lab W 6:30-8:20pm	Sci G-3
Herbaceous Plant Identification & C	Culture
HOR201-63 M Th 6:00-8:50pm	Sci 112
Class meets: 1/25-3/19	
Culinary Lab I	
CUL120-63 M 4:30-9:30pm	ComG-11
Perspectives on Substance Abuse	
HUS140-63 M 6:30-9:30pm	North 104
Advanced Topics in Database w/SC	
BIT253-63 M 6:30-9:30pm	Tech 104
Microcomputer Applications Softwa GIT110-66 M W 5:00-6:20pm	Tech 101
Class meets: 2/4-5/19	TECH TOT
Medical Terminology	
BIT103-63 M 6:30-9:30pm	Sci 103
Medical Coding and Billing	001.100
BIT207-40 M 3:30-6:20pm	Tech 103
Advanced Topics in Web Developm	ent
BIT285-63 M 6:30-9:30pm	Tech 103
Elementary German II	
GER102-40 M 3:30-6:00pm	LIB Media
and W 3:30-6:00pm	North 108
Conversational Brazilian Portugues	Se 100

Elementary Spanish II SPN102-41 M 3:30-5:50pm North 117 and W 3:30-5:50pm LIB Media Intro to Children's Literature ENL120-41 M 2:30-5:30pm North 103 Algebra for Precalculus MAT110-63 M W 6:30-8:30pm South 111 **Elementary Statistics** MAT150-63 M 6:30-9:30pm North G-6 **Elementary Music Theory** 6:30-9:30pm MUS101-01 M Music Rm **Pharmacology Calculations** NUR100-40 W 3:00-4:50pm North 117 Class meets: 1/23-3/12 Physical and Mental Health II NUR202-62 MTW 6:00-10:00pm North 116 NUR602-62CMTW 6:00-11:00pm and Sat. 7:00am-3:30pm Clinic Introduction to Philosophy PHI130-63 M 6:30-9:30pm North 115 Developmental Psychology: The Life Span PSY233-63 M 6:30-9:30pm North 105 **Concepts of Western Religion** REL122-01 M 2:30-5:20pm North 115 Principles of Sociology SOC106-64 MW 5:00-6:20pm South 116 Class meets: 2/4-5/19 Rehearsal and Performance THR113-01 (1cr) M W F, 3:30-6:20pm, Main Thr THR113-02 (2cr) M W F, 3:30-6:20pm, Main Thr THR113-03 (3cr) M W F, 3:30-6:20pm, Main Thr Acting on Camera



6:30-9:30pm

Art-G11

THR207-63 M

The Advantage Program is a TRIO federally-funded Student Support Service Program which provides academic services to qualified participants. Services include personalize tutoring, academic advising, peer tutoring, semester performance reviews, transfer trips to other four-year colleges, free life skills workshops co-sponsored by Coaches & Mentors program, and more!

Advantage Program Office 1-508-362-2131 x4321

South 108

PRT100-63 M 6:30-9:30pm

Tuesday Class Schedule • Late Afternoon & Evening

American Sign Language I ASL101-63 T 6:30-9:30pm	Com106	Computer Aided Drafting II CON135-63 T 6:30-9:20pm T	ech 202	Equipment Maintenance and Opera HOR105-76 T Th 5:00-8:30pm
World Archaeology	00111100	CON135-63 T 6:30-9:20pm T Principles of Investigation II	ech zuz	Class meets: 1/23-3/8
ANT108-63 T 6:30-9:30pm	North 114		Jorth 106	Humanities: Perception through th
Drawing I		College Reading and Study Skills	ionin 100	HUM102-63 T 6:30-9:30pm
ART100-41 T 2:00-5:30pm	Studio B		Jorth 105	Networking Essentials
ART100-89 Online and		Foundations in Writing	ionin 105	BIT187-63 T 6:30-9:30pm
T 6:00-9:30pm	Studio A	•	Jorth 104	Web Site Design and Scripting
Studio Art I		Prealgebra	ioitii io i	GIT183-63 T 6:30-9:30pm
ART102-40 T 2:00-5:30pm	Studio A	3	Sci 103	Intermediate German II
Graphic Production & Layout II		Class meets: 2/5-5/15	JCI 103	GER202-40 T Th 3:30-6:00pm
ART211-01 T Th 3:00-4:40pm	Tech 203	Elementary Algebra		Intro to Children's Literature
Fundamentals of Astronomy			Sci 104	ENL120-63 T 6:30-9:30pm
AST101-40 T 3:30-6:20pm	Sci 114	Class meets: 2/5-5/15	701 10 1	Intro to Shiatsu
AST101-40Lab Th 3:30-5:20pm	Sci 114	Intermediate Algebra		MTC105-61 T 3:30-6:20pm
AST101-63 T 6:30-9:20pm	Sci 114	•	South 107	Class meets: 1/22-3/4
AST101-63Lab Th 6:30-8:20pm	Sci 114	Intro to Young Children with Special N		MTC105-63 T 3:30-6:20pm
Concepts in Biology I		•	South 111	Class meets: 3/18-5/6
BIO101-63 T 6:30-9:20pm	Lec C	Class meets: 1/24, 2/7, 3/6, 4/10, 5/8	outil III	Pathology for Massage Therapy
BIO101-63Lab Th 6:30-8:20pm	Sci G-3	Advanced Curriculum Development: E	CF	MTC110-61 T 6:30-9:20pm
Survey of Human Anatomy & Physic	ology	-	Jorth 118	Massage Therapy II
BIO105-63 T 6:30-9:20pm	Lec B	Practicum Early Childhood Education		MTC201-64 T 3:30-9:30pm
BIO105-63Lab T 4:00-5:50pm	Sci G-3	•	Jorth 118	Survey of Mathematics
BIO105-89 Lecture Online		Fundamentals of Oceanography		MAT140-63 T 6:30-9:30pm
BIO105-89Lab T 4:00-5:50pm	Sci G-7	0.5	Sci 105	Precalculus Mathematics I
Human Anatomy & Physiology II		•	Sci 218	MAT171-63 T Th 6:30-8:30pm
BIO108-63 T 6:30-9:20pm	Sci G-7	Principles of Microeconomics		Physical and Mental Health II
BIO108-63LabTh 6:30-8:20pm	Sci G-7	•	South 108	NUR202-62 MTW 6:00-10:00pm
Microbiology		English Composition I		NUR602-62CMTW 6:00-11:00pm
BIO201-63 T 6:30-9:20pm	Sci 107	•	Jorth 104	and Sat. 7:00am-3:30p
BIO201-63Lab Th 6:30-8:20pm	Sci 107	English Composition II		Estate Planning, Wills, Trust & Pro
Personal and Small Business Taxes		•	lorth G-6	BIT136-63 T 6:30-9:30pm
ACC110-63 T 6:30-9:30pm	Tech 101	English as Second Language II: Intern		Introduction to Philosophy
Business Law I			ech 204	PHI130-03 T Th 3:30-4:45pm
BUS120-63 T 6:30-9:30pm	North 106	English as Second Language III: Adva		General Psychology
General Chemistry II			South 105	PSY101-64 T Th 5:00-6:20pm
CHM102-63 Th 6:30-9:20pm	Sci 103	Survey of Environmental Technology		Class meets: 2/5-5/15
CHM102-63Lab T 6:30-9:20pm	Sci 220	,	Sci 105	PSY101-65 T 6:30-9:30pm
Chemistry for the Health Sciences I		Coastal Ecology		PSY101-80 T 6:00-9:00pm
CHM109-41 Th 3:00-5:50pm	Sci 107		Sci G-3	Child Psychology
CHM109-41LabTh 6:00-7:50pm	Sci 220	OSHA through Hazardous Waste Mana		PSY201-63 T 3:30-6:20pm
Oral Communication		•	Sci 112	Choreography and Performance
COM103-41 T Th 3:30-4:50pm	South 117	Introduction to Film		DAN129-63 (1cr)T 4:00-6:00pm
Class meets: 2/5-5/15		COM220-40 T 2:30-6:20pm L	.ec B	DAN129-65 (3cr)T Th 4:00-7:00pr
Argumentation & Debate		Hydraulics for the Fire Service		Directing for Theater
COM207-01 T 3:30-6:20pm	South 116	•	South 114	THR205-01 T Th 3:30-4:45pm
Computer Programming I: Java		Standard First Aid & Basic Life Suppo	rt	
CSC110-63 T 6:30-9:30pm	Tech 203	• •	Gym 104	• cAPE Co
Quantitative Skills for Construction		Class meets: 1/15-1/17	,	IMIT 12
CON100-40 T 3:30-6:20pm	South 115	Phlebotomy		Elimenty Canal And Canal A
Blueprint Reading for the Construct	ion Trades		lorth G-8	S S
CON101-63 T 6:30-9:20pm	South 116	EKG Technician		COMMUNIT
Materials of Construction			lorth G-8	Otant barra
CON105-63 T 6:30-9:20pm	South 115	Stress Management for Optimal Health		Start here
Construction Technology			Jorth 117	and take your
CON110-63 T 6:30-9:20pm	South 117	World History I		anywhorol
				2n\/\\/n\r\al

nance and Operation h 5:00-8:30pm Harwich 23-3/8 ption through the Arts 6:30-9:30pm North 115 6:30-9:30pm Tech 104 nd Scripting Tech 102 6:30-9:30pm an II South 114 h 3:30-6:00pm Literature North 103 6:30-9:30pm 3:30-6:20pm Up Com 2-3/4 3:30-6:20pm Up Com 8-5/6 sage Therapy 6:30-9:20pm LIB Conf 3:30-9:30pm Gym 104 atics 6:30-9:30pm Sci 103 matics I h 6:30-8:30pm South 106 al Health II North 116 W 6:00-10:00pm W 6:00-11:00pm Clinic 7:00am-3:30pm Clinic /ills, Trust & Probate 6:30-9:30pm North 117 ilosophy h 3:30-4:45pm North 115 h 5:00-6:20pm North 118 5-5/15 6:30-9:30pm South 107 6:00-9:00pm Wareham 3:30-6:20pm South 105 Performance T 4:00-6:00pm Main Thr T Th 4:00-7:00pm Main Thr



Art G11

Start here take your life anywhere!

6:30-9:30pm

North G-5

HIS119-63 T

Wednesday Class Schedule • Late Afternoon & Evening

	Portfolio Development & Presentation	English Composition II	Database Applications
	ART253-40 W 2:30-6:00pm Studio A	ENL102-64 W 6:30-9:30pm North G-5	GIT150-63 W 6:30-9:30pm Tech 101
	Survey of Human Anatomy & Physiology	ENL102-80 W 6:00-9:00pm Wareham	Microcomputer Applications Software
	BIO105-64 W 6:30-9:20pm Sci 104	Critical Reading and Thinking	GIT110-66 M W 5:00-6:20pm Tech 101
	BIO105-64LabM 6:30-8:20pm Sci G-7	ENL108-63 W 6:30-9:30pm North 106	Class meets: 2/4-5/19
	Human Anatomy & Physiology I	Journalism II	Network Management for Windows
	BIO107-63 M 6:30-9:20pm Sci 114	ENL163-01 W 2:30-5:20pm Sci 101	BIT235-63 W 6:30-9:30pm Tech 104
	BIO107-63Lab W 6:30-8:20pm Sci G-7	Poetry Writing	Office Communications Systems
	Accounting II with Computer Applications	ENL213-63 W 6:30-9:30pm North 107	GIT105-63 W 3:45-6:20pm Tech 103
	ACC112-63 W 6:30-9:30pm Tech 102	Peer Tutorial Practicum (Lang /Lit)	Elementary German II
	Intermediate Accounting II	ETU100-41 (1cr) M W 3:30-5:00pm TBA	GER102-40 M 3:30-6:00pm LIB Media
	ACC111-63 W 6:30-9:30pm South 114	ETU100-42 (2cr) M W 3:30-5:00pm TBA	and W 3:30-6:00pm North 108
	Introduction to Business	ETU100-43 (3cr) M W 3:30-5:00pm TBA	Elementary Spanish II
	BUS100-63 W 6:30-9:30pm North 117	Reading Tutorial Practicum	SPN102-41 M 3:30-5:50pm North 117
	Marketing	ETU101-40 M W 3:30-5:00pm TBA	and W 3:30-5:50pm LIB Media
	MKT100-63 W 6:30-9:30pm South G-8	English as Second Language I: Basic	Intro to Children's Literature
	Chemistry for the Health Sciences I	ESL010-63 W 5:30-9:30pm South 106	ENL120-40 W 3:30-6:20pm North 118
	CHM109-40 W 3:00-5:50pm Sci 107	Intro to Environmental Science	American Literature to 1890
	CHM109-40Lab W 6:00-7:50pm Sci 220	ENV118-63 W 6:30-9:20pm Sci 105	ENL205-63 W 6:30-9:30pm North G-6
	Oral Communication	ENV118-63Lab M 6:30-8:20pm Sci 105	Massage Therapy Clinical Practicum
	COM103-07 W 2:30-5:20pm South 117	Physical Oceanography & Coastal Structures	MTC205-63 W 3:30-9:20pm Gym 104
	COM103-63 W 6:30-9:30pm South 117	ENV131-63 W 6:30-9:20pm Sci 107	Algebra for Precalculus
	Radio Broadcasting	Wastewater Treatment Plant Operation	MAT110-63 M W 6:30-8:30pm South 111
	COM113-41 W 2:30-5:20pm WKKL	ENV145-63 W 6:00-9:00pm	Elementary Statistics
	Criminology, Theory and Practice	Mass Maritime Academy	MAT150-03 W 3:30-6:20pm Sci 103
•	CRJ105-40 W 3:30-6:20pm South 114	Introductory Concepts in GIS	•
	Contemporary Policing	ENV160-63 W 6:30-9:20pm South 108	Pharmacology Calculations NUR100-40 W 3:00-4:50pm North 117
	CRJ125-40 W 6:30-9:30pm South 116	Documentary Film	•
	Criminal Justice Cooperative Work	COM224-40 W 2:30-5:30pm Arts G11	Class meets: 1/23-3/12
	Experience I	Hazardous Materials	Physical and Mental Health II
	CRJ261-01 W 2:30-5:20pm TBA	FSC105-01 W 3:00-5:50pm Sci 114	NUR202-62 MTW 6:00-10:00pm North 116
	College Reading and Study Skills	Introduction to Technical Rescue	NUR602-62C MTW 6:00-11:00pm Clinic
	ENL020-63 W 6:30-9:30pm South 105		and Sat. 7:00am-3:30pmClinic
	Foundations in Writing	FSC115-63 W 6:30-9:30pm North 103	Legal Research and Writing
	ENL050-44 M W 3:30-4:50pm South 106	American Government	BIT133-63 W 6:30-9:30pm South 115
		GOV111-64 M W 5:00-6:20pm South 115	Existentialism
	Class meets: 2/4-5/19.	Class meets: 2/4-5/19	PHI201-01 W 2:30-5:20pm North 115
	ENL050-64 W 6:30-9:30pm North 104	Tri-level Nursing Assistant/HHA	General Psychology
	Elementary Algebra	CNA117-63 M Th 5:30-8:15pm North G-5	PSY101-63 W 3:30-6:30pm Sci 104
	MAT030-64 W 6:30-9:30pm Sci 103	and W 5:30-9:30pm	Principles of Sociology
	Intermediate Algebra	Advanced Pre-hospital Training Program:	SOC106-63 W 6:30-9:30pm Lec C
	MAT040-63 W 6:30-9:30pm South 107	Paramedic II	SOC106-64 M W 5:00-6:20pm South 116
	Literacy and the Young Child	EMS202-63 M W 7:00-10:00pm Lec A	Class meets: 2/4-5/19
	ECE115-63 W 6:30-9:30pm North 118	and Sat. 9:00am-4:00pmLec A	Rehearsal and Performance
	Selected Topics in Early Childhood	Medical Interpreter	THR113-01 (1cr) M W F 3:30-6:20pm Main Thr
	Poetry with Young Children ECE242-64	HEA145-63 W 6:30-9:30pm Lec B	THR113-02 (2cr) M W F 3:30-6:20pm Main Thr
	W 6:00-9:00pm North 115	U.S. History to 1865	THR113-03 (3cr) M W F 3:30-6:20pm Main Thr
	Class meets: 2/27, 3/5, 3/26,	HIS103-63 W 6:30-9:30pm North 114	Stagecraft
	and Sat. 3/8, 10:00am-2:00pm	Plant and Soil Science	THR119-41 (2cr) M W F 2:30-4:30pm Studio Thr
	Play & Learn ECE242-75	HOR101-63 M 6:30-9:20pm Sci G-3	THR119-42 (3cr) M W F 2:30-4:30pm Studio Thr
	M W 4:00-7:00pm TBA	HOR101-63Lab W 6:30-8:20pm Sci G-3	Advanced Scene Study Studio
	Class meets: 1/2-1/16	Landscape Design and Construction	THR204-63 W 6:30-9:30pm Studio Thr
	Introduction to Earth Science	HOR202-63 W 6:30-9:20pm Sci 112	·
	ESC101-63 W 6:30-9:20pm Sci 114	Baking I	
	ESC101-63LabM 6:30-8:20pm Sci 218	CUL180-63 W 4:30-9:30pm ComG-11	To Register, call
	English Composition I	Intro to Hospitality Management	1-508-375-4012
	ENL101-55 M W 3:30-4:50pm North 105	HRM140-63 W 5:30-8:30pm Falmouth	1 200 0.0 .0.2
	Class meets: 2/4-5/19	·	
	ENL101-63 W 6:30-9:30pm North 105		

Thursday Class Schedule • Late Afternoon & Evening

American Sign Langu	•	Child Growth and Development		Microcomputer Applie	
ASL102-63 Th	6:30-9:30pm Com106		Opm North 118	GIT110-64 Th	6:30-9:30pm Ted
Life Drawing		Advanced Curriculum Developr		GIT110-65 Th	6:30-9:30pm Ted
ART107-63 Th	6:00-9:30pm Studio B		5pm North 118	Microcomputer Hardy	
Graphic Design I		Selected Topics in Early Childh	ood	BIT113-63 Th	6:30-9:30pm Ted
ART207-40 Th	2:00-5:30pm Tech 102	Marine Science ECE242-63	0 11 100	Intermediate German	
Graphic Design II			Opm South 108	GER202-40 T Th	3:30-6:00pm So
ART208-63 Th	6:00-9:30pm Tech G-02	Class meets: 4/10		Conversational Brazil	
Graphic Production &		and Sat. 4/12, 9:0		PRT125-63 Th	5:00-8:00pm No
ART211-01 T Th	3:00-4:40pm Tech 203	Fundamentals of Oceanography	•	Conversational Spani	
Fundamentals of Astro			5pm Sci 105	SPN100-63 Th	5:00-8:00pm No
AST101-40 T	3:30-6:20pm Sci 114		0pm Sci 218	Intermediate Spanish	
AST101-40Lab Th	3:30-5:20pm Sci 114	English Composition I		SPN202-40 T Th	3:55- 6:15pm LIE
AST101-63 T	6:30-9:20pm Sci 114		5pm North 105	Intro to Complementa	
AST101-63Lab Th	6:30-8:20pm Sci 114		Opm Tech 203	MTC135-61 Th	6:30-9:30pm So
Concepts in Biology I			0pm Tech 101	Massage Therapy Clin	
BIO101-63 T	6:30-9:20pm Lec C	English Composition II		MTC205-64 Th	3:30-9:20pm Gy
BIO101-63LabTh	6:30-8:20pmSci G-3		Opm North 104	Precalculus Mathema	
Survey of Human Ana		Water Supply		MAT171-63 T Th	6:30-8:30pm So
BIO105-63 T	6:30-9:20pm Lec B		0pm Sci 105	Business Calculus I	
BIO105-63Lab T	4:00-5:50pmSci G-3	Geographic Information System		MAT180-63 Th	6:30-9:30pm So
BIO105-89 Lecture			0pm Tech 202	Foundations of the Pr	
BIO105-89Lab T	4:00-5:50pmSci G-7	Commercial Energy Audits		NUR203-62 Th	6:00-9:00pm No
Human Anatomy & Ph			0pm North G-6	Introduction to Subst	
BIO108-63 T	6:30-9:20pm Sci G-7	Introduction to Solar Energy		BIT130-63 Th	
BIO108-63LabTh	6:30-8:20pmSci G-7	ENV173-63 Th 6:30-9:2	0pm Sci 104	114 Introduction to	
Microbiology		International Cinema		PHI130-03 T Th	3:30-4:45pm No
BIO201-63 T	6:30-9:20pm Sci 107		0pm Lec B	General Psychology	
BIO201-63LabTh	6:30-8:20pmSci 107	Standard First Aid & Basic Life	Support	PSY101-64 T Th	5:00-6:20pm No
Managerial Accountin	g	FIT130-40 Th 2:00-5:0	0pm Gym GR-1		meets: 2/5-5/15
ACC202-63 Th	6:30-9:30pm North 117		0pm Gym 104	Choreography and Pe	
General Chemistry II		Class meets: 1/15-1	/17		Th 4:00-7:00pm Ma
CHM102-63 Th	6:30-9:20pm Sci 103	Geography: Culture and Enviro	onment	Acting I	
CHM102-63Lab T	6:30-9:20pm Sci 220	GEO104-63 Th 6:30-9:3	0pm South 105	THR103-63 Th	6:30-9:30pm Stu
Chemistry for the Hea	Ith Sciences I	Tri-level Nursing Assistant/HHA	1	Acting II	
CHM109-41 Th	3:00-5:50pm Sci 107	CNA117-63 M Th 5:30-8:1	5pm North G-5	THR203-41 Th	2:00-5:00pm Stu
CHM109-41Lab Th	6:00-7:50pm Sci 220	and W 5:30-9:3	0pm	Directing for Theater	
Oral Communication	·	Phlebotomy		THR205-01 T Th	3:30-4:45pm Art
COM103-41 T Th	3:30-4:50pm South 117	DTC101-61 T Th 6:30-9:3	0pm North G-8		
Class r	neets: 2/5-5/15	Emergency Medical Technician	: EMT	Го	
COM103-64 Th	6:30-9:30pm South 117	EMS101-63 M Th 7:00-10:	00pm Lec C	FO	reign
Radio Broadcasting		Class meets: 1/2	4-5/9		Series
COM113-63 Th	6:30-9:30pm WKKL	Pharmacology			001100
Advanced Radio Prod		HEA200-63 Th 6:00-9:0	0pm Lec B		
COM231-40 Th	3:30-6:20pm WKKL	The U.S. since 1945			
Juvenile Justice	0.00 0.20p 1112	HIS108-63 Th 6:30-9:3	0pm North 104		
CRJ221-63 Th	3:30-6:20pm North 103	History of Western Civilization:	1715 to the		
Prealgebra	0.00 0.20pm 100m 100	Present		EDEEL	Open to All
MAT020-45 T Th	3:30-4:50pm Sci 103	HIS158-63 Th 6:30-9:3	0pm North 114	Lec. Hall A • S	
	meets: 2/5-5/15	The Civil War			
MAT020-63 Th	6:30-9:30pm South 115	HIS217-75 TWTh 5:30-8:3		ruesday	s at 3:30pm
Elementary Algebra	0.00-7.00pm 30um 110	Class meets: 1/2		Coming Soc	on: Spring 200
MAT030-45 T Th	3:30-4:50pm Sci 104	Equipment Maintenance and Op			ilm Brochure
	neets: 2/5-5/15		Opm Harwich	i oreigh F	iiii biociiule
Ciass i Intro to Young Childre		Class meets: 1/2	3-3/8	0	estions?
	ar with Duelial Needs	Harbanania Dlant Idantification	v Culture		SHILLIS (

Intro to Young Children with Special Needs

ECE105-63 Th

6:30-9:30pm South 111

Class meets: 1/24, 2/7, 3/6, 4/10, 5/8

5:00-8:00pm North 115 3 Th nal Spanish 3 Th 5:00-8:00pm North 108 Spanish II 0 TTh 3:55- 6:15pm LIB Media olementary Healing Practice 6:30-9:30pm South 116 rapy Clinical Practicum 4 Th 3:30-9:20pm Gym 104 Mathematics I 3 TTh 6:30-8:30pm South 106 culus I 3 Th 6:30-9:30pm South 107 of the Profession 2 Th 6:00-9:00pm North 116 to Substantive Law Th 6:30-9:30pm South action to Philosophy T Th 3:30-4:45pm North 115 hology 4 T Th 5:00-6:20pm North 118 Class meets: 2/5-5/15 v and Performance 5 (3cr)T Th 4:00-7:00pm Main Thr 3 Th 6:30-9:30pm Studio Thr 1 Th 2:00-5:00pm Studio Thr Theater 1 TTh 3:30-4:45pm Arts-G11 **Foreign** Film Series

6:30-9:30pm Tech 102

6:30-9:30pm Tech 204

6:30-9:30pm Tech 104

3:30-6:00pm South 114

REE! Open to All II A • Science Building esdays at 3:30pm

Questions? Contact Cindy Paylos at 1-508-362-2131 x4453.

HOR201-63 M Th 6:00-8:50pm Sci 112

Class meets: 1/25-3/19

Herbaceous Plant Identification & Culture

International Studies

Faculty-Led Short-Term Study Tours ~ 2008

Intersession

French Culture & Language

This two-week French immersion study tour to Montpellier, France benefits students at all levels: beginner, intermediate, and advanced. Participants stay in a private room with a French host family, share breakfast and dinner with them, take morning French classes at the Institut Linguistique Adenet, attend cultural events, and participate in regional field trips.

FRN122-75 3 credits*

Instructor: Lore Loftfield DeBower Dates: January 5 - 19, 2008

*Estimated cost: \$1,895 (includes tuition), plus airfare

Spring Break

Austria: Vienna and Salzburg

This one-week study tour focuses on the history, art, and culture of Austria. Highlights include the Hapsburg residences, renowned art museums, and musical performances with day trips from Vienna to Salzburg and other places of interest. Recommended for liberal arts students but open to anyone with an interest in Austria's treasures and the German language.

GER126 3 credits* Instructor: Egila Lex Dates: March 14 - 22, 2008

Estimated cost: \$1,500 plus tuition and airfare

Late Spring

International Business: A European Experience

This course includes an escorted trip to Paris and nearby cities. It is designed for students interested in international business and European culture. Students have direct contact with French college students studying business and economics as well as visits to a variety of businesses. Emphasis is placed on conducting business overseas, currency issues, cultural issues, comparative marketing techniques, and basic international law. Prerequisite: Any 3 credit CCCC business/economics course or permission of instructor.

BUS225-63 3 credits* Instructor: Neil Cronin Dates: May 19 - 27, 2008

Estimated cost: \$1,495 plus airfare and tuition

Paris 101

This study tour is offered in conjunction with International Business: A European Experience, but is intended for students, faculty, or community members who wish to travel to Paris and experience the pleasures of France. Day trips include visits to Giverny and Fontainbleau.

Instructor: Neil Cronin Dates: May 19 - 27, 2008

Estimated cost: \$1,495 plus airfare

Summer

Drawing & Writing in Scotland

This course offers a unique experience for students interested in improving their drawing and writing skills and exploring Scotland's many places of stunning historical and natural beauty. Students will appreciate the close relationship between drawing and writing through sharing their visual and literary expression. Ways of seeing through drawing and writing will be examined and the use of language both visual and literal will be applied and understood through exploring Scotland, the land, culture, and people.

ART146. Offered once pending academic approval.

1 credit*. introductory level

Instructors: Scott Anderson and Dan McCullough

Dates: June 16 - 30, 2008

*Estimated cost: \$3,000 plus tuition and airfare

Ireland: Yesterday and Today

Explore the Emerald Isle, from its stormy past to its emergence as a Celtic Tiger, on an eight-day study tour of Ireland's history, culture, and connections to America. The course will expose students to the beauty, the tragedy and the glory of Ireland, through its scholarship, people and poetry. From two strategic locations, Dublin and Galway, students will embark on an exploration of Ireland with day-long field trips, lectures, and cultural opportunities.

HIS241-64 3 credits* Instructor: Kate Martin Dates: July 8 - 17, 2008

*Estimated cost: \$1,500 plus airfare and tuition



Abroad

Cape Cod Community College, a member of the College Consortium for International Studies (CCIS), offers CCCC students the opportunity to earn credit while spending a semester, summer, or intersession abroad. All CCIS programs are fully accredited and open to both full- and part-time students.



For more information and applications for study tours and semester abroad programs, please contact International Studies Coordinator **Christine Jacques at 1-508-375-4016** or email: cjacques@capecod.edu

Dates and costs are subject to change.



Workforce Education Resource Center, WERC, is the training resource for local businesses and organizations of Cape Cod, Martha's Vineyard, Nantucket, and Southeastern Massachusetts. WERC assesses, designs, and delivers customized training in information technologies, management skills, customer satisfaction, professional development, certifications in OSHA, Real Estate, ServSafe® and other areas as requested by the client. For more information or to schedule training call 1-508-362-2131 x4435. E-mail: werc@capecod.edu.

Computer Training

Textbooks provided for all computer classes.

Intro to the Internet \$12

WIT065-63 Fri., 4/4, 9:00am-4:00pm Curious about all the media hype about the Internet? Surf the Information Highway in this introductory course, that covers the basics of telecommunications hardware, software, and protocols. Internet access on Cape Cod and various Internet services are discussed.

Intro to the Personal Computer \$150

WIT027-63 Thurs., 2/21-3/13, 6:00-9:00pm An introductory hands-on course for the new computer user. This course covers Windows and Microsoft Office 2007. Applications include word processing, spreadsheets, and database management.

Microsoft Outlook 2007 \$129

WIT035-63 Wed., 2/27, 9:00am-4:00pm This course teaches you the fastest and most efficient ways to communicate and organize important messages for later retrieval. Organize your time with the help of Outlook. Learn the features of the calendar, journal, task list, and contact management tools.

Microsoft Word 2007- Introduction \$129

WIT042-63 Wed., 1/9, 9:00am-4:00pm WIT042-64 Wed., 1/30 & 2/6, 6:00-9:00pm WIT042-65 Fri., 6/13, 9:00am-4:00pm This course is designed to teach the basics of word processing. The course covers creating a document, editing and revising documents, spell checking and thesaurus, formatting, auto correct, find and replace, and printing.

Microsoft Windows 2007- Introduction \$129

WIT038-63 Fri., 1/4, 9:00am-4:00pm WIT038-64 Wed., 1/16 & 1/23, 6:00-9:00pm WIT038-65 Fri., 5/30, 9:00am-4:00pm This course teaches the basics of Windows. After taking this course you will be able to: examine and identify the parts of Windows Desktop, observe and access local disk drives, and learn how to use various mouse techniques. You will also work with multiple programs by using the taskbar to switch between windows and share data between programs by using the copy, cut and paste features. *Keyboarding competency required*.

Microsoft Access 2007- Introduction \$129 WIT032-63 Wed., 2/6, 9:00am-4:00pm

WIT032-64 Wed., 3/12 & 3/19, 6:00-9:00pm WIT032-65 Wed., 6/25, 9:00am-4:00pm This hands-on workshop teaches you to create, save

and print Access tables, add records, query the database, delete simple reports, forms and properties. *Prerequsites: Introduction to Windows or equivalent. Keyboarding competency required.*

Microsoft Access 2007- Intermediate
WIT031-63 Wed., 2/20, 9:00am-4:00pm
WIT031-64 Wed., 3/26 & 4/2, 6:00-9:00pm

This course is designed to build upon the skills taught in the introduction to Access course. This class will teach you to: modify tables, control data entry, design documents, use advanced query techniques, create calculated controls, and design and enhance forms. *Prerequisite: Introduction to Access or equivalent. Keyboarding competency required.*

Microsoft Excel 2007- Introduction \$129 WIT034-63 Wed., 1/23, 9:00am-4:00pm WIT034-64 Wed., 2/13 & 2/20, 6:00-9:00pm

WIT034-65 Wed., 6/4, 9:00am-4:00pm An intensive workshop designed to introduce the basics of the electronic spreadsheet. Participants will learn to create and edit simple spreadsheets, build formulas, create and use functions, copy and paste, format, and print. Prerequisite: Introduction to Windows or equivalent. Keyboarding competency required.

Microsoft Excel 2007- Intermediate \$129 WIT033-63 Wed., 1/30, 9:00am-4:00pm

WIT033-64 Wed., 2/27 & 3/5, 6:00-9:00pm WIT033-65 Wed., 6/18, 9:00am-4:00pm This course is designed for users who are comfortable with the commands taught in the introductory course. The session will cover advanced functions, advanced commands, working with multiple spreadsheets, quick sorts, naming ranges, and drop and drag editing. *Prerequisite:*

Adobe Photoshop CS3

WIT006-63 Wed., 4/23 & 4/30, 6:00-9:00pm WIT006-64 Wed., 5/7, 9:00am-4:00pm

\$129

This introductory course covers Adobe Photoshop software and scanning techniques and their relationship to graphic design. Hands-on assignments are tailored to a wide variety of users from graphic designers, artists, photographers and web page designers. From the first pixel to the finished picture, students will gain imaging proficiency and a strong understanding of the program.

Desktop Publishing-InDesign I CS3 \$129 WIT053-63 Wed., 4/23, 9:00am-4:00pm WIT053-64 Wed., 5/7 & 5/14, 6:00-9:00pm Learn to use Adobe InDesign CS3 to design professional looking documents and print layouts.

Students learn how to create a new document, add text and graphics, use master pages, add columns, thread frames, create and apply styles, use layers, and prepare a file for print. Students taking this course should be familiar with Microsoft Windows 2000 or XP and should have basic-

level word processing skills.

Experience with commands taught in Introduction to Excel.

Microsoft PowerPoint 2007

\$129

WIT037-63 Wed., 3/26, 9:00am-4:00pm This program teaches you to create and edit presentation slides. You will learn how to arrange your ideas by using an outlining function, add lines, shapes, and charts to your slides, and produce effective presentations by using templates, masters, color schemes, Word Art, Clip Art, organization charts and graphs. *Prerequisite: Introduction to Windows or equivalent.*

Web Page Development - Introduction \$129 WIT043-64 Wed., 5/14, 9:00am-4:00pm

This course covers the basics of web page development using Hypertext Markup Language (HTML). Topics will include: planning and designing a web page, basic programming skills using HTML, establishing links in a document, adding graphics to a document, publishing web pages, and an overview of online services for publishing. *Prerequisite: Introduction to Windows or equivalent.*

QuickBooks Pro 2006

\$129

WIT007-63 Wed., 3/5, 9:00am-4:00pm WIT007-64 Wed., 4/9 & 4/16, 6:00-9:00pm

This course is designed for the small to midsize office manager who enjoys Quickens' ease of use but prefers a more traditional approach to accounting. Learn how this well-designed program can help you set up a chart of accounts, reconcile checking accounts, create and print invoices, receipts and statements, track payables, inventory and receivables, create estimates and generate reports.

WIT054-63 Wed., 4/30, 9:00am-4:00pm WIT054-64 Wed., 5/21 & 5/28, 6:00-9:00pm Students learn how to use Adobe InDesign CS3 to create professional-looking layouts. Specifically, they learn how to set-up multi-page spreads, work with vector paths, format type using advanced features, create lighting effects, adjust transparency, define object styles, explore the use of tables in a document, use the Story Editor, and manage long documents. Students taking this class should have a basic knowledge of Adobe InDesign CS3.

Macromedia Dreamweaver CS3 \$129 WIT023-63 Wed., 3/19, 9:00am-4:00pm Learn to use this professional visual editor to create and manage Web sites and pages. Students learn to use Dreamweaver's advanced design and layout tools including DHTML features such as animated layers and behaviors.

Technology for Small Business

Technology for Small Business \$149 WIT055-63 Mon. & Thurs., 2/7 & 2/11, 6:00-9:00pm

Do you need a clear understanding of technology to help your business? Topics covered: wide area vs. local area networking (wired and wireless), remote access and wide area wireless, internet service providers (speed vs. cost), website and email hosting, client/server vs. peer-to-peer, windows operating system comparison (Win2K, WinXP, Vista), security (firewalls, antivirus, antispyware), backup strategy, disk maintenance, hardware upgrades vs. new equipment, voice over the Internet.

Office PC Tune-up & Maintenance \$79

WIT056-63 Thurs., 2/14, 6:00-9:00pm If one or more of your office PCs are running slowly it is costing your business money. Are you seeing a sudden increase in junk e-mail? Would a memory upgrade be a good investment for your PC? How can I stop unwanted programs from starting up automatically? In this course you'll learn the basics of PC security, the practical side of performing a basic PC tune up and what you can do to keep your system running smoothly.

Networking for the Home Office

WIT057-63 Thurs., 2/21, 6:00-9:00pm Do you need a better understanding of what a home office network can do? Do you want to setup a new network or simply understand what you have in place? Are you concerned about security and your Internet access? Are you protected if your disk drive fails unexpectedly? In this course you'll learn about the practical side of computer networking and the requirements to make it work successfully in your home office.

\$79 PC Performance Tune-up

WIT058-63 Thurs., 2/28, 6:00-9:00pm Topics covered include: Spyware/Malware and Removal Software, Antivirus and Spam Protection, Microsoft Critical Updates and Firewall Software, Unexpected Error Messages and Stop Codes, Disk Checks and Defragmenting, Physical and Virtual Memory.

Business Development

How to Deal with Difficult People \$150 WPG017-63 Fri., 2/8, 9:00am-4:00pm We will discuss why some people irritate us (and some don't). We will be exposed to some ground rules for handling conflict, how to be assertive without being aggressive and how to identify the many faces of impossible behavior. We will learn specific coping techniques to deal with all types of difficult and disruptive people; to stand up to bullies; to keep cool and not crumble under pressure; and to monitor the mood-manipulators.

Artists & Artisans

WGB024-63 Mon., 3/10-3/31, 6:30-9:30pm This four-week course is designed for the professional crafts person looking to expand their customer base. In this course we will develop a demographic definition of a customer base and then discuss branding - using specific examples of market identity and logos. Class exercises will focus on "marketing" - and "re-marketing" as well as on strategies for reaching your target market. The bottom line of this workshop is an expanded client base and concrete ideas about how to reach

\$169

\$600

\$999

Safety & Health

OSHA 40-Hour

WET015-63 Mon.-Thurs., 1/7-1/10, 7:00am-6:00pm

This 40-hour course contains the 29 CFR 1910.120 regulatory overview, site and safety health plan, job hazard analysis, waste characterization, site investigation/audit, personal protective equipment, air monitoring, decontamination, SCBA use, basic principles of emergency response, introduction to confined space, and chemical hazards vs. physical hazards.

OSHA 8-Hour Refresher

\$150 WET010-63 Fri., 3/21, 8:00am-4:30pm This 8-hour course covers the 29 CFR 1910.120 regulation, work-site safety, hazard communication, emergency action plans/ contingency plans, fire protection/prevention, back safety and container handling, confined spaces, air monitoring, decontamination, personal protective equipment, and respiratory protection.

Local Anesthesia Certification

WHD002-63 Online Lecture WHD002-63L Lab: Fri., Sat., & Sun., 1/18, 1/19 & 1/20, 8:00am-5:00pm

WHD002-64 Online Lecture WHD002-64L Lab: Fri., Sat., & Sun.,

5/16, 5/17 & 5/18, 8:00am-5:00pm

This course is intended to provide a comprehensive study of local dental anesthetics in the Dental Hygiene profession. Utilizing lecture, lab components, and an on-line portion, the student will learn to safely administer topical and

local dental anesthetics. This course covers MA Rules and Regulations 234 CMR 3.09-3.14, and its requirement in the administration of local dental anesthetics. Students are to register for the course a minimum of 7 weeks prior to the clinic portion of the certification, as the online portion takes a minimum of 6 weeks to complete and must be completed prior to the clinic portion.

Dental Continuing Education WHD005-63

Please contact the WERC office for updated information at 1-508-362-2131 x4435.

ServSafe[®] \$155 WGB040-63 Wed., 2/20 & 2/27, 9:00am-1:00pm WGB040-64 Wed., 3/12 & 3/19, 9:00am-1:00pm WGB040-65 Wed., 4/9 & 4/16, 9:00am-1:00pm WGB040-66 Wed., 5/7 & 5/14, Noon-4:00pm WGB040-67 Wed., 6/4 & 6/11, Noon-4:00pm The new Massachusetts state sanitary code (105CMR) requires all food professionals to certify a minimum of two people in their food establishments to satisfy these regulations. The regulations state that "the permit holder...shall demonstrate to the regulatory authority knowledge of food-borne disease prevention...through passing

Barcode Certification WGB043-63 Mon, 3/3, 5:00-9:00pm

a test that is part of an accredited program."

Mine Safety Training \$85

\$50

WET014-63 Fri., 1/11, 7:00am-4:00pm This training will equip miners with sufficient information to enable them to recognize actual and potential safety and health hazards at their work sites and to take appropriate steps to protect themselves and their co-workers from those hazards. Federal Mine Safety and Health Administration requires 30 CFR part 46 training for the miners, mine operators, and contract employees working at mining operations. In addition to the topics required in part 46, the program presents a special emphasis on the predisposing factors for mining fatalities in the metal and nonmetal mining industry (powered haulage, equipment, machinery, slips/trips and falls, electrical, handling materials, confined space entry procedures, silica exposure and noise). 8 contact hours.

Successful Small Business Management

Planning to start a new business— or already in one— or just having business problems? Help is here. This course is a practical guide for business survival, covering startups, advertising, marketing, sales management, business plans, bank loans, insurance, bookkeeping, e-commerce and much more.

Lecturers who are experts in their specific fields cover these and additional subjects to assure your success in your business. Conducted by the Service Corps of Retired Executives (SCORE). Sponsored by the Small Business Administration of

WGB075-63 Tuesdays, 1/22-3/4, 7:00-9:00pm

Fee:

Trades & Construction

MA State Building Codes

\$229

WPG077-63 Thurs., 2/7-3/27, 6:30-9:30pm This course is designed for individuals seeking to obtain a Massachusetts Construction Supervisors' License and those individuals who wish to become proficient in the use and interpretation of the Mass. Code 7th Edition. The course is an indepth, fast-paced coverage of the Code, including understanding the Code layout, how to find answers to Code questions, and use of the index and appendices. In addition to the Code, the course will review sample site plans and construction drawings. The required text Mass State Building Code 7th Edition is available at the College bookstore or at the Mass State Bookstore. To order, call 617-727-2834.

\$75 Home Inspection - Continuing Ed WET001-63 Wed., 3/12, 9:00am-Noon

In the state of Massachusetts Licensed Home Inspectors are required, as a condition of license renewal, to complete a minimum of 24 contact hours of continuing education per continuing education period, which is 24 months. The Massachusetts State Board of Registration of Home Inspectors approves this course for 3 CEU's. Fee includes seminar and certificate of attendance. Topics will vary each semester. Questions, please call 508-362-2131 x4435.

10-Hour OSHA Construction Safety \$199

WET061-63 Wed., 3/5-3/26, 6:30-9:00pm An OSHA Outreach instructor will teach OSHA construction safety and health standards, including introduction to OSHA and the General Duty Clause, hazard communication, electrical safety, fall protection, personal protective and life saving equipment, material handling and storage, mechanized equipment, scaffolds, excavation/ confined spaces, stairways and ladders, welding and cutting, and safety and health programs. Attendees receive an OSHA 10-hour Construction Safety Course Card.

Active Solar Thermal Energy - Intro \$129 WET002-63 Thurs., 6:30-9:30pm, 1/24, 1/31, 3/6, 3/13, 3/27, 4/3

This course provides an introduction for plumbers to active solar thermal energy - production of hot water and/or space heating by means of solar thermal collectors that utilize mechanical heat transfer systems. Plumbers will develop an understanding of our solar energy resource and how it can be utilized for a variety of energy demand applications, also an understanding of the economic development potential that solar thermal energy can provide to individuals, businesses, and municipalities. Students will be trained to conduct solar energy site assessments and to promote the use of solar energy in residential, commercial and municipalities.

Intro to Photovoltaic Energy

\$129

WET003-63 Thurs., 6:30-9:30pm, 1/24, 1/31, 4/10, 4/17, 4/24, 5/1

This course provides an introduction for electricians to photovoltaic energy - electricity that is produced directly from sunlight. Electricians will develop an understanding of our solar energy resource and how it can be utilized for a variety of energy demand applications, also an understanding of the economic development potential that photovoltaic energy can provide to individuals, businesses and municipalities.

Intro to Passive Solar Thermal Energy \$129 WET004-63 Thurs., 6:30-9:30pm, 1/24, 1/31, 2/7, 2/14, 2/21, 2/27

This course provides an introduction for architects, builders and homeowners to passive solar thermal energy - heating and cooling of buildings by proper design and orientation rather than mechanical devices. Participants will develop an understanding of our solar energy resources and how it can be utilized for a variety of energy demand applications, also an

understanding of the economic development potential that passive solar energy can provide to individuals, businesses and municipalities. Students will be trained to conduct solar energy site assessments and to promote the use of solar energy in residential, commercial and municipal facilities.

ONLINE Learning

HAZWOPER 8-Hour Refresher

\$150

WET017-79 Online This Internet-based course provides 8 hours of training online for the annual refresher to the 40-hour HAZARDOUS WASTESITE WORKER course (29 CFR 1910.120). This course fulfills the requirement for both workers and supervisors.

Radiology Certification for Dental Assistants WHD004-79 Online

This course has been approved by the Massachusetts Board of Dental Examiners. It is available to dental auxiliary who have had at least two years of experience in the dental office or by permission of the instructor. This course will cover: radiation safety; principles of x-radiation; components of the x-ray tube; description of paralleling technique; anatomical landmarks: exposure and processing pitfalls: and special patient problems and alternate techniques. In the laboratory, each student will complete a full-mouth series of x-rays on a mannequin using the paralleling technique.

Dental Radiology Lab

WHD004L-63 2/9, 9:30am-2:30pm WHD004L-64 3/22, 9:30am-2:30pm WHD004L-65 4/12, 9:30am-2:30pm WHD004L-66 5/10, 9:30am-2:30pm



To register for a WERC course, please call 1-508-375-4012.



Academy for Lifelong Learning of Cape Cod





The Academy, with almost 700 members, is an organization at the College for people aged 50+.

The Academy was established in 1987 as an ILR (Institute for Learning in Retirement), one of many in the U.S., most of which are affiliated with colleges and universities. The Lifelong Learning Center features two classrooms with state-of-theart audio visual equipment and a comfortable members' lounge and art gallery.

The Academy expects to offer some 70 courses this semester, all of which will be led by Academy members willing to share their knowledge and expertise. Past topics have included: Cape Cod History • American Folk Art • Curent National Affairs • Great Books • Conversational French • Sudoku Strategy

> Course offerings will be posted on the Academy web site, www.allcapecod.org. To receive a printed copy, please call 1-508-362-2131 x 4400.



at Cape Cod Community College

The Cotton Center is dedicated to the continuing education of real estate professionals by offering a variety of courses and workshops.

Real Estate Sales Pre-license

\$299

WRE036-63 Fri., 6:00-9:00pm, Sat. & Sun., 8:30am-6:00pm, 2/8-2/10

WRE036-64 Fri., 6:00-9:00pm, Sat. & Sun., 8:30am-6:00pm, 4/4-4/6

This condensed 24-hour course will prepare you for the State License Exam. Material is presented in a thorough and easy to understand manner. This course is approved by the Massachusetts Board of Registration for fulfilling its licensing requirement and covers the areas necessary for successful completion of the Massachusetts Real Estate Sales Exam. The fee includes materials and text.

Real Estate Broker Pre-license

\$349

WRE0037-63 Tues., Wed., Thurs., Fri., 9:00am-5:00pm, 6/3-6/6

This condensed 30-hour course will prepare you for the Massachusetts Real Estate Brokers Exam. Prerequisite: Massachusetts Salesperson license. Must have worked in the field for at least 25 hours per week, for one year within the last two years. Principal Broker must certify. Textbooks included.

Real Estate Continuing Education

\$175

WRE035-63 Sat. & Sun., 3/1 & 3/2, 9:00am-4:00pm All Massachusetts Real Estate Brokers and Salespeople who wish to maintain an active real estate license must complete 12 hours of continuing education every renewal period (2 years). Topics vary each semester.

Twelve Things Residential Appraisers Should Know \$150 WRE003-63 Sat., 4/19, 9:00am-5:00pm

Through use of case studies and group interaction, this seminar explores various ways appraisers can positively meet their professional obligations while enhancing the quality of their appraisal development and reporting and client interaction. Areas covered include dealing with difficult clients and assignment conditions, using technology effectively, writing effective reconciliations and analysis sections, grappling with complex assignments and properties, and avoiding pitfalls in residential assignments and their successful completion using standard forms and narrative formats. Professional standards will be covered in the context of being essential aids to the working appraiser.



Interested in Changing Your Direction?

Join Us for an Evening Information Session

January 10, February 28 March 27, April 24

For reservations, please call the Advising & Counseling Center at 1-508-362-2131 x4318.
email: advisingcenter@capecod.edu

Twelve Things Commercial Appraisers Should Know \$150 WRE004-63 Sat., 4/26, 9:00am-5:00pm

Rather than focus on the negative, this seminar helps appraisers concentrate on ways to succeed. Through use of case studies and group interaction, this seminar explores various ways appraisers can meet professional requirements while building on appraisal development, reporting and client interactions. Areas covered include: dealing with difficult clients and assignment conditions; using technology effectively; writing effective reconciliations and analysis sections; dealing with complex assignments and properties; sorting out analysis and highest and best use issues among property types; and, avoiding commercial appraisal assignment tricks and traps. Professional standards will be covered affirmatively as a means to bolster the work of the typical appraiser.

Uniform Standard of Professional Appraisal

\$279

WRE095-64 Fri. & Sat., 4/11 & 4/12, 8:30am-5:00pm (National USPAP Course) This course will explain the National Uniform Standards of Professional Appraisal Practice as promulgated by the Appraisal Foundation. Successful completion of this course fulfills the Title XI requirements relating to instruction on professional appraisal practice. MBREA members will also fulfill the MBREA's requirement of mandatory education participation in PAP seminar. MRA and RA members will earn 15 recertification credits. This course has been approved by the MA, NH, ME, and RI Boards of Registration of Real Estate Appraisers for 15 classroom hour credits. 1.5 CEU.

USPAP Update

\$180

WRE099-63 Thurs., 4/10, 8:30am-5:00pm A one-day seminar developed to update the participant's knowledge of the National Uniform Standards of Professional Appraisal Practice. All materials included.



To register for a WERC course, please call 1-508-375-4012.



Cape Cod Community College 2240 Iyannough Road West Barnstable, MA 02668 1-508-362-2131 Toll free: 1-877-846-3672

ed2go • ed2go • ed2go • ed2go • ed2go • ed2go

How do online courses work?

All **ed2go** online courses run for 6 weeks. Two lessons are released each week and must be completed within 2 weeks of their release. Interactive quizzes, assignments, and online discussion areas supplement the lessons.

Instructor-Facilitated Courses

Each of the **ed2go** online courses is supported and facilitated by an instructor unless otherwise indicated. Students are able to interact freely with one another and the instructor by posting and answering questions in the discussion area. *All courses require Internet access, e-mail, and a Netscape or Internet Explorer Web browser.*

Register for ed2go online courses at www.ed2go.com/capecod

A to Z Grant Writing

EE003 A to Z Grant Writing is an invigorating and informative course that will equip you with the skills and tools you need to enter the exciting field of grant writing! You'll learn how to raise needed funds by discovering how and where to look for potential funders who are a good match for your organization. Learn how to network and develop true partnerships with a variety of funders, how to organize a successful grant writing campaign, and how to put together a complete proposal package.

Writing Effective Grant Proposals

EN098 Learn to prepare grant proposals that get solid results for your favorite organization or charity. Over \$200 billion annually is available for worthy causes and most people don't know how to prepare the application that will deliver needed funding. Learn how to write professional proposals that actually succeed!

Intro to Nonprofit Management

EN099 In this course, a seasoned veteran in the nonprofit management field will show you how to transform your good intentions into a professional plan of action. You'll understand the unique characteristics of nonprofit organizations while mastering the core knowledge necessary to become an effective leader in the nonprofit arena.

Marketing Your Nonprofit

EN217 In the face of stiff competition, an increase in the number of worthwhile causes, new regulations, more oversight, and fewer funding opportunities, you need to work smarter—not longer. This course, packed with practical strategies that you can put to immediate use, will help you compete more effectively for members, media attention, donors, clients, and volunteers.

Start Your Own Consulting Practice

EH003 Do you have training or knowledge that could be useful to others? Have you ever considered becoming a consultant? This course is designed to help those who wish to set up a consulting practice get started. Topics will include skills assessments, pricing policies, contracting, marketing, and more.

QuickBooks for Contractors

EN213 In this six-week course, you'll learn how to use the Premier Contractor Edition of QuickBooks to run your business more efficiently. Lessons are clearly illustrated and include clear step-by-step instructions in plain language so you can get hands-on practice with the features that you're sure to use on a daily basis.

Successful Construction Business Mgmt \$89

EE005 This course can help you design and construct a superior business operation that serves your customers better and keeps them coming back. Better business operations usually keep talented employees happy and loyal too. Learn business skills the same way you learned your trade: one step at a time and with an eye on how the pieces go together successfully.

Debt Elimination Techniques that Work

EN232 This course will teach you a specific and workable strategy that will get you out of all debt—including your mortgage—in the shortest possible time. The strategy presented is not new, nor is it rocket science. It is a simple, easy-to-understand method that works. However, getting out of debt is only part of the answer. You will also be guided down a new path concerning spending, saving and handling money that will keep you out of debt forever.

Learn to Buy and Sell on EBay

EN007 You'll learn how to create and upload photos of the items you are selling, how to safely conduct financial transactions, how to accept credit card payments, and how to pack and ship any item hassle-free. If you're a buyer, you'll learn how to value almost any item up for auction, how to get the best possible price, how to protect yourself against fraud, and how to compete effectively against other bidders.

Continuing Education for Health Care Professionals

These health care online workshops are accredited by ALLEGRA Learning Solutions and can be applied toward relicensure in Massachusetts.

ALLEGRA Learning Solutions, LLC is accredited as a provider of continuing education in nursing by the American Nurses Credentialing Center's Commission on Accreditation.

Certificate: Complementary and Alternative Medicine

\$89

EN081 Enhance your professional marketability by gaining a broad understanding of alternative health care options. (27 contact hours)

Certificate: Legal & Ethical Issues in Nursing

b89

EN220 This certificate program addresses the explosive growth in the number of important legal and ethical issues related to the nursing field, and will provide you with timely, concise, and crucial information on legal concepts and bioethical issues. (23 contact hours)

Register for ed2go online courses at www.ed2go.com/capecod

The Hyannis Center

540 Main Street, Hyannis, MA 02601 1-508-778-2221

The Hyannis Center offers educational assistance for adults who wish to improve their basic reading, writing and math skills.

Offerings include:

- English for Speakers of Other Languages (ESOL)
- High School Equivalency Preparation (GED)
- College Credit Classes
- Community Events
- Non-credit classes related to job training and computer programs

ESOL and GED are free of charge. For additional information, please call 1-508-778-2221.

Información en Español: 1-508-375-4091 Informação em Português: 1-508-375-4092

Directions to the Hyannis Center

Route 6 to Exit 6. Travel on Route 132 South approximately 1.7 miles. Turn right onto Bearse's Way and proceed 1.7 miles (crossing Rt. 28). Bear right at the fork in the road. At the first traffic light turn left onto North Street. The Hyannis Center is on the right.



A.C.C.C.E.S.S.

Adult Collaborative of Cape Cod for Education and Support Services ~ Hyannis Center ~

ACCCESS offers:

- Classes designed for students who are 16 years of age and older who need a high school diploma or who wish to acquire proficiency in English
- Small group instruction and individualized tutoring in:
 ABE (Adult Basic Education)

ESOL (English for Speakers of Other Languages) **GED** (General Education Development Certificate)

- Counseling and academic support
- Career and job search assistance
- Transitional college classes for ESOL/GED students
- Tutoring

FREE CLASSES • VARIOUS SITES
REGISTER AT ANY TIME

GED • ESOL • ABE

For more information or to schedule an appointment,

please call 1-508-778-2221 or go to www.acccess.org

This program is funded by the Massachusetts Department of Education and the Cape Cod Economic Development Council.

CLEP

College Level Examination Program

Earn college credit and save time and money by successfully completing one or more CLEP examinations. CLEP examinations cover material taught in courses that most students take as requirements in the first two years of college. Students may earn up to (6) college credits for each CLEP examination completed successfully. (See CLEP Brochure).

There are thirty-four exams that cover material taught in courses with similar titles at most colleges. All CLEP examinations are 90 minutes long and are administered on computer. Student test reports are available immediately (except for English Composition with Essay exams).

Each exam costs \$65 plus an additional \$15 administrative fee. CLEP registration bulletins are available at the Registration Office, Advising Center, and the Assessment Center. Credit cards are the preferred method of payment for the actual CLEP exam with checks required for the administrative fee.

Students may purchase the *Official CLEP Study Guide* in bookstores or may download individual study guides at a cost of \$12 from **www. collegeboard.com/clep.**Please submit your CLEP application to the Assessment Center in the Grossman Commons Building before 4:00pm on or before the registration deadline date.

Exam Dates: Register by:
January 26 January 11
February 23 February 8
March 29 March 14
April 26 April 11
May 31 May 16

For more information on CLEP exams, contact the Assessment Office at 1-508-362-2131 x4542.

Computers for Seniors

Computers for Seniors, Inc. is a non-profit, Cape Codbased, all volunteer organization, established in 1996 with a mission to offer computer education for Cape Cod residents ages 50 and up. CFS offers courses, workshops, and tutorials in a fully-equipped computer lab in the Hyannis Center. They also have monthly meetings with invited guest lecturers who discuss specific subjects of interest to CFS members.

Learn the technologies of today!

Monthly meetings are held at the Dennis Senior Center on Route 134 at 1:00pm usually on the first Thursday of each month. Meetings are open to the public.

1-508-428-1052 • www.cfscapecod.com

SUCCESS • PACT • GED

SUCCESS

GED - to - College Transition Program

A program designed to transition GED or adult diploma students 19 years of age and older into college.

SUCCESS offers:

- · College courses in math and study skills
- GIT110 Microcomputer Applications Software (3 college credits)
- · Assistance with admissions and financial aid
- Free tuition and books
- Full access to all resources at Cape Cod Community College

Contact Joan Keiran at 1-508-362-2131 x4450 or jkeiran@capecod.edu

This program is funded by the Nellie Mae Education Foundation.

PACT Program

Program for Adult College Transition

A program designed to transition non-native English speakers* into college.

PACT offers:

- Two courses for college credit
- · Free tuition and books
- Tutoring and advising services
- Full access to all resources at Cape Cod Community College

Contact Karyn Van Kirk at 1-508-362-2131 x4995 or kvankirk@capecod.edu

*GED or Adult Diploma recipients
This program is funded by the Massachusetts Department of Education.

O'Neill Center for Disability Services

The O'Neill Center for Disability Services provides accommodations to qualified students with documented physical, psychological, and/or learning disabilities.

The Center works collaboratively with faculty and other campus resources to provide a wide range of support services which may include priority registration, academic counseling, tutoring, note taking, sign language interpreters, adaptive computing, and exam modifications.

Students are encouraged to meet with a disability specialist before the start of their first semester to develop a support services plan.

Contact the O'Neill Center, South 222, at 1-508-362-2131 x4337 for assistance.

GED

High School Equivalency Certificate

To Register for the Exam

- Come to the GED office in the Grossman Commons Building, Room 206D, at least 3 weeks before the next available test date.
- 2. Bring a photo ID (driver's license or permit, passport, or employee ID). IDs must include your birth date and your signature.
- 3. Bring a \$65 money order payable to Cape Cod Community College. Sorry, we can not accept cash, credit cards or checks.
- 4. If you are under 18 years old, you will need an official letter of withdrawal from the last high school that you attended.

Please note: If you do not have all the required documentation, you will not be allowed to register for the test.

GED Exam Dates

February 19 & 26 March 18 & 25 April 22 & 29 May 13 & 20 June 17 & 24 August 5 & 12

GED Exam Policy

Requests for special testing accommodations require a personal interview prior to registration.

To register for the exams or for further information, call Joan Keiran at 1-508-362-2131 x4450.

Exercise Your Mind/Body

Life Fitness Center

Balance can be yours! Fitness provides you with increased energy, mental stamina, and clarity to help see you through your college experience. The Center is open to current Cape Cod Community College students, faculty, staff and alumni with valid CCCC ID cards. Your ID card is required for each visit.

The LFC is located on the lower level of the Life Fitness Center Complex. Entrance is off parking lot 12.

Features:

Rebounder 2 Stair Masters
4 Life Cycles 3 Schwinn Air Dynes
3 Rowing Machines Free Weights
2 Treadmills Universal Gym
Racquetball Court Elliptical
Basketball Court 6 Tennis Courts

14 Circuit Training Stations



Spring 2008 Hours

Monday-Friday • 7:30am - 6:30pm Saturday • 9:00am-1:00pm

Life Fitness Center 1-508-362-2131 x4368



Working

smarter,

growing

stronger,

building a

community,

workplace, and

economic base

for the Cape,

Southeastern

Islands,

and

better

The Cape Cod Technology Council and Cape Cod Community College collaborative partnership is

collaborative partnership is working to promote connections between business, technology, and education across our region.

Junior Tech Council

Look for workshops offering handson work in science, technology, engineering, and math for grades 5-12. Totally Trebuchet, Photoshop Skillz, Mini-Controller Workshop, Wind Turbine & Alternative Energy, NASA Challenge, and much more! www.juniortech.org

Tap into the Tech Network... be part of CCTC ... featuring First Friday breakfasts, special interest after-hours events, brown bag lunches, and more! www.cctechcouncil.org



CCTC is a nonprofit organization promoting technology and business on the Cape, Islands, and Southeastern Massachusetts.



Zammer Hospitality Institute

Cape Cod Community College is proud to be the home to the newly created Linda and William Zammer Institute for Hospitality and Culinary Studies. It is the pathway for students into well-paying hospitality and culinary careers, and is a vehicle through which the College quickly responds to the ever changing needs of the region's hospitality and service-based economy.

It seeks to grow the student experience in:

- excellence in hospitality/culinary services
- internships and cooperative work opportunities
- international cultures and cuisines
- sustainable business and environmental practices

Have questions, or want to become involved?
Please contact Jim Miller, Coordinator
1-508-362-2131 x4841 or jmiller@capecod.edu



Project Forward, a vocational training skills program for students with significant learning difficulties, has received national, state, and local recognition. Recognized as an exemplary school-to-work model by the U.S. Department of Education, **Project Forward** has also been cited by 4H/UMass-Amherst for its Peer Leadership program.

Project Forward provides an exploratory career assessment including course offerings in Animal Care, Child Care, Basic Food Preparation, Office Technology, Basic Retail, Institutional Maintenance and Landscaping, Mass Communications, and Work-Life Skills. In addition to one of the vocational concentrations listed, second year students participate in a cooperative work-study experience connecting work-based learning at a local job site with instruction at Cape Cod Community College. Enrichment activities including art instruction, basketball, Circles, chorus, and 4-H activities coordinated with Barnstable County 4H/UMass Extension are available at no additional charge to the student.

To apply,
please contact Peter Daley at
1-508-362-2131 x4481
or email to pdaley@capecod.edu

Cape Cod Center for Graduate Education

The Cape Cod Center for Graduate Education is a non-profit organization established in 1992 to research and develop graduate level educational opportunities for Cape Cod residents. Since its inception, the Center has brought several successful Masters programs to the Cape.



Cape Cod Center for Graduate Education 1-508-375-4082

Graduate Admissions Tests

Cape Cod Community College is a designated site for the administration of the Graduate Record Examination.

GRE Bulletin/Registration packets (subject tests only) are available in the Assessment Center, the Advising and Counseling Center in the Grossman Commons Building, and in the Registration Office in the Nickerson Administration Building or at www.gre.org.

For testing information, contact the Assessment Center at 1-508-362-2131 x4543.



Advanced Studies

The **Office of Advanced Studies** is the coordinating center for students interested in pursuing their education after earning their Associates Degree. Through Cape Cod Community College's unique partnerships with off-Cape institutions, area students can now earn their Bachelor's or Master's degree without leaving the Cape. Information my be requested through the **Office of Advanced Studies** at 1-508-375-4082.

Bachelors Programs

Bachelor of Science in Communication/ Public Relations/Journalism Suffolk University

Contact: Dr. Jane Secci, 1-508-375-4083 - email: jsecci@suffolk.edu

Bachelor of Liberal Arts Lesley University

Contact: Ms. Stephanie Corriere, 1-617-349-8473

Bachelor of Arts in Arts/Humanities/Social Sciences - UMASS/Dartmouth Contact: Ms. Barbara Brown, 1-508-678-3636

Bachelor of Science in Nursing A.D.N. to B.S.N. - UMASS/Boston

Contact: Ms. Kathleen Polley, 1-617-287-7532

Curriculum & online education contact: 1-617-287-7532

Bachelor in Business

Contact: Ms. Barbara Brown, 1-508-678-3636

Masters Programs

MBA - Business - UMASS/Darmouth

Contact: Ms. Barbara Brown, 1-508-678-3636

MPA - Public Administration - Suffolk University

Contact: Dr. Michael T. Lavin, 1-508-375-4056 - email: mpacapecod@suffolk.edu or Dr. Jane Secci, 1-508-375-4083 - email: jsecci@suffolk.edu

Counseling Psychology - Lesley University

Contact: Ms. Raquel Rodriguez, 1-508-415-1261

Clinical Social Work - Boston University

Contact: Ms. Deborah Sheehan, 1-617-353-2245 or Ms. Peggy Wilbur, 1-508-255-0376

Early Childhood Education - Wheelock College

Contact: Ms. Sue Gershon, 1-617-879-2311 or Ms. Debra Johnston-Malden, 1-617-879-2240

Educational Leadership and

Certificate Advanced Graduate Studies (C.A.G.S.) Salem State College Contact: Mr. Joseph Gilbert, 1-508-564-5099 or Mr. Kevin Fahey, 1-978-542-6267

Reading - Salem State College

Contact: Ms. Patricia Kenney, 1-978-542-6317 or Ms. Erin Carty, 1-508-420-4594

Communication Studies - Suffolk University

Contact: Dr. Jane Secci, 1-508-375-4083 - email: jsecci@suffolk.edu

Other advanced degree programs are being explored. For more information on current or future programs, or to express your interest in degree programs you'd like to see brought to the Cape, please contact:

Office of Advanced Studies • 1-508-375-4082

Cape Cod Community College Educational Foundation, Inc.

The Cape Cod Community College Educational Foundation is a non-profit organization supporting the mission of Cape Cod Community College, its students, its faculty and staff, and the Community by raising and managing funds, encouraging endowments, and supporting the College's objectives.

The volunteer Board of Directors encourages participation and donations from area residents, businesses, and service organizations. These efforts support student scholarships, faculty program grants, library resources, new campus technology, renovation projects, and other priorities outside the College's general operating fund.

BOARD OF DIRECTORS

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Staff

Natalie DuBois, Executive Director Gerry Desautels, Development Associate June Holt, Administrative Assistant (P/T) Sally McMorrow, Gift Processor (P/T)

Tel.: 1-508-375-4015 FAX: 1-508-375-4101 www.cccfoundation.org

Mission Statement

Cape Cod Community College Mission Statement

The students' education is the first priority at Cape Cod Community College. As a learning-centered community, we value the contributions of a diverse population, welcome open inquiry, and promote mutual respect. The College offers a strong educational foundation of critical and creative thinking, communication competency, and a global, multicultural perspective that prepares students for life and work in the 21st century. Our liberal arts, sciences, and career programs provide educational pathways that serve the varied social, economic, and demographic characteristics of our community with a distinctive focus on sustainability. We honor our past, celebrate our present, and imagine our future.

Administration

Board of Trustees

Robert F. Mills, *Chair*, Hyannis
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Administrative Staff

Susan Miller, Academic Dean of Business, Health, Social Sciences and Human Services Roseanna Pena-Warfield, Dean of Enrollment Management and Student Development Lore Loftfield De Bower, Interim Dean of Arts and Sciences Chester Yacek, Dean of Human Resources and Administration David Ziemba, Interim Dean of Learning Support Services and Advanced Studies

Save the date for the 16th Annual CCCC Open Tennis Tournament!



Singles, July 9-13, 2008 Doubles, July 16-20, 2008

Play takes place at the CCCC Tennis Courts.
Parking in Lot 12.

Cape Cod
Community College
Educational
Foundation, Inc.

For more information or to register, call 1-508-375-4015 or foundation@capecod.edu

CAMPUS DIRECTORY & MAP

1 Tilden Arts Center

Art Studios

Arts & Communication, Faculty Offices

Box Office

Higgins Art Gallery

International Studies

Main Theater

Media Production

Music Room

Phi Theta Kappa Office

Practice Rooms

Studio Theater

2 Nickerson Administration Building

Admissions

Board Room

Business Office

College Communications

Financial Aid Office

Human Resources

Pavroll

Président

Reception

Registrar/Registration

Security/Lost and Found

Switchboard/Information

Vice President of Academic & Student Affairs

Vice President of Administration & Finance Veterans Office

3 Wilkens Library

Affirmative Action Office Alumni Office

Business Information Center

CCCC Educational Foundation

Cape Cod Historical Collection/

Nickerson Room Distance & Learning Technologies

Facilities Use Office

Health Promotion and Resource Center

Information Skills Classroom

PARKING

Resource Development Institutional Research Instructional Media Services Instructional Technology Center Listening & Viewing Rooms Media Room

4 North Hall

Dean of Business, Health, Human Services & Social Sciences

Health Sciences, Faculty Offices

Language & Literature, Faculty Offices

Nursing Labs

Office of Advanced Studies

5 North / South Connector

6 South Hall

Advantage Program

Coaches & Mentors

Dean of Learning Support Services &

Advanced Studies

Dental Hygiene Clinic

Diploma Plus Office

O'Neill Center for Disability Services

Project Forward

School-to-Careers Office

Social Sciences & Human Services, Faculty

Student Employment Office

7 & 8 Science Hall

Dean of Arts and Sciences

Mathematics & Natural Sciences. Faculty

Offices

Lecture Halls Math Learning Center

Science Labs

9 Grossman Commons

Academy for Lifelong Learning Advising & Counseling Center

Assessment Center

Bookstore

Cafeteria

Career Planning & Placement

Copy Center & Mail Room

Dean of Enrollment Management and Student

Development

Hospitality Suite

MainSheet - Student Newspaper Office

Student Development Office

Student Senate Office

10Lyndon P. Lorusso Applied **Technology Building**

Business, Faculty Offices

Conference Room

Information Technology

Tutoring Center

Workforce Education Resource Center

Writing Resource Center

11 Makkay Broadcasting Center

WKKL - Radio Station

12-15 Life Fitness Complex

All-Purpose Fields

Baseball Fields

Child Care Center

Gvmnasium

Health Services

Life Fitness Center Racquetball Court

Soccer Fields

Tennis Courts

16 & 17 Facilities Management

Maintenance Shops

Motor Pool Shipping & Receiving Warehouse

Athletic Fields Tennis Courts PARKING 12 PARKING 1 PARKING 10 PARKING 9 PARKING 8 ONE WAT MAIN **ENTRANCE** PARKING 7 Exit 6 off Route 6 Mid-Cape Highway PARKING 1 PARKING 6 Ġ. = ONE WAY = Hyannis = ONE WAY = PARKING 5 PARKING 2 PARKING 4

PARKING 3

General Information

Absence Due to Religious Beliefs - Refer to Attendance or to the Student Handbook.

Academic Advising - All students are encouraged to drop by the Advising and Counseling Center on the second floor of the Commons Building (C203) to discuss their academic progress with a professional advisor. Students can plan academic course work, check prerequisites, verify graduation requirements, or obtain information about any aspect of the school. If advisors don't have a ready answer, referrals are made to the appropriate office on campus.

Advisors are available Monday-Thursday, 8:30am-8:00pm; Friday, 8:30am-4:30pm. Appointments are suggested for evening hours. Call 1-508-362-2131 x4318 for assistance.

Accreditation - Cape Cod Community College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through college institutions offering post-graduate instruction.

Inquiries regarding the accreditation status by the New England Association should be directed to the administrative staff of Cape Cod Community College, or Commission on Institutions of Higher Education, New England Association of Schools and Colleges, 209 Burlington Rd., Bedford, MA 01730-1433 or call 1-781-271-0022.

The Nursing program is accredited by the National League for Nursing and has full approval from the Massachusetts Board of Registration in Nursing.

The Dental Hygiene program is accredited by the American Dental Association.

The Medical Assisting certificate is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Curriculum Review Board of the American Association of Medical Assistants Endowment (CRB-AAMAE).

The Early Childhood Education program is accredited by the National Association for the Education of Young Children.

Admissions - Cape Cod Community College has an "open door" admissions policy. Admission (matriculation) requires the completion of an admissions application, and submission of an official high school transcript or GED diploma. Individuals without a high school credential should contact the Admissions Office to discuss the "Ability to Benefit" option. The application priority dates are: August 15 for Fall semester and January 10 for Spring semester. The "open door" admissions policy does not apply to the Nursing, Dental Hygiene, Medical Assisting, Paramedic, Diagnositc Technology, and Massage Therapy programs. International applicants and/or students interested in the College's selective health programs should contact the Admissions Office for complete information on admissions requirements and application deadlines. The application deadlines for these programs are: January 5 Nursing: February 1 Dental Hygiene. To request an application and Admissions Bulletin call 1-508-362-2131 x4311 or download from www.capecod.edu. Go to www.capecod.edu to schedule a campus visit.

Affirmative Action and Title IX Policy Statement -

Cape Cod Community College is an Affirmative Action/ Equal Opportunity Employer. We encourage applications from candidates who will enrich and contribute to the cultural and ethnic diversity of our college and do not discriminate on the basis of age, race, creed, color, religion, marital status, gender, sexual orientation, veteran status, national origin or disability status in its education programs or in activities as required by the Title VI Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and regulations promulgated thereunder; 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX), and Part 104 (Section 504); and the Americans with Disabilities Act of 1990. All inquiries concerning application of the above should be forwarded to the College's Office of Affirmative Action.

All questions, concerns, complaints or requests for auxiliary aids and services regarding the Americans with Disabilities Act should be forwarded to Chet Yacek, Dean of Human Resources and Administration, and A.D.A. Compliance Coordinator, or Joyce Chasson, Director of the O'Neill Center for Disability Services, or Jeanmarie Fraser, Coordinator of Title IX and Affirmative Action Officer.

Attendance - At the first session of each class or laboratory session, the instructor will furnish a written statement to the students that will include the attendance policy for the course.

Under Massachusetts General Laws, Chapter 151C, any community college student who cannot attend classes or take an exam, study, or fulfill work requirements on a particular day due to his/her religious beliefs, shall be excused from such obligations. The student must be provided with an opportunity to make up such exam(s), study or work requirements, provided, however, that such make-up exam(s) or work do not create an unreasonable burden upon the institution

The student may not be charged for such make-up opportunities, nor may he/she be subject to adverse or prejudicial effects for availing him/herself of the provisions of the law (Oct. 8,1985). Refer to the *Student Handbook* for more information.

Auditing a Course - A student may register to audit a course with the permission of the course instructor. Students are required to pay all tuition and fees. No grade and no credit will be given. Refer to the College Catalog for the complete Audit Policy.

Bookstore - For information on your instructors' textbook selections, visit: www.cccc.bkstr.com. Enter your course and section number to get textbook requirements. Purchase online (with American Express, Visa, MasterCard, or Discover). Books will be shipped by UPS; shipping and handling fees are determined by price of books and destination. For us to give you the most accurate information, please have course and section numbers ready when you call or visit the bookstore. Questions, call 1-508-375-4022.

Bureau of Immigration and Customs Enforcement (BICE) - It is the policy of the Board of Higher Education that public institutions of higher education in the Commonwealth of Massachusetts notify the BICE immediately of the name and last known address of any international student requiring a student visa whenever such student does not enroll, enrolls for less than full time, withdraws or graduates from the institution. The public institutions of higher education shall forward copies of any such notifications to the Board of Higher Education. Massachusetts General Laws, Chapter 15A, Section 9.

Career Counseling - Appointments for career counseling can be arranged by calling 1-508-362-2131 x4688.

Class Postponement Policy - In the event of a class postponement due to inclement weather, etc., the College will contact local radio stations to have an announcement made and will make announcements on the College's weather hotline, 1-508-375-4070. Make-up schedule for postponed classes will be announced at the next class meeting.

Cancellations - In Massachusetts, state law requires that departments of continuing education and community services be self-supporting; that is, they incur no cost to the Commonwealth. Cape Cod Community College's Continuing Education and non-credit courses require minimum paid enrollments to meet all costs. Cancellation is likely if these costs are not met.

Course Changes (Drops or Adds) - Students should refer to the Calendar on page 2 of this publication for important information regarding course changes.

Requests to drop or add a course must be done in person at the Registrar's Office; failure to attend class or verbal notification to the instructor does not constitute a withdrawal and will result in a failing grade for the

For additional information, please refer to the *Student Handbook* and to page 46 of this brochure for refund information.

Criminal Offender Record Information and Sex Offender Registry Information Checks - Students participating in an academic, community or clinical program that involves the potential for unsupervised contact with children, the disabled, or the elderly, may be required to undergo a Criminal Offender Record Information (CORI) check and/or a Sex Offender Registry Information (SORI) check. Students found to have certain criminal convictions or pending criminal actions will be presumed ineligible to participate in such activities. The College's access to CORI records is authorized by the Commonwealth's Criminal History Systems Board, pursuant to Massachusetts General Laws, Chapter 6. Sections 167-178B. The College's assessment of CORI records is based on regulations issued by the Executive Office of Health and Human Services. 101 Code of Massachusetts Regulations 15.00-15.17. SORI checks are performed pursuant to Massachusetts General Laws, Chapter 6, Section 178C.

Information pertaining to the Commonwealth's Sex Offender Registry Board is available at www. mass.gov/sorb.

For more information regarding the College's CORI/ SORI check process, please contact Chet Yacek, Dean of Human Resources and Administration at 1-508-362-2131 x4306.

Developmental Course - A basic skill development course, generally numbered below 100 in the College Catalog, which carries college credit but does not count toward the requirements for graduation.

Final Exams - All final examinations must be taken at the scheduled hours during the exam week.

Financial Aid - To apply for financial aid, complete the Free Application for Federal Student Aid (FAFSA). Applications are accepted on a rolling basis; the recommended application date for the Fall semester is April 1, and Spring semester is November 1. Allow at least one month's processing time. For students whose eligibility has been confirmed before the tuition bill due date, payment will be deferred in anticipation of financial aid. Sources of assistance include federal, state, and college grants, work study, and student loans.

If you need assistance, please contact the Financial Aid Office in the Nickerson Administration Building at 1-508-362-2131 x4393 between 8:30am and 4:30pm, Monday-Friday, and until 7:00pm on Wednesdays.

Graduation (procedures for) - Cape Cod Community College is authorized by the Massachusetts Board of Higher Education to award the degrees of Associate in Arts and Associate in Science. These steps must be taken to guarantee fulfilling your Commencement requirements:

- 1. File a Degree Candidate form at the beginning of your last semester (by March 1 for May, July 1 for August and November 1 for January). Forms are available from your advisor or at the Registrar's Office. Deadlines are important. Late filing means your graduation will be delayed.
- 2. Complete all core course requirements and, in A.S. degree programs, all program requirements. It is the student's responsibility to ensure completion of all degree requirements. Avoid disappointment and check requirements carefully at the beginning of your last semester!

Students who plan on receiving a certificate must also adhere to the above mentioned procedures for graduation.

Identification Cards - Identification cards are issued at the Student Development Office during the day and in the evening at the Wilkens Library. Hours are posted.

Immunization - Massachusetts state law requires that all students taking 12 credits or more be immunized. Necessary immunizations may be obtained through Health Services. Refer to the *Student Handbook* for more information or contact Health Services at 1-508-362-2131 x4331.

Information Subject to Change - This publication is provided as a convenience and source of information. The College reserves the right to add or withdraw courses and programs, change course content, or revise any provision or requirement described herein, such revisions then becoming applicable both to new students and to students already enrolled.

Insurance - The Commonwealth of Massachusetts requires all students carrying nine credits or more to participate in the student health insurance program or in a health insurance program with comparable coverage. If a student has comparable coverage and wishes to waive participation in the Massachusetts Community Colleges insurance plan, then the student must furnish the College a written waiver showing comparable coverage on a form provided by the College.

The premium charge for the College health insurance plan will appear on your bill. All waivers must be received by the College at registration time or prior to the opening of the semester. Otherwise, the charge will remain on your bill and payment will be required.

Matriculation - Matriculation is formal admission acceptance into a certificate or degree program and defines the graduation requirements a student must follow in order to receive an associate degree or certificate. For more information, refer to Admissions (page 44) or contact the Admissions Office at 1-508-362-2131 x4311.

Payment - Tuition and fees must be paid in full at the time of registration. Payment is accepted by cash, check, money order, MasterCard, Visa, Discover or American Express to "Cape Cod Community College" or through eCashier at www.capecod.edu.

Prerequisites - Cape Cod Community College is committed to students' academic success. Prerequisite courses are established to assure students have the necessary knowledge and skills to succeed in a course. You are required to complete (or be currently enrolled in) prerequisites prior to registering for the next level course. For information on the Basic Skills Assessment, refer to page 4 or contact the Assessment Center at 1-508-362-2131 x4543.

Sex Offender Registry - Refer to Criminal Offender Record Information, page 44.

Sexual Harassment - Sexual harassment of a student, an employee, or any other person in the College is unacceptable, impermissible, and intolerable.

Students who believe they have been subject to discriminatory educational practices including sexual harassment are asked to first seek advice through their instructor or see Jeanmarie Fraser, Title IX Coodinator, in the Wilkens Library. Also see the College's Student Grievance Procedure and the complete Sexual Harassment Policy in the *Student Handbook*.

Smoking Policy - Smoking is not permitted indoors. Smoking will be permitted outdoors anywhere beyond 25 feet of a building entrance. Both smoking and congregation within 25 feet of a building entrance is prohibited. Any complaints, suggestions or reporting of violations should be directed to the Vice President of Administration and Finance.

Standards - The College reserves the right to dismiss any student who, in its judgement, conducts himself/herself in a manner incompatible with its standards. Cheating, plagiarism and similar offenses are examples of such behavior. Failure to do assigned work, excessive absences, or inappropriate classroom behavior may be the cause for dropping the student with a grade of "ABS" or "F."

Student Handbook - Cape Cod Community College has published a handbook that provides information that students taking credit courses should know. Students may request a copy of the *Student Handbook* from the Student Development Office.

Support Services for Students with Disabilities

In compliance with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the College is committed to providing support services and reasonable accommodations on an individual basis to all qualified students and employees with disabilities within the limits of its resources.

Special services, including modifications in examinations, materials on tape, work station modifications, readers, notetakers, sign language interpreters, Braille course materials, tutoring, etc., may be arranged in order that individuals with disabilities are assured equal access to all academic programs, activities and services.

Students requiring these services are requested to make early application to the College, and contact the O'Neill Center for Disability Services at 1-508-362-2131 x4337 to assess their special needs. Support services for employees will be coordinated through the College Human Resources Office and the O'Neill Center for Disability Services.

Transfer Credit Policy - In most cases, earned credit for college course work completed at Cape Cod Community College or transferred from any regionally accredited institution of higher education with a grade of C or better may be applied toward satisfying a degree requirement without a time restriction. In certain courses where a program or a department re-

quires that current knowledge is essential, a time limit must be imposed on the applicability of earned credit toward satisfying a degree requirement; such a time limit must be approved by the Curriculum and Programs Committee, and must be indicated in the catalog of the College.

If the designated time limit has been exceeded, credit will be granted only if:

- 1. the student successfully passes a CLEP test for the course or, in the absence of a CLEP test, passes a Department Challenge Examination; or
- the student submits a waiver request and receives approval for the credits in question from the appropriate department.

Tuition Waivers for Credit Courses

The Massachusetts Categorical Tuition Waiver Program offers a waiver of State and Local Tuition to Massachusetts residents who are:

- · Veterans of wartime or conflict duty
- Active Armed Forces Personnel
- · Members of the MA National Guard
- Senior Citizens (60 years of age or older)
- Native Americans
- Massachusetts Rehabilitation Recipients
- Massachusetts Commission of the Blind Recipients
- DSS Adopted or Foster Children
- Stanley Koplik Certificate of Mastery for MCAS achievement
- Surviving Spouses and Children of Victims of the September 11, 2001 Tragedy
- National Guard (tuition and fees)

Students requesting tuition waivers must complete a Certificate of Tuition Waiver available at the Financial Aid Office. The form must be returned to the Financial Aid Office with appropriate documentation. The waiver covers the cost of tuition only, which is approximately 20% of the class price. The student is responsible for all other charges.

Veterans - Veterans interested in taking advantage of the V.A. Educational Benefits should contact the V.A. Regional Office at 1-888-442-4551. Students using the Educational Benefits must be accepted (matriculated) in a degree or certificate program. Application forms and enrollment certification for the Educational Benefits are available in the Financial Aid Office.

Voter Registration - Under the Massachusetts General Laws, Chapter 51, Section 42E (Section 17 of Chapter 475 of the Acts of 1993) effective January 1, 1995, students may obtain an affidavit of voter registration at the Registration Office. See the Registrar for details.

Withdrawal Policy - For information pertaining to the College withdrawal policy, refer to the Student Handbook



Cape Cod Community College

2240 Iyannough Road West Barnstable, MA 02668-1599 1-508-362-2131 Toll Free 1-877-846-3672 www.capecod.edu

Tuition & Fees

Charges per credit hour for Massachusetts residents

State and Local Tuition\$	24.00
Fees\$	107.50
Example:	
One 1-credit course\$	131.50
One 2-credit course\$	263.00
One 3-credit course\$	394.50
One 4-credit course\$	526.00
Two 3-credit courses\$	789.00

Charges per credit hour for non-Massachusetts residents

Tuition		\$	230.00
Fees		\$	107.50
Example	t:		
One 1-cr	edit course	\$	337.50
One 2-cr	edit course	\$	675.00
One 3-cr	edit course	\$1,	012.50
One 4-cr	edit course	\$1,	350.00
Two 3-cr	edit courses	\$2,	025.00

Tuition and fees are subject to change by vote of the Board of Trustees and/or the Board of Higher Education. Because this document must be prepared months in advance of the semester, please check the College's web site www.capecod.edu for current information on tuition and fees. Some courses and programs have special fees.

Tuition and fees must be paid in full when registering. Please pay in full by cash, check, money order, (payable to "Cape Cod Community College") MasterCard, Visa, Discover, American Express or at www.capecod.edu; go to Current Students, Quick Links Menu, Pay Online.

Students who fail to pay tuition and all fees in full by the due date will be subject to cancellation of their class schedule. Past due accounts referred to collection agencies are charged legal fees, plus collection company fees and other costs. Collection costs can be as high as 40% of the past due balance.

Because of the self-supporting nature of Continuing Education, the College reserves the right to cancel any courses, to restrict the registration in a course, to reschedule a course, to section a course, to provide additional instructors for any course which is deemed overcrowded, and to change instructors when necessary.

Health Insurance is mandatory for 9 credits or more. There is no insurance available for part-time students.

Refunds

Refunds will be issued as follows:

- 1) A student who withdraws before the first scheduled class is entitled to full refund, less \$35 non-refundable deposit.
- A full refund is made if a course is cancelled.
- To withdraw from a course after the first scheduled class, follow the Withdrawal Policy as outlined in the Student Handbook.

Refer to the Calendar on page 2 for the refund dates.

NOTE:

- The above policy does not pertain to courses that meet for fewer than five sessions.
- 2) The refund policy for non-credit courses and some credit courses vary.

Registration Information

Spring Semester 2008 January 22 - May 19

To Register Online

Students can view the course schedule and register for classes by visiting the Cape Cod Community College web site at www.capecod.edu Click on Campus Web

To Register In Person

Visit our Registration Office in the Nickerson Administration Building (first floor) Cape Cod Community College 2240 Iyannough Road West Barnstable, Massachusetts 02668

To Register By Phone

Before you phone us, we recommend that you:

- 1) fill out the registration form on the next page,
- have your Visa, MasterCard, Discover, or American Express card and expiration date ready,
- 3) then call 1-508-375-4012 or toll free at 1-877-846-3672, Mon.-Fri., 8:30am-4:30pm.

To Register By Mail

Please supply all the information requested on our registration form (see next page). Payment can be made by personal check, money order, or with *Visa, Discover, MasterCard* or *American Express*.

Mail the completed form and your payment to:

Cape Cod Community College - Registration Office 2240 Iyannough Road West Barnstable, MA 02668-1599

To Register By FAX

- 1) complete the registration form on the next page
- transmit the registration form by dialing 1-508-375-4084. Visa, MasterCard, Discover and American Express are acceptable by FAX
- registration confirmation will be mailed to you within 10 business days.

Registration Office Hours

Monday, Tuesday 8:30am-4:30pm Wednesday 8:30am-7:00pm Thursday, Friday 8:30am-4:30pm

Extended Hours

January 14-18 8:30am-6:30pm January 22-24 8:30am-6:30pm January 28 8:30am-6:30pm

Refer to the Calendar on page 2 for holiday observances.