Information Technology Certificate

Desktop Publishing

Click here for Gainful Employment information pertaining to Desktop Publishing.

This certificate is no longer offered.

Course #	Course Title	Credits	Prerequisites	Semester Offered	Semester Taken	Grade Earned
GIT102	Computer Keyboarding (or) 30wpm	1	None (or) 30wpm	Fall, Spring		
GIT105	Office Communication Systems	3	ENL020 & ENL050 or satisfactory basic skills assessment score	Fall, Spring		
ENL101	English Composition I	3	Appropriate scores in Reading Comprehension & in Sentence Skills on the CPT or a grade of C or better in ENL020 & ENL050 or ESL201	Fall, Spring, Summer		
GIT110	Microcomputer Application Software	3	GIT102 or equivalent, ENL020 & ENL050 or satisfactory basic skills assessment score	Fall, Spring, Summer		
ART210	Graphic Production and Layout I	3	GIT110; ART130 recommended	Fall, Spring		
GIT184	Web Authoring and Graphic Tools	3	GIT110	Fall, Spring		
ART207 (or) ART214	Graphic Design I (or) Digital Imaging	3	ART214 or ART205 or ART210; ART130 & ART137 recommended (or) ENL010 & ENL040 or satisfactory basic skills assessment score & some computer experience; ART130 recommended	Fall, Spring Fall, Spring		
GIT220	Advanced Word Processing Applications	3	GIT120 or GIT110	Spring		
	ART elective* (or) IT elective**	3				
ENL161 (or) ENL131	Journalism I (or) Technical Writing	3	ENL101 (or) ENL101	Fall, Spring Varies		
Total Credits		27/28				

Overview

Students concentrate on writing, communication, design, layout, and graphic skills using the latest computer technology.

Career Outlook

Click here for O*NET Online Occupation information.

* ART electives

Any course with an ART designation

** IT electives

Any course with a GIT, BIT, HIT, or CSC designation.